

# Delta Mosquito & Vector Control District

Conlin Reis  
General Manager

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Andrea Troupin  
Scientific Program Manager

Mary Ellen Gomez  
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Rick Alvarez  
Vector Control Supervisor

Erick Arriaga  
Community Education & Outreach  
Coordinator

Bryan Ferguson  
Foreman



Minutes of the Board of Trustees – Wednesday, March 12, 2025, Start: 4:35 p.m.

## 1. **Roll Call:**

Present: Greg Gomez, President; Linda Gutierrez, Secretary; Lori Berger, Larry Roberts, Kevin Caskey, Mike Burchett and Rosemary Hellwig.

Absent: None

Staff: Conlin Reis, General Manager and Mary Ellen Gomez, Administrative Assistant.

Others Present: Jaribu Nelson, JWN CPA (Remote)

## 2. **Employee Introduction:**

The General Manager introduced a new employee, Alysia Davis to the Board of Trustees.

## 3. **Public Forum:**

No members of the public were present.

## 4. **Consent Calendar:**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the consent calendar as presented.

Motion: Trustee Burchett

Second: Trustee Caskey

## 5. **Investment and Finance Overhaul Project:**

### 5 a. Resolution 25-05: Reinvestment of Funds from Tulare County

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve removal of funds from Tulare County and reinvestment in California CLASS and setting forth guidelines for the process.

Motion: Trustee Burchett

Second: Trustee Hellwig

#### **5 b. Resolution 25-06: Bank Transfer and Account Closure**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve closure of certain bank accounts at the Bank of the Sierra and the creation of new accounts at Tri Counties Bank.

Motion: Trustee Hellwig

Second: Trustee Berger

#### **6. Manager's Report (Summary):**

In February, the Delta Mosquito and Vector Control District continued its efforts to update and streamline protocols and training materials in preparation for the upcoming season. Staff attended the World Ag Expo in Tulare, gathering information on spray systems, drones, safety equipment, and best practices for managing vector populations in agricultural settings. A payroll error was identified regarding longevity pay not being adjusted with the annual cost-of-living increases over the past four years. Affected employees were notified, and corrective payments were issued with safeguards implemented to prevent recurrence.

Operationally, the District completed maintenance and calibration on all fleet vehicles and spray equipment. Five pallets of surplus items were inventoried and posted for auction, and new Verizon GPS/camera systems were installed and tested across the fleet with no issues reported. Outreach activities included a school presentation and a site tour for forestry science students, along with updates to print advertisements and new materials for the 2025 season. Laboratory staff reported a 32% decrease in mosquito counts compared to 2023 and completed arbovirus testing for 2024, confirming 213 WNV-positive and 8 SLEV-positive mosquito pools. No larval samples, kissing bugs, or positive bird cases were reported in February, and minimal mosquitofish activity was noted during the month.

#### **7. Re-appointments:**

The General Manager polled the Trustee that is up for re-appointment, Kevin Caskey has stated he is interested in re-appointment for another term.

## 8. Policy Revision(s).

### Second Read

#### a) New Policy #1084: Investment Policy

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve Policy # 1084

Motion: Trustee Roberts

Second: Trustee Gomez

#### b) Revision, Policy #3004: Holidays

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve Policy # 1084

Motion: Trustee Hellwig

Second: Trustee Roberts

## 9. **Resolution 25-07: Access to State and Federal Criminal History Information**

Following discussion, it was moved, seconded, and passed by the members of the Board of Trustees to approve the Resolution authorizing access to State and Federal Criminal History Information.

Motion: Trustee Burchett

Second: Trustee Guttierrez

Ayes: Trustee Burchett, Trustee Guttierrez, Trustee Roberts, Trustee Caskey, Trustee Gomez, Trustee Berger

Noes: Trustee Hellwig

Absent/Abstain: None

## 10. **Financial Audit 2023/2024: (This item was taken out of order, immediately after the public forum)**

Following discussion, it was moved, seconded, and passed unanimously by the members of the Board of Trustees to approve the Financial Audit for the 2023/2024 Fiscal Year.

Motion: Trustee Berger

Second: Trustee Burchett

## 11. **May Regular Board Meeting Adjustment:**

Following discussion, it was moved, seconded and passed unanimously by the members of the Board of Trustees to hold the May meeting on May 7<sup>th</sup>, select members may not be able to attend, however will maintain a quorum.

Motion: Trustee Hellwig

Second: Trustee Burchett

**12. Arbovirus Testing for Delano and Tulare Mosquito Abatement Districts:**

Following discussion, the members of the Board of Trustees came to a consensus to approve Arbovirus testing for Delano and Tulare Mosquito Abatement Districts.

**13. Solar Project and EV Infrastructure Project, SJVAPCD Grant Application:**

- a) The General Manager provided the Board of Trustees with an update on the loan for the Solar Project and potential impacts from the change in scope of the project.
- b) The Board considered Resolution 25-08, authorizing the General Manager to install EV chargers at the District, purchase an EV vehicle, and obtain related grants. Following discussion, the resolution was moved, seconded, and approved by the Board of Trustees.

Motion: Trustee Hellwig

Motion: Trustee Berger

Ayes: Trustee Burchett, Trustee Gomez, Trustee Berger, Trustee Guttierrez, Trustee Roberts, Trustee Hellwig

Noes: None

Absent/Abstain: Trustee Caskey (Abstain)

**14. Board of Trustees Member Comments:**

None.

**15. Future Agenda Items:**

None.

**16. Adjournment:**

Board President, Greg Gomez adjourned the meeting of the DMVCD Board of Trustees at 5:39 pm.

Conlin Reis, Recording Secretary

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