

# DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun  
General Manager

1737 West Houston Avenue \* Visalia, California 93291  
Phone (559) 732-8606 \* (877) 732-8606 \* Fax (559)-732-7441  
www.deltamvcd.org

Crystal Grippin  
Scientific Program Manager

Hector Cardenas  
Operations Program Manager

Erick Arriaga  
Community Education &  
Outreach Coordinator

Mary Ellen Gomez  
Administrative Assistant

Paul Harlien  
Foreman

Rick Alvarez  
Vector Control Supervisor

Bryan Ruiz  
Supervisor Assistant



Minutes of the Board of Trustees – Wednesday, October 12, 2022, Start: 4:30 p.m.

## 1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Linda Guttierrez,  
Larry Roberts, Kevin Caskey, and Rosemary Hellwig

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative  
Assistant

## 2. **Employee of the Quarter Presentation:**

Dr. Debboun and Mr. Greg Gomez, the President of the Board of Trustees presented an Employee of the Quarter Award Certificate to Paul Harlien, signed by Dr. Debboun and each member of the Board of Trustees to recognize Paul's outstanding contributions to Delta Mosquito and Vector Control District (DMVCD). Dr. Debboun also showed the Board of Trustees members the plaque that will be placed in the Main Front Office of DMVCD for honoring Employees of the Quarter.

## 3. **Public Forum:**

None

## 4. **Consent Calendar:**

Following discussion, it was moved by Belen Gomez, seconded by Rosemary Hellwig, and unanimously approved by the Board of Trustees to accept the consent calendar as presented.

.

## 5. **Staff Report:**

Dr. Debboun provided an update on the successful celebration of the 100-year Anniversary of Delta Mosquito and Vector Control District (DMVCD) that took place on Saturday, October 8, 2022 from 10 am to 2 pm. In addition, he gave an overview of the current field and laboratory operations and that the season was winding down and most of the seasonals have ended their mosquito season work.

**6. Sick Leave Policy:**

Policy #3003, i.e., Sick Leave was presented to the Board of Trustees for review. Additional revisions were discussed, and they recommended to present an updated policy for approval during the upcoming November Board of Trustees Meeting.

**7. Board Member Comments:**

Board of Trustees members who attended the 100-year Anniversary Celebration spoke very highly of the monumental event. Rosemary Hellwig also mentioned that she enjoyed the backyard setup and recommended it to be incorporated into future Education and Outreach events.

**8. Future Agenda Items:**

Kevin Caskey inquired about when the vacant seat of the Visalia Board member will be filled. The process of adding another Visalia Board of Trustees member is still ongoing by the City Council of Visalia. Rosemary Hellwig briefly spoke of the process when she applied for her seat on the Board of Trustees. Belen Gomez also shared her experience when she applied for her seat and added that she very much enjoys serving on the Board of Trustees of DMVCD.

**9. Adjournment:**

It was moved by Kevin Caskey, seconded by Linda Gutierrez, and the Board of Trustees unanimously approved to adjourn the meeting at 5:25 p.m.

Dr. Mustapha Debboun, Recording Secretary

---