

Delta Mosquito & Vector Control District

Conlin Reis
District Manager

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Mary Ellen Gomez
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Bryan Ferguson
Foreman

Andrea Troupin
Scientific Program Manager



Erick Arriaga
Community Education &
Outreach Coordinator

Minutes of the Board of Trustees – Wednesday, August 13, 2025, Start: 4:30 p.m.

1. Roll Call:

Present: Trustee Berger, Trustee Caskey, Trustee Roberts, Trustee Gomez, Trustee Burchett, and Trustee Guttierrez

Absent: Trustee Hellwig

Staff: Conlin Reis, General Manager; Alysia Davis, Vector Control Operations Analyst; Benjamin Sperry, Operations Program Manager; Andrea Troupin, Scientific Program Manager

2. Public Forum:

No members of the public were present in person or online.

3. Consent Calendar:

- a. July Minutes
- b. Checks for Ratification
- c. Checks for Approval
- d. Financial Reports

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the consent calendar as presented.

Motion: Trustee Berger

Second: Trustee Guttierrez

4. Manager's Report:

The District continued to experience elevated West Nile virus activity, with some reductions suggesting control effectiveness. Staff adapted operations and expanded outreach to improve source management, though aerial adulticiding has not yet been pursued.

The laboratory supported program improvements with adulticiding evaluations and surveillance-driven interventions. Rick Alvarez retired after 25 years, with a celebration attended by family and colleagues.

The final new fleet vehicles were received and deployed, surplus vehicles were sold, and 2,940 inspections with 799 treatments were completed in July. Operations focused on high-risk *Culex* sources, established productive cooperation with the City of Visalia, addressed sewage issues

with Ivanhoe PUD, and stabilized 819 of 942 green pools identified through triple treatment, with warrant authority exercised as needed.

Outreach included website updates, a new Nextdoor account for neighborhood notices, and completion of fleet branding.

The laboratory collected 44,330 mosquitoes, reported 175 WNV-positive samples across multiple cities, and identified two positive dead birds. A total of 2,358 mosquitofish were distributed and 4,773 fry produced in July, supporting field operations.

5. Closed Session:

Public Employee Performance Evaluation – General Manager

Board President Gomez moved the meeting into closed session to discuss the General Manager's performance.

No reportable actions.

6. Cal OES 130 Resolution:

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the Cal OES 130 Resolution.

Motion: Trustee Burchett

Second: Trustee Berger

7. Ratification of Compliance Cert & Hold Harmless Statement (Tulare County):

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to ratify the Compliance Certification and Hold Harmless Statement for Tulare County.

Motion: Trustee Roberts

Second: Trustee Guttierrez

8. Policy Updates:

a) Revised Policy #1083: Credit Card Purchases

b) New Policy #1086: Fiscal Oversight

Both policies were presented for a first reading. Action, if any, will be taken at the next regular Board meeting.

9. Revision of Classification Plan (Resolution 26-02):

The General Manager presented the proposed changes to the District Classification Plan, with extensive discussion and input from the Operations Program Manager, General Manager, and other staff. Concerns were raised regarding job description requirements, transition times, and related matters. After receiving direction and indicating that the decision required additional consideration, it was moved and seconded to table the item to the September meeting.

Motion: Trustee Burchett

Second: Trustee Roberts
Passed unanimously.

10. Signing of Budget Page & AUD 247 – Tulare County Claims Dept.:

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the signing of the Budget Page and AUD 247.

Motion: Trustee Roberts
Second: Trustee Guttierrez

11. MVCAC SSJV Mutual Assistance Agreement:

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the MVCAC SSJV Mutual Assistance Agreement.

Motion: Trustee Roberts
Second: Trustee Caskey

12. Audit Preparation:

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the audit preparation agreement for Jaribu W. Nelson, CPA.

Motion: Trustee Burchett
Second: Trustee Roberts

13. Board of Trustees Member Comments:

None.

14. Future Agenda Items:

The General Manager will add an action item to the September meeting regarding a modification to the General Manager contract section outlining administrative leave, as discussed earlier.

15. Adjournment:

President Gomez adjourned the meeting of the DMVCD's Board of Trustees.
The Board will reconvene on September 10, 2025, at 4:30 p.m.

Conlin Reis, Recording Secretary