

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

1737 West Houston Avenue * Visalia, California 93291
Phone (559) 732-8606 * (877) 732-8606 * Fax (559)-732-7441

Crystal Grippin
Scientific Program Manager

Hector Cardenas
Operations Program Manager

www.deltamvcd.org

Erick Arriaga
*Community Education &
Outreach Coordinator*

Mary Ellen Gomez
Administrative Assistant

Paul Harlien
Foreman

Rick Alvarez
Vector Control Supervisor



Bryan Ruiz
Supervisor Assistant

Minutes of the Board of Trustees – Wednesday, February 8, 2023, Start: 4:30 p.m.

1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Linda Guttierrez, Larry Roberts, Kevin Caskey, and Rosemary Hellwig

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

2. **Election:**

Following discussion, it was moved by Larry Roberts, seconded by Linda Guttierrez to nominate Greg Gomez as Board President and Belen Gomez as Board Secretary and the Board members unanimously approved this slate of officers.

3. **Oath:**

Belen Gomez, Kevin Caskey and Larry Roberts signed their oaths of office for reappointment to the Delta Mosquito and Vector Control District's (DMVCD) Board of Trustees.

4. **Public Forum:**

None

5. **Consent Calendar:**

Following discussion, it was moved by Larry Roberts, seconded by Kevin Caskey and the Board of Trustees unanimously approved to accept the consent calendar as presented.

6. Manager's Report:

Dr. Debboun provided an update on District's current operations and informed the Board of Trustees that the Field Operations continued with fleet vehicle and pesticide equipment maintenance. Operations Staff repaired and replaced the following: sprinklers system by the front office and behind laboratory building, all non-functioning emergency lights in the laboratory building, and the front entrance gate. In addition, the interior of the Quonset was painted to give the room a fresh and updated appearance. On January 3rd, American Incorporated began the District's major plumbing project to reroute the sewer lines, and add a sand oil interceptor and lift station. On January 9th, the District provided a tour of the facility to the members of the Sequoia Garden Club from Visalia. Six of the District staff presented their posters at the Mosquito and Vector Control Association of California Annual Meeting in Anaheim, California on January 29, 2023, with two Biologists winning the first and third certificates. The General Manager, Dr. Mustapha Debboun was presented and awarded with a plaque by the National Entomological Society of America in recognition of exceptional service as a Governing Board Member.

7. Revision to Resolution #20-04:

Following discussion, it was moved by Rosemary Hellwig, seconded by Linda Gutierrez and the Board of Trustees unanimously approved to accept the revisions as outlined.

8. Bank of the Sierra:

Following discussion, it was moved by Rosemary Hellwig, seconded by Kevin Caskey and the Board of Trustees unanimously approved to accept the authorized signatures on all Bank of the Sierra accounts held by DMVCD.

9. JWN, Jaribu W. Nelson, CPA Engagement Audit Letter:

Following discussion, it was moved by Belen Gomez, seconded by Kevin Caskey and the Board of Trustees unanimously approved the Engagement Letter from JWN, Jaribu W. Nelson, CPA for the 2021/2022 Fiscal Year Audit.

10. Quarterly Expense/Revenue Report:

The Administrative Assistant presented the Quarterly Expense/Revenue Report to the Board of Trustees. Rosemary Hellwig inquired on Longevity and if that always existed, Dr. Debboun informed her that this has always been in existence and is in effect once you have been employed for an extended period with DMVCD.

11. Inspection Warrant:

Dr. Debboun gave a brief description of how the Inspection Warrant is obtained along with a brief explanation of how the warrant is used and issued to noncomplying District members.

12. Arbovirus Testing for Tulare and Kings Mosquito Abatement Districts:

Following discussion, it was moved by Kevin Caskey, seconded by Larry Roberts and the Board of Trustees unanimously approved testing mosquito samples for Tulare and Kings Mosquito Abatement Districts during the 2023 mosquito season.

13. Closed Session:

The Board of Trustees adjourned to closed session pursuant to Government Code Section 59456.9 of Division 6.

14. Board Member Comments:

Discussion regarding the World Ag Expo and that staff who were interested in attending it were granted permission to do so. Staff were encouraged to visit the Tulare Ag Commissioner Booth as it may be beneficial as they work on the same scientific level as DMVCD staff.

15. Future Agenda Items:

Board Members briefly discussed and agreed to not have the Teleconference option at future meetings.

16. Adjournment:

It was moved by Linda Guttierrez, seconded by Greg Gomez, and the Board unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:29 p.m.

Dr. Mustapha Debboun, Recording Secretary
