

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

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Crystal Grippin
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Mary Ellen Gomez
Administrative Assistant



Paul Harlien
Foreman

Rick Alvarez
Vector Control Supervisor

Bryan Ruiz
Supervisor Assistant

Minutes of the Board of Trustees – Wednesday, December 14, 2022, Start: 4:30 p.m.

1. **Roll Call:**

Present: Greg Gomez, President; Linda Guttierrez, Larry Roberts, Kevin Caskey, and Rosemary Hellwig

Absent: Belen Gomez, Secretary

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

2. **Presentation of the City of Dinuba Recognition Plaque by City of Dinuba Mayor:**

Linda Launer presented the Recognition Plaque to the Board of Trustees (BOT) and took a picture with Greg Gomez, the President of the BOT and Dr. Debboun the General Manager of Delta Mosquito and Vector Control District.

3. **Employee Introduction:**

Dr. Debboun introduced the new Administrative Analyst, Rebecca Harlien to the Board of Trustees.

4. **Public Forum:**

Public Comment from Malaika Elias, non-California Resident expressed her concern to the Board of Trustees regarding the Oxitec Project.

Public Comment from Jen Everett, location unknown was provided to the Board of Trustees expressing her concern about a personnel matter.

5. Consent Calendar:

Rosemary Hellwig inquired about the clarification use and reference of “limited” space in the November Minutes and after discussion, the BOT moved on to the next consent Item.

Following discussion, it was moved by Rosemary Hellwig, seconded by Linda Guttierrez and the BOT unanimously approved to accept the consent calendar as presented.

6. Staff Report:

Dr. Debboun provided an update on the District’s Current operations and informed the Board of Trustees that we completed the laboratory building bird exclusion project, routine mosquito surveillance has ended for the mosquito season, and we hosted the California Department of Public Health Vector Control Technician Exam for the South San Joaquin Valley Region on November 17, 2022. Among the over 40 technicians from across the region who took the exam, two of our staff passed the exam. In addition, the DMVCD attended three student job fair events at local High Schools and a short history of the District was published in “**LOS TULARES**”, a quarterly bulletin of the Tulare County Historical Society in their December issue.

7. Audit Preparation:

The General Manager presented the engagement letter for the Audit Consultation/Preparation by Price Paige & Company. Following discussion, it was moved by Kevin Caskey, seconded by Larry Roberts, and unanimously approved by the BOT to accept it.

8. Holiday Gift:

Following discussion, it was moved by Kevin Caskey, seconded by Larry Roberts, and the Board of Trustees unanimously approved a Save Mart Holiday grocery gift card in the amount \$50.00 to each employee and to be added to their W-2s.

9. January Meeting:

Following discussion and due to Christmas and New Year’s Holidays, it was moved by Rosemary Hellwig, seconded by Linda Guttierrez and unanimously approved by the Board of Trustees not to hold a January 2023 meeting.

10. Board Member Comments:

Larry Roberts inquired about the status of Oxitec’s project in the District and Dr. Debboun informed that Oxitec is still awaiting its approval from the California Department of Pesticide Regulatory Office.

Kevin Caskey and other Board members briefly discussed enjoying meeting new Administrative Analyst, Rebecca Harlien tonight.

11. Future Agenda Items:

Board Members would like an update from the Visalia City Council on its vacant position at the Board of Trustees of Delta Mosquito and Vector Control District.

12. Adjournment:

It was moved by Larry Roberts, seconded by Rosemary Hellwig and the Board unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:12 p.m.

Dr. Mustapha Debboun, Recording Secretary
