



Delta Mosquito & Vector Control District

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District Manager, Conlin Reis.

Scientific Program Manager, Andrea Troupin.

Operations Program Manager, Benjamin Sperry.

Community Education and Outreach Coordinator, Erick Arriaga.

Administrative and Fiscal Coordinator, Valeria Ortega.

Delta Mosquito and Vector Control District Board Meeting Minutes

Date: Wednesday, August 12th, 2026, at 4:30 PM

a. Roll Call

Present: Greg Gomez, President; Linda Guttierrez, Secretary; Larry Roberts, Kevin Caskey, Mike Burchett, and Lori Berger.

Absent: Rosemary Hellwig.

Staff: Conlin Reis, General Manager; Andrea Troupin, Scientific Program Manager; Benjamin Sperry, Operations Program Manager; Valeria Ortega, Administrative and Fiscal Coordinator; and other District staff.

b. Public Forum

No members of the public were present.

Emergency Item – City of Visalia Fence Compliance Notice:

Following receipt of a seven-day notice and abatement order from the City of Visalia regarding the District's front fence, the Board determined that immediate consideration was necessary and voted by the required two-thirds vote to add the matter to the agenda.

Motion: Trustee Berger

Second: Trustee Burchett

Vote: Approved unanimously

The General Manager reported that the notice had been sent to an outdated post office box and was not timely received by the District. The Board discussed the District's longstanding governmental use of the property, the replacement of the preexisting fence, the City's variance requirement, and potential rezoning of the property. By consensus, the Board directed the General Manager to continue working with the City, pursue rezoning or other long-term solutions, and pay the \$3,500 variance fee if necessary to maintain compliance.

c. Consent Calendar

ACTION

The Board reviewed the July minutes, checks for ratification and approval, financial reports, Treasurer's Report, and Manager's Report.

The Manager reported that year-end finances remained favorable and discussed implementation of the District's new timekeeping system and the recently awarded cybersecurity grant. Mosquito abundance for the principal Culex species remained below the five-year average, and the new operations structure showed promising results in source reduction and coordination with property owners. The District continued to experience challenges with Aedes aegypti and was developing revised inspection and outreach methods.

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the consent calendar as presented.

Motion: Trustee Berger

Second: Trustee Burchett

Vote: Approved unanimously

d. Final Action: CalPERS Health Withdrawal and SDRMA Enrollment — ACTION

The Board completed the final actions required to terminate the District's participation in CalPERS Health/PEMHCA effective December 31, 2026, and enroll in the SDRMA Health Benefits Program effective January 1, 2027.

Following discussion, it was moved, seconded, and passed unanimously to adopt Resolution 27-01 terminating the District's participation in the CalPERS Health Benefits Program.

Motion: Trustee Burchett

Second: Trustee Roberts

Vote: Approved unanimously

Following discussion, it was moved, seconded, and passed unanimously to adopt Resolution 27-02 authorizing participation in the SDRMA Health Benefits Program.

Motion: Trustee Roberts

Second: Trustee Berger

Vote: Approved unanimously

Following discussion, it was moved, seconded, and passed unanimously to authorize the General Manager to sign the SDRMA application, memorandum of understanding, and related enrollment documents on behalf of the District.

Motion: Trustee Burchett

Second: Trustee Caskey

Vote: Approved unanimously

e. 2027 Health Insurance Rates and HSA Funding Schedule — ACTION

The General Manager presented the updated 2027 health insurance rates and reported that the transition to the HDHP plan was projected to save the District approximately \$69,500 compared with remaining in the

CalPERS program. Employees choosing the Gold PPO would be responsible for the applicable premium buy-up.

Following discussion, it was moved, seconded, and passed unanimously to allow eligible employees to elect either monthly HSA contributions or a six-month advance contribution in January during the first year of the new program.

Motion: Trustee Burchett

Second: Trustee Berger

Vote: Approved unanimously

f. Fiscal Year 2026–2027 Budget: August Revisions — ACTION

Following discussion, it was moved, seconded, and passed unanimously to increase the Fiscal Year 2026-2027 expenditure budget by \$73,000. The revisions included \$20,000 for a domestically manufactured application drone, \$8,000 for increased vehicle costs, \$15,000 for an additional HVAC unit, and \$30,000 for the District's cybersecurity grant contribution.

Motion: Trustee Guttierrez

Second: Trustee Berger

Vote: Approved unanimously

g. Tri Counties Bank Money Market Account — ACTION

The Board discussed using a Tri Counties Bank money market account to diversify District funds, provide additional collateralization, and potentially offset monthly treasury-service fees.

Following discussion, it was moved, seconded, and passed unanimously to authorize the General Manager to open the money market account and transfer funds into the account when economically beneficial.

Motion: Trustee Burchett

Second: Trustee Guttierrez

Vote: Approved unanimously.

h. Policy Updates —

i. Policy No. 1063, Board of Trustees Code of Ethics — First Reading

The Board conducted a first reading of proposed revisions addressing Trustee conduct, attendance, preparation, dissent following Board action, and procedures for requesting information. No action was taken.

a. New Policy, Source Management and Abatement Policy — First Reading

The Board conducted a first reading of the proposed policy establishing a framework for routine source management, voluntary Mosquito Management Plans, cost sharing, and formal abatement when necessary. No action was taken.

A. Policy No. 1081, Reserves — Second Reading

Following the second reading, it was moved, seconded, and passed unanimously to adopt the revisions to Policy No. 1081. The policy requires Board approval when a budget adjustment exceeds \$2,500 or five percent of a top-level budget category, whichever is greater, and preserves the General Manager's authority to address emergency or urgent operational needs subject to subsequent Board ratification. Salary and benefit changes remain subject to express Board approval.

Motion: Trustee Burchett

Second: Trustee Roberts

Vote: Approved unanimously

j. Annual Reimbursement Disclosure Report — INFORMATION

The Board received the annual reimbursement disclosure report for Fiscal Year 2025-2026 pursuant to Government Code section 53065.5. The General Manager explained the partial reimbursements for travel costs and the separation of District duties from outside work performed by an employee. No action was taken.

k. Ratification of Financial Audit Services — ACTION

The General Manager reported that the District renewed its existing financial audit services for one additional year to ensure timely completion of the Fiscal Year 2025-2026 audit.

Following discussion, it was moved, seconded, and passed unanimously to ratify the renewal of financial audit services with the District's current auditor.

Motion: Trustee Caskey

Second: Trustee Gomez

Vote: Approved unanimously

l. Cybersecurity Grant

ACTION

The General Manager reported that the District had been approved for their cybersecurity grant but the final grant documents had not yet been received.

Following discussion, it was moved, seconded, and passed unanimously to authorize the General Manager to sign the documents necessary to finalize and implement the cybersecurity grant.

Motion: Trustee Berger

Second: Trustee Burchett

Vote: Approved unanimously

m. Review of Bids: EV Charger Installation/Review of EV Purchase ACTION

The General Manager reported that the EV charger bids did not adequately address public-works requirements and that the installation would be revisited through an appropriate competitively bid purchasing program.

The Board also reviewed the recent purchase of a Toyota RAV4 plug-in hybrid under a local grant. The vehicle was purchased for approximately \$55,000, with an anticipated \$20,000 grant reimbursement and additional fee refunds.

Following discussion, it was moved, seconded, and passed unanimously to ratify the electric vehicle purchase.

Motion: Trustee Burchett

Second: Trustee Berger

Vote: Approved unanimously

n. Ratification of Administration Building HVAC Contractor Selection, Addition to Project — ACTION

The General Manager confirmed that American Incorporated would install equipment meeting the District's requirements for their previously-approved bid for the HVAC project.

Following discussion, it was moved, seconded, and passed unanimously to ratify the selection of American Incorporated and approve a \$13,866 contract amendment to install a fourth heat-pump HVAC unit serving the locker room as part of the previously-approved project.

Motion: Trustee Guttierrez

Second: Trustee Burchett

Vote: Approved unanimously

o. Board of Trustees Member Comments

None

p. Future Agenda Items

None

q. Adjournment — ACTION

Board President Greg Gomez adjourned the meeting of the Delta Mosquito and Vector Control District Board of Trustees at 6:04 p.m. The next regular meeting was scheduled for September 9, 2026, at 4:30 p.m. in the District Boardroom.

Conlin Reis, Recording Secretary

MINUTES APPROVAL AND ATTESTATION

I, Linda Guttierrez, Secretary of the Board of Trustees of the Delta Mosquito and Vector Control District, hereby attest that the foregoing minutes are a true and correct record of the proceedings of the regular meeting of the Board held on August 12, 2026, as approved by the Board of Trustees.

Linda Guttierrez, Secretary of the Board

Date

Approved by the Board of Trustees on September 9th, 2026.