

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

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Rick Alvarez
Vector Control Supervisor

Paul Harlien
Operations Program Manager

Bryan Ruiz
Supervisor Assistant

Mary Ellen Gomez
Administrative Assistant

Bryan Ferguson
Foreman



Erick Arriaga
Community Education & Outreach Coordinator

Andrea Troupin
Scientific Program Manager

Minutes of the Board of Trustees – Wednesday, March 13, 2024, Start: 4:31 p.m.

1. **Roll Call:**

Present: Greg Gomez, President; Linda Guttierrez, Secretary, Rosemary Hellwig, Larry Roberts, Kevin Caskey, Lori Berger, and Mike Burchett.

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

2. **Employee of the Quarter:**

The General Manager and the members of the Board of Trustees recognized and presented Carlos Rodriguez with the Delta Mosquito and Vector Control District (DMVCD) Employee of the Quarter Certificate from January to March 2024 and added his name to the Employee of the Quarter Plaque.

3. **Public Forum:**

None.

4. **Consent Calendar:**

Following discussion, it was moved by Rosemary Hellwig, seconded by Mike Burchett and the members of the Board of Trustees unanimously approved the consent calendar as presented.

5. **Manager's Report:**

Dr. Debboun provided an update on Delta Mosquito and Vector Control District (DMVCD) February's 2024 field and laboratory operations. There were 21 mosquito service requests in February 2024. The Auto and Equipment Shop staff continued to work on District vehicles and equipment which consisted of oil changes, brake inspections, lights, tire

rotations, checked all hoses, belts, and calibrations of all backpacks, pesticide applicators, etc... The landscaping by the front fence and front gate was completed by placing rock in the yard and placing ornate bark in the flower beds. We auctioned three old Chevy S10 trucks, concrete mixer, Honda outboard motor, old-4-ton floor jack, and three pallets of old and non-useful items such as chicken wire, chicken cages, nonworking hand foggers, old weed edgers, etc... The three old trucks and other non-useful items have been paid for \$9,205.76 and have been picked up.

In February, the DMVCD Community Education and Outreach Coordinator participated in the Science, Technology, Engineering, and Math (STEM) event series at Goshen Elementary School. A new Spanish poster was created as a scaled down version of the pop-up banner that will be placed in tax preparation and bill paying multipurpose offices that are heavily used by Spanish speaking communities throughout the Tax Season in the District.

Routine laboratory maintenance continued in February 2024. Our Biologist, Mark Nakata trained Tera Soria from the Monterey County Mosquito Abatement District to properly maintain and care for a mosquitofish aquaculture center. The mosquitoes caught in December 2023 and January 2024 were tested in February 2024 along with a dead bird and all samples were negative for West Nile virus, St. Louis Encephalitis virus, and Western equine encephalitis virus in January 2024. Andrea and Pablo are currently performing the California Department of Public Health (CDPH) DART Proficiency Panel to continue testing mosquitoes collected during the upcoming 2024 mosquito season. The ticks collected from Woodlake Rock Plant were sent to the CDPH for rickettsial testing and the results will take several months.

6. Solar and Backup Generator System:

Following discussion, it was moved by Larry Roberts, seconded by Lori Berger and the members of the Board of Trustees unanimously approved Resolution #2024-01 for the Solar and Backup Generator System.

7. Federal Emergency Management Assistance (FEMA) Funding Update:

Dr. Debboun discussed and updated the members of the Board of Trustees on the funding process of Federal Emergency Management Agency (FEMA) and informed them that FEMA decided to reimburse DMVCD for its Mosquito Abatement Emergency Protective Measures \$104,285.75 for its Federal Share cost and \$26,071.69 for Non-Federal Share cost.

8. California Special Districts Association (CSDA) District of Distinction:

The General Manager gave a brief description of the CSDA and Special District Leadership Foundation District of Distinction Application process for accreditation and informed them that we are ready to submit the application to achieve the District of Distinction, now that all of the members of the Board of Trustees have adopted and reviewed the District policies and procedures manual. Lori Berger inquired on the Annual trainings and how that process pertains for Trustees, and the General Manager informed her that during the upcoming April Board Meeting, the Board will be presented with training events they may be interested in attending for the next Fiscal Year and that

the Travel Budget will be prepared with that in mind.

9. Collaboration with Synvect on Next Generation Sterile Insect Technique:

Following discussion, it was moved by Rosemary Hellwig, seconded by Mike Burchett, and the members of the Board of Trustees unanimously approved the collaboration with Delta Mosquito and Vector Control District and Synvect Company on next generation Sterile Insect Technique in our District.

10. General Manager Farewell Luncheon:

A brief discussion regarding the Farewell Dinner instead of Luncheon for the General Manager will be covered by the Board of Trustees and not by the District's funding.

11. Closed Session: Personnel Matter. Appointment of Interim Manager:

The members of the Board of Trustees Interim Manager adjourned to a closed session pursuant to Government Code Section 54957.

12. Open Session:

The Board of Trustees discussed the decision of the appointment of the Interim Manager and terms of conditions of the employment.

13. Board Decision on the Appointment of an Interim Manager and Terms and Conditions of His/Her Employment:

Following discussion, it was moved by Mike Burchett, seconded by Lori Berger and the members of the Board of Trustees unanimously approved the Appointment of Paul Harlien as the Interim Manager.

14. Board of Trustees Member Comments:

The Board of Trustees took time to thank and commend Dr. Debboun on his outstanding tenure with the District and the various exceptional tasks he achieved during his 4-year appointment time.

15. Future Agenda Items:

None

16. Adjournment:

It was moved by Larry Roberts and seconded by Lori Berger, and the Board of Trustees unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 6:18p.m.

Dr. Mustapha Debboun, Recording Secretary
