

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

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Mir Bear-Johnson
Assistant Manager

Hector Cardenas
Operations Program Manager

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Crystal Grippin
Scientific Program Manager

Mary Ellen Gomez
Administrative Assistant



Erick Arriaga
Community Education & Outreach Coordinator

Rick Alvarez
Vector Control Supervisor

Paul Harlien
Foreman

Minutes of the Board of Trustees – Wednesday, March 9, 2022

1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Linda Gutierrez, Michael Cavanagh, Rosemary Hellwig, and Kevin Caskey.

Absent: Larry Roberts

Staff: Dr. Mustapha Debboun, General Manager; Mir Bear-Johnson, Assistant Manager

2. **Consent Calendar:**

Following discussion, it was moved by Kevin Caskey, seconded by Linda Gutierrez, and the Board members unanimously approved the consent calendar as presented.

3. **Public Forum:**

None

4. **Staff Report:**

The General Manager reported that staff continue to work on vehicle and pesticide equipment calibration and maintenance. He discussed the hiring of seasonals, the Administrative Assistant and a Biologist. He will be meeting with our Attorney on March 10 to meet with a Judge in Visalia to sign our Mosquito & Vector Control Warrant for the 2022 Season. He informed the Board of Trustees (BOT) that the Environmental Protection Agency approved the Experimental Unit Permit for Oxitec to conduct their field project in Visalia which we will be collaborating with. He encouraged the BOT to participate with the DMVCD to attain the District of Distinction Accreditation by taking each 6 hours of training in governance during the months of April or May 2022.

5. **Request to Increase Credit Card Limit:**

Following discussion, it was moved by Michael Cavanagh, seconded by Rosemary Hellwig, and the Board members unanimously approved that the General Manager have permission to set the credit limit at the appropriate amount to conduct District business.

6. Wrapping of Delta MVCD Drone Trailer:

Following discussion, it was moved by Rosemary Hellwig, seconded by Belen Gomez, and the Board members unanimously approved wrapping the Drone Trailer as designed.

7. Agreement of SCI Consulting Group with Delta MVCD:

Following discussion, it was moved by Michael Cavanagh, seconded by Greg Gomez, and the Board members unanimously approved the agreement as presented.

8. Nondisclosure Agreement between DMVCD and Oxitec:

Following discussion, it was moved by Greg Gomez, seconded by Linda Guttierrez, and the Board members unanimously approved the Nondisclosure Agreement between DMVCD and Oxitec as presented.

9. Bereavement Leave Policy:

Following discussion, it was moved by Linda Guttierrez, and seconded by Greg Gomez, and the Board members unanimously approved bringing back an improved and updated Bereavement Leave Policy to the April 2022 Board of Trustees meeting.

10. Extension of the Existing Parking Garage:

Following discussion, it was moved by Linda Guttierrez seconded by Michael Cavanagh to table the approval of the parking garage extension and to include it in the upcoming budget.

11. Internship Training Agreement:

Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez, and the Board members unanimously voted not to enter into the internship training agreement.

12. Adjournment:

It was moved by Michael Cavanagh, seconded by Greg Gomez, and unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:39 p.m.

Dr. Mustapha Debboun, Recording Secretary