

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

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Mir Bear-Johnson
Assistant Manager

Hector Cardenas
Operations Program Manager

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Crystal Grippin
Scientific Program Manager

Mary Ellen Gomez
Administrative Assistant



Erick Arriaga
Community Education & Outreach Coordinator

Rick Alvarez
Vector Control Supervisor

Paul Harlien
Foreman

Minutes of the Board of Trustees – Wednesday, April 13, 2022

1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Linda Gutierrez, Michael Cavanagh, Rosemary Hellwig, Larry Roberts, and Kevin Caskey.

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mir Bear-Johnson, Assistant Manager; Crystal Grippin, Scientific Program Manager; Mark Nakata, Biologist; Andrea Troupin, Biologist

2. **Staff Presentations:**

Andrea Troupin, Crystal Grippin, Mark Nakata, and Mir Bear-Johnson gave brief summaries of their presentations and posters they presented at the 2022 annual conferences for the American Mosquito Control Association and the Mosquito and Vector Control Association of California. Additional discussion followed.

3. **Request of 10% Salary Increase:**

Following discussion, it was moved by Larry Roberts, seconded by Greg Gomez, and with the exception of Michael Cavanagh who abstained, the Board members approved the salary increase for Dr. Mustapha Debboun as outlined.

4. **Consent Calendar:**

Following discussion, it was moved by Michael Cavanagh, seconded by Kevin Caskey, and the Board members unanimously approved the consent calendar with the discussed changes to March Staff Report Minutes.

5. **Public Forum:**

None

6. Staff Report:

The General Manager reported about the new 12 seasonal technician hires, new Administrative Analyst, and a Biologist who will be starting in May 2, 2022. In addition, he provided an update on the future collaboration activities with Oxitec and the planning of the upcoming 100th Anniversary and Celebration of Delta Mosquito and Vector Control District (DMVCD) that is scheduled for June 11, 2022.

7. Quarterly Revenue/Expense Report:

The Assistant Manager presented the Quarterly Revenue and Expense Report to the board.

8. Board Travel Calendar:

The General Manager notified the members of the Board about the upcoming travel and requested to be informed by the May Board meeting if they would like to attend either of the meetings.

9. Other Post-Employment Benefits (OPEB):

Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez, and the Board members unanimously approved the OPEB as presented.

10. Bereavement Leave Policy:

Following discussion, it was moved by Michael Cavanagh, seconded by Rosemary Hellwig, and the Board members unanimously approved the Bereavement Leave Policy after removing the word “other” for clarity.

11. Hemotek, Utility Terrain Vehicle (UTV) and Wide Area Larvicides equipment (WALs) purchase:

Following discussion, it was moved by Rosemary Hellwig, and seconded by Larry Roberts, and the Board members unanimously approved the purchasing of the Hemotek, UTV, Small WALs unit and large WALs unit.

12. Visalia Rawhide Baseball Outreach Agreement:

Following discussion, it was moved by Michael Cavanagh seconded by Larry Roberts, and the Board members unanimously approved the Visalia Rawhide Baseball Outreach agreement as presented.

13. MGK/Sumitomo Agreement:

Following discussion, it was moved by Michael Cavanagh, seconded by Rosemary Hellwig, and the Board members unanimously approved the MGK/Sumitomo Agreement as presented.

14. MosquitoMate Services and Software License Agreement:

Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez, and the Board members unanimously approved the MosquitoMate services and software license agreement as presented.

15. Adjournment:

It was moved by Larry Roberts, seconded by Greg Gomez, and unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:34 p.m.

Dr. Mustapha Debboun, Recording Secretary