

# DELTA MOSQUITO & VECTOR CONTROL DISTRICT

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*Community Education &  
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Mary Ellen Gomez  
*Administrative Assistant*



Paul Harlien  
*Foreman*

Rick Alvarez  
*Vector Control Supervisor*

Bryan Ruiz  
*Supervisor Assistant*

Minutes of the Board of Trustees – Wednesday, November 9, 2022, Start: 4:30 p.m.

## 1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary,  
Larry Roberts, Kevin Caskey, and Rosemary Hellwig

Absent: Linda Guttierrez

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

## 2. **District Safety Award:**

Dr. Debboun along with Board President Greg Gomez presented a Certificate of Safety Award to Mario Sanchez, Technician III/Mechanic.

## 3. **Public Forum:**

None. Two letters that were emailed from Malaika Elias and Barry Wray in regard to Oxitec 's future field trials in the Delta Mosquito and Vector Control District (DMVCD) were presented to the Board of Trustees.

## 4. **Consent Calendar:**

Following discussion, it was moved by Belen Gomez, seconded by Greg Gomez, and the Board of Trustees unanimously approved to accept the consent calendar as presented.

## 5. **Manager's Report:**

Dr. Debboun provided an update on the District's current operations and informed the Board of Trustees that the staff did an excellent job during the 2022 Mosquito Season and deserve a

celebration and recognition for their outstanding efforts. In addition, Dr. Debboun informed and presented an electronic blog by the California Special Districts Association (CSDA) on the 100-year history of DMVCD and a write up by the Special District Leadership Foundation (SDLF) recognizing DMVCD as one of the 10 SDLF Transparency Challenge winners in the volume 17 issue of Specials Districts, a publication of the CSDA.

**6. Sick Leave Policy Revision:**

Revisions to Policy #3003 were presented to the Board of Trustees for review. One minor change was added to Section 3003.2.4 and the Board of Trustees approved the amended the District's Sick Leave Policy after it was moved by Larry Roberts and seconded by Kevin Caskey.

**7. Price Paige & Company:**

The General Manager presented the engagement letter to the Board of Trustees for the fiscal audit covering 2021/22.

**8. Quarterly Expense/Revenue Report:**

The Administrative Assistant presented the Quarterly Expense and Revenue Report to the Board of Trustees.

**9. End of Mosquito Season Staff Luncheon:**

The General Manager requested to have lunch catered to DMVCD Staff in celebration and recognition of their outstanding efforts during the 2022 Mosquito Season. The catered staff luncheon was approved by the Board of Trustees after it was moved by Rosemary Hellwig and seconded by Belen Gomez.

**10. Board Member Comments:**

Rosemary Hellwig inquired if Mir Bear-Johnson was going to be replaced and Dr. Debboun explained as of now, there is no plan to fill the position as long other Management Personnel are satisfactorily filling that void. Rosemary Hellwig commended all the staff for a job well done.

Larry Roberts inquired as to how many Biologists we have now and if the vacant one has been filled. Dr. Debboun notified the Board of Trustees the position is still vacant but the intent to fill it when we find a suitable candidate. Rosemary Hellwig inquired about the kissing bugs the prior Biologist was hired to work on along with ticks and Dr. Debboun explained that in the 3-month period the Biologist was here, it wasn't long enough to fully achieve that goal.

Various Board Members commended and thanked all of the DMVCD staff for doing a great with the "limited" space we have and achieving excellent District goals.

**11. Future Agenda Items:**

None.

**12. Adjournment:**

It was moved by Kevin Caskey, seconded by Larry Roberts and the Board unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:20 p.m.

Dr. Mustapha Debboun, Recording Secretary

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