

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

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Conlin Reis
General Manager

Erick Arriaga
Community Education &
Outreach Coordinator

Paul Harlien
Operations Program Manager

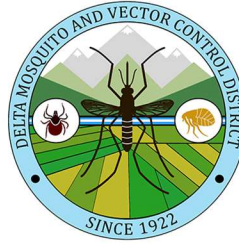
Rick Alvarez
Vector Control Supervisor

Andrea Troupin
Scientific Program Manager

Bryan Ruiz
Supervisor Assistant

Mary Ellen Gomez
Administrative Assistant

Bryan Ferguson
Foreman



Minutes of the Board of Trustees – Wednesday, July 10, 2024, Start: 4:30 p.m.

1. **Roll Call:**

Present: Greg Gomez, President; Linda Gutierrez, Secretary, Rosemary Hellwig, Larry Roberts, Kevin Caskey, Lori Berger, and Mike Burchett.

Absent: None

Staff: Conlin Reis, General Manager; Mary Ellen Gomez, Administrative Assistant; Andrea Troupin, Scientific Program Manager

2. **Introduction of Conlin Reis, General Manager:**

No formal introduction was given. Item 10, Manager's District Review and First Steps Presentation was used for this.

3. **Employee of the Quarter:**

The General Manager and the Board of Trustees presented the Employee of the Quarter Certificate to Theodore McGill.

4. **Public Forum:**

None.

5. **Consent Calendar:**

Following discussion, it was moved by Mike Burchett, seconded by Rosemary Hellwig and the members of the Board of Trustees unanimously approved the consent calendar as presented.

6. Staff Presentations:

The General Manager did not have Staff Presentations take place; an update of activity was given in the Manager's Report Section.

7. Manager's Report:

The Manager presented the Manager's Report. The Manager indicated that he would be looking into changing up the format of the report at future meetings to vary the content and presentation.

8. Adoption of CalPERS 457 Program:

The General Manager presented information on the CalPERS 457 program, which would allow employees to defer compensation to a pre-tax invested retirement account to supplement their future retirements. While the District currently has a private 457 option, utilization of this resources is very low. The CalPERS programs allow for a traditional 457 as well as a Roth post-tax plan, and a provision for taking a loan out of the retirement funds if needed. CalPERS will also provide training on how to use this benefit.

Following discussion, it was moved by Lori Berger, seconded by Larry Roberts for the Approval of Employer Adoption Agreement and Authorization for Admin to Complete Enrollment. The Manager was directed to take the necessary steps to

Following an additional discussion, it was moved by Mike Burchett, seconded by Lori Berger to adopt Resolution #2025-01 for the CalPERS 457 Plan.

Both actions were passed by unanimous vote.

9. Rescind or Modify Policy 2139. District Equipment Loan Policy:

Following discussion, The Board of Trustees would like to revisit this Policy at the next meeting with proposed changes.

10. Manager's District Review and First Steps Presentation:

The General Manager gave a presentation to the Board of Trustees showing his goals for the near future, results from a survey that was performed with all Staff. The survey presented a generally positive view of employee satisfaction but emphasized the need for additional training and better communication between the departments of the District. It also indicated that enhanced internal transparency regarding decision making and employee advancement could be highly beneficial to employee morale. The Manager presented future plans to assess the various positions at the agency to determine areas where resources can be redirected, and cooperativity may be enhanced.

11. Board of Trustees Member Comments:

None.

12. Future Agenda Items:

None.

13. Adjournment:

Greg Gomez, Board President adjourned the meeting of the DMVCD's Board of Trustees at 5:26pm.

Conlin Reis, Recording Secretary
