



Delta Mosquito & Vector Control District

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District Manager, Conlin Reis.
Scientific Program Manager, Andrea Troupin.
Operations Program Manager, Benjamin Sperry.
Community Education and Outreach Coordinator, Erick Arriaga
Administrative and Fiscal Coordinator, Valeria Ortega

Delta Mosquito and Vector Control District Regular Board Meeting Minutes, February 11th, 2026

1. Roll Call

Meeting Start: 4:31 pm

Trustees Present: *Trustee Gomez, Trustee Hellwig, Trustee Caskey, Trustee Burchett, Trustee Roberts, Trustee Berger, Trustee Guttierrez*

Trustees Absent: *None*

Staff Present: *Conlin Reis, General Manager, Benjamin Sperry, OPM, Andrea Troupin, SPM, Valeria Ortega, Admin and Fiscal Coordinator*

2. Employee of the Quarter

The Manager introduced the Employee of the Quarter for Oct-Dec 2025, Valeria Ortega.

3. Public Forum

No members of the public were present at the meeting.

**The Board took action by 2/3rd majority vote to add consideration for a state and federal cybersecurity grant application to the meeting. The opportunity for the grant had become available after the initial agenda was presented and would be due before the next meeting.*

A motion was made, seconded, and passed unanimously to add the item in place of the audit, which was not available for the meeting.

Motion: *Trustee Hellwig* **Second:** *Trustee Roberts*

4. Consent Calendar

- a. **December Minutes**
- b. **Checks for Ratification**
- c. **Checks for Approval**
- d. **Financial Reports/Quarterly Investment Report**
- e. **Manager's Report**

The Manager presented the financial reports, minutes, and gave a report on various components of operations.

Subject to a correction on the date of the minutes, a motion was made, seconded, and passed unanimously to approve the consent calendar as presented.

Motion: Trustee Berger Second: Trustee Guttierrez

5. 2024/2025 Financial Audit

The audit was not available in time for the meeting. The item will be moved to the next regular board meeting.

Cybersecurity Grant (Added Item)

ACTION

The Board discussed an opportunity to apply for a cybersecurity grant offered through CalOES. After some discussion, a motion was made, seconded, and passed unanimously to authorize the District Manager to, at his discretion, apply for the grant if an eligible project is identified.

Motion: Trustee Hellwig Second: Trustee Burchett

6. Update to Classification Plan: Vector Surveillance Technician

ACTION

The Manager presented an update to the Classification Plan that included the addition of the Vector Surveillance Assistant. After some discussion, a motion was made, seconded and passed unanimously to approve Resolution 26-05 amending the Classification Plan.

Motion: Trustee Burchett Second: Trustee Berger

7. Policy Update/New Policy

a. Single-Meeting Action

After some discussion, the Board chose not to make an action to take the new policies in a single meeting.

b. Policy# 1086: Fiscal Oversight

The Board reviewed and discussed the update to the Fiscal Oversight policy. Action, if any, will be taken at the next regular board meeting.

c. New Policy, Policy # 1053 Observational Data Privacy & Retention

The Board reviewed and discussed the new Observational Data Privacy and Retention Policy. Trustee Gomez recommended a couple of amendments related to records retention and use of external service providers. These changes will be added to the policy for consideration at the next regular board meeting.

8. 2026 Warrant Update, Drone Use

ACTION

The Board considered amendments to the District's warrant regarding use of drones. Drones would be utilized to supplement existing aerial observation services and backyard inspections as part of the standard warrant process. After some discussion, a motion was made, seconded, and passed unanimously to authorize the change to the warrant.

Motion: Trustee Burchett

Second: Trustee Caskey

9. SB 827 Financial Training/Biannual Training Update/Board Appointments

The Board will consider the new requirements for biannual financial training, the existing training schedule and pending board appointments.

The Manager informed the Board of the new requirement for financial training. Any Trustee that renews their term (or renewed within the calendar year) must complete the training within six months. The Manager indicated he would research whether recorded training sessions would be sufficient and will inform the Board.

10. District Jackets

ACTION

A motion was made, seconded, and passed unanimously to approve the purchase of jackets from the technicians. This item was previously approved by the Board but the budget allocation was not carried

over to the new fiscal year. The Board approved a shift of \$1000 from the contingency reserve to the Uniform budget line for this purpose.

Motion: Trustee Hellwig

Second: Trustee Guttierrez

11. Strategic Plan 2026 ACTION

The Board will consider engaging in a strategic planning process for 2026 and may establish an advisory committee for this purpose.

The Manager discussed preparing an updated strategic plan for the 2026 year, and whether to utilize an internal process or outside consultants. After some discussion, a motion was made, seconded, and passed unanimously to authorize the Manager to initiate an internal strategic planning process and create an Ad Hoc Committee (3 member) of Trustees to take an advisory role in the process.

Motion: Trustee Burchett

Second: Trustee Berger

12. Surplus Items Declaration ACTION

A motion was made, seconded and passed unanimously to approve the surplus item list as presented and authorize all items for bidded sale.

Motion: Trustee Burchett

Second: Trustee Guttierrez

13. Rescheduling of the March Regular Board Meeting ACTION

*The Manager informed the Board that the annual MVCAC Legislative Meeting overlapped the regular board meeting date. After some discussion regarding the ability for the Manager to make the meeting, a motion was made, seconded, and passed unanimously to move the **March Regular Board Meeting to Wednesday, March 18th, at 4:30 pm.***

Motion: Trustee Berger

Second: Trustee Roberts

14. Board of Trustees Member Comments

No Comments

15. Future Agenda Items

Trustee Berger requested adding an agenda item to inform the Board of upcoming outreach plans.

16. Adjournment ACTION

The meeting was adjourned at **5:58 pm** to reconvene on **March 18th, 2026, at 4:30 p.m.** in the Delta Mosquito and Vector Control District Boardroom, 1737 W. Houston Ave., Visalia, CA.

***Note:** Items designated for information are appropriate for Board action if the Board wishes to act.*

***ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Delta Mosquito and Vector Control District at (559) 732-8606. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility. (Government Code §54954.2(a)).*

***Remote Participation Disclaimer:** This meeting may be accessed remotely through the link provided. The District does not guarantee uninterrupted or error-free remote access, and technical difficulties may occur. In the event of such issues, the Board meeting will continue as scheduled at the noticed physical location.*