

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

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Minutes of the Board of Trustees – Wednesday, December 8, 2021

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary; Larry Roberts, Linda Gutierrez, Michael Cavanagh, Rosemary Hellwig, and Kevin Caskey.

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Sheri Davis, Administrative Assistant

2. Bryan Ruiz:

The General Manager announced that Mr. Bryan Ruiz was awarded the AMCA Boyd-Ariaz Grassroots Award for 2022. Mr. Ruiz will be attending the American Mosquito Control Association of America (AMCA) Annual Conference in Jacksonville, Florida to accept this prestigious award.

3. Consent Calendar:

Following discussion, it was moved by Michael Cavanagh, seconded by Linda Gutierrez, and the Board members unanimously approved the consent calendar as presented.

4. Public Forum:

None

5. Staff Report:

The General Manager reported that winter work is underway and the operational schedule has been adjusted from 7 am to 3:30 pm. Some of the work that the staff will be doing during the winter

season are: organizing and decluttering to create more space, maintaining vehicles and pesticides equipment, enforcing security, painting, and preparing for the next mosquito season.

We have cancelled the post office box rental effective December 31, 2021, installed a new one at the District, and vendors have been notified of the address change.

The General Manager had the honor and privilege of co-authoring a scientific article entitled, “Stability of West Nile virus in lysis solution and its implication on One Health” with our former biologist, Jesse Erandio which has been accepted and published in the One Health & Implementation Research Journal.

6. Chain of Command and Hiring Additional Staff:

The General Manager presented the updated Chain of Command. Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez, and the Board members unanimously approved the updated Chain of Command.

7. Salary Schedule:

Following discussion, it was moved by Rosemary Hellwig, seconded by Kevin Caskey, and the Board members unanimously approved the Salary Schedule as presented.

8. Audit Report FY 2020/21:

Following discussion, it was moved by Larry Roberts, seconded by Belen Gomez, and the Board members unanimously approved the 2020/21 Audit as presented.

9. New Outdoor District Sign:

Following discussion, it was moved by Rosemary Hellwig, and seconded by Linda Gutierrez to approve the purchase of a new outdoor District sign. With the exception of Kevin Caskey who voted no, the majority of the Board members approved the motion.

10. Use of Aerial Technology for Mosquito Control:

The General Manager requested approval to purchase a drone for surveilling and applying pesticides in hard-to-reach areas of the District. Following discussion, it was moved by Belen Gomez, seconded by Larry Roberts, and the Board members unanimously approved the purchase of Aerial Technology equipment.

11. Equipment Loan Policy:

Following discussion, it was moved by Belen Gomez, seconded by Linda Gutierrez, and the Board members unanimously approved the policy as presented.

12. Holiday Gift:

Following discussion, it was moved by Kevin Caskey, seconded by Larry Roberts, and the Board members unanimously approved the purchase of \$50.00 Save Mart gift cards for each employee.

13. January Meeting:

Following discussion, it was moved by Larry Roberts, seconded by Belen Gomez, and the Board members unanimously agreed to cancel the January 2022 Board meeting.

14. February Meeting:

Following discussion, it was moved by Kevin Caskey, seconded by Linda Gutierrez, and the Board members unanimously agreed to move the February 2022 Board meeting to February 2, 2022 due to conflict with the MVCAC annual conference.

15. Closed Session §54957:

Adjourned to closed session pursuant to Government Code Section 54957.

16. Adjournment:

It was moved by Linda Gutierrez, seconded by Belen Gomez, and unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:20 p.m.

Dr. Mustapha Debboun, Recording Secretary