



Delta Mosquito & Vector Control District

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District Manager, Conlin Reis.
Scientific Program Manager, Andrea Troupin.
Operations Program Manager, Benjamin Sperry.
Community Education and Outreach Coordinator, Erick Arriaga.
Administrative and Fiscal Coordinator, Valeria Ortega.

Delta Mosquito and Vector Control District Regular Board Meeting Minutes

Date: Wednesday March 18th, 2026, at 4:30 PM
Location: 1737 West Houston Ave, Visalia CA, 93291

1. Roll Call

Present: Greg Gomez, President; Linda Guttierrez, Secretary; Larry Roberts; Kevin Caskey; Mike Burchett; Rosemary Hellwig; and Lori Berger. .

Absent: None.

Staff: Conlin Reis, General Manager; Andrea Troupin, Scientific Program Manager; Valeria Ortega, Administrative and Fiscal Coordinator; and Erick Arriaga, Community Education and Outreach Coordinator.

2. Election of Officer/Oath of Office ACTION

The Board of Trustees held its annual election of officers. Greg Gomez was nominated for President. Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to elect Trustee Gomez as President.

Motion: Trustee Hellwig
Second: Trustee Roberts

The Board of Trustees then considered the office of Secretary. Linda Guttierrez was nominated for Secretary. Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to elect Trustee Guttierrez as Secretary.

Motion: Trustee Roberts
Second: Trustee Burchett

3. Public Forum

No members of the public were present at the meeting.

4. Consent Calendar ACTION

- a. February Minutes
- b. Checks for Ratification
- c. Checks for Approval
- d. Financial Reports
- e. Treasurer's Report
- f. Manager's Report

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the consent calendar as presented.

Motion: Trustee Roberts
Second: Trustee Caskey

5. 2024/2025 Financial Audit ACTION

The Board reviewed the FY 2024/25 Financial Audit. Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the FY 2024/25 Financial Audit as presented.

Motion: Trustee Hellwig
Second: Trustee Guttierrez

6. Update on Solar Project

The General Manager provided an update on the Solar Project. The Board was advised that the project was nearing completion, with the primary remaining issue involving backordered battery cases. Staff reported that non-substantive change orders had been approved to substitute equivalent batteries and cases that were no longer available. The Board also discussed the long-term benefit of using the District's solar generation capacity to support future conversion of HVAC systems to heat pumps.

7. Policy Update/New Policy ACTION

- a. **Policy# 1086: Fiscal Oversight (Second Read)**

The Board considered the second read of Policy #1086, Fiscal Oversight, updating the policy to align with the new CLASS Account and General Expense account and to replace the prior revolving account procedures. Following discussion, it was moved,

11. PR/Outreach 2026, Update

The Board received an update regarding outreach strategy for the 2026 season. Staff reported a shift away from broad general media spending toward more targeted outreach focused on behavior change in specific neighborhoods, HOAs, city departments, rural areas, and agricultural stakeholders. Staff also discussed development of a media kit and a more localized communications strategy using neighborhood-focused channels and local media partners.

12. Heater Replacement- Infrastructure Improvements ACTION

The Board discussed the proposed heater replacement and related infrastructure improvements, including whether the project should be undertaken in the current fiscal year or delayed to a future fiscal year. By Board consensus, direction was given to include the item for consideration in the next fiscal year budget. No formal motion was taken on this item.

13. City of Lindsay - Vector Control ACTION

The Board discussed renewed interest from the City of Lindsay in mosquito control services and the possible use of a short-term interim contract focused on surveillance and targeted response as a precursor to longer-term annexation. Discussion included the potential benefits of using a limited contract to establish baseline need, assess cost, and support future service expansion. The Board also discussed the annexation process and related assessment considerations.

Following discussion, it was moved by Trustee Roberts, seconded by Trustee Berger, and passed unanimously by the Board of Trustees to direct staff to pursue a limited interim service contract with the City of Lindsay and continue work toward annexation.

Motion: Trustee Roberts
Second: Trustee Berger

14. Custom Resident Notices through Unmaint. Pool Module

The General Manager informed the Board of the opportunity to utilize a third-party vendor through the District's new unmaintained swimming pool module to send customized resident notices. Staff explained that the new notices would include a photo of the subject pool and a unique response link or code, allowing better tracking and reducing staff time otherwise spent on follow-up and manual data entry. The Board was advised that, while the per-letter cost would be somewhat higher than internal printing, the increased cost would effectively function as a pass-through cost under the current pilot structure and provide operational savings and better response tracking. The service will be provided by PostGrid with passthrough costs billed by Gleipnir LLC.

15. Preliminary Budget Discussion

The Board discussed preliminary budgeting philosophy and key considerations for the upcoming fiscal year. Staff reported that operational expenditures were currently trending above budget but expected the final overage to be lower than the current estimate. Discussion focused on maintaining a budget as close to actual expected costs as possible, using contingency and reserves for flexibility rather than broadly inflating categories, and continuing to build long-term reserves for infrastructure, emergency response, and future growth. The Board also discussed

health insurance pressures, long-term staffing considerations, and the importance of orderly annual assessment adjustments to avoid larger increases later. By Board consensus, direction was given to continue preparing the proposed budget with categories kept as close to actual expected costs as reasonably possible.

16. Board of Trustees Member Comments

No comments to report.

17. Future Agenda Items

Trustee Berger requested a brief update on California legislative issues at the next meeting.

18. Adjournment

President Gomez adjourned the meeting at 6:32 pm.
