

# Delta Mosquito & Vector Control District

Conlin Reis  
*General Manager*

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Andrea Troupin  
*Scientific Program Manager*

Mary Ellen Gomez  
*Administrative Assistant*

Rick Alvarez  
*Vector Control Supervisor*

Erick Arriaga  
*Community Education &  
Outreach Coordinator*

Bryan Ferguson  
*Foreman*



Minutes of the Board of Trustees – Wednesday, May 7, 2025, Start: 4:30 p.m.

## 1. **Roll Call:**

Present: Greg Gomez, President; Linda Gutierrez, Secretary; Larry Roberts, Kevin Caskey, Mike Burchett, Rosemary Hellwig and Lori Berger.

Absent: None

Staff: Conlin Reis, General Manager and Mary Ellen Gomez, Administrative Assistant.

## 2. **Public Forum:**

No members of the public were present.

## 3. **Consent Calendar:**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the consent calendar as presented.

Motion: Trustee Hellwig

Second: Trustee Burchett

## 4. **Manager's Report:**

District operations ramped up in April with the onboarding and training of seasonal staff through a comprehensive three-day program. A new Clerical Assistant was hired to support administrative tasks and improve data workflows. Urban operations adopted an early intervention strategy for unmaintained pools and transitioned to catch basin treatments by the month's end. Laboratory staff conducted equipment calibration for an upcoming early intervention study with Central Life Sciences and began routine mosquito trapping. A total of 6,059 mosquitoes were collected, with WNV detected in three pools.

Outreach participated in local community events and enhanced coordination with the City of Visalia. Field staff initiated early treatments and inspections, and the fleet is being updated, though one vehicle was removed from service. Mosquitofish distribution and production increased significantly from the prior year. Two seasonal vacancies are being reassessed for rehiring.

**5. Benefit Assessment Resolution 25-10:**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the Benefit Assessment Resolution setting the Benefit Assessment rate for 25-26.

Motion: Trustee Roberts

Second: Trustee Berger

**6. Public Hearing Approval:**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the Benefit Assessment Public Hearing. In the future, this will be included with the Benefit Assessment Resolution agenda item.

Motion: Trustee Burchett

Second: Trustee Roberts

**7. 2025-2026 Fiscal Year Preliminary Budget Packet:**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the COLA of 3% for the 2025-2026 Fiscal Year. The General Manager notified the Board of Trustees that revisions will be made to the proposed Budget to reflect that percentage, and the Budget will be represented at the June Board Meeting.

Motion: Trustee Burchett

Second: Trustee Berger

**8. Board of Trustees Member Comments:**

Trustee Hellwig commented on liking what she is seeing presented.

**9. Future Agenda Items:**

None.

**10. Adjournment:**

A motion was made, seconded and passed unanimously to adjourn the meeting of the DMVCD's Board of Trustees at 5:59pm.

Motion: Trustee Roberts

Second: Trustee Hellwig

Conlin Reis, Recording Secretary