

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

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General Manager

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*Community Education &
Outreach Coordinator*



Minutes of the Board of Trustees – Wednesday, October 13, 2021

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary, Larry Roberts, Linda Guttierrez, and Michael Cavanagh.

Absent: Rosemary Hellwig and Kevin Caskey.

Staff: Dr. Mustapha Debboun, General Manager; Mir Bear-Johnson, Assistant Manager and Sheri Davis, Administrative Assistant

2. Employee Introduction:

The General Manager introduced Mr. Erick Arriaga, Community Education and Outreach Coordinator for Delta Mosquito and Vector Control District (DMVCD). The Trustees gave a warm welcome to Mr. Arriaga.

3. Certificate in Special District Governance:

California Special Districts Association (CSDA) representative, Mr. Cole Karr presented the Certificate in Special District Governance to the General Manager and the Board of Trustees.

4. Consent Calendar:

The Administrative Assistant provided information on the following item:

Board Oder #8 – Merced Chevrolet \$36,226.16 to replace vehicle T-2

Following discussion, it was moved by Greg Gomez, seconded by Larry Roberts, and the Board members unanimously approved the consent calendar as presented. Vote by roll call; all ayes.

5. Public Forum:

None.

6. Staff Report:

The General Manager reported that routine mosquito surveillance and control continued throughout September by DMVCD personnel and due to cooler temperatures and the winding down of mosquito abundance, some of the surveillance seasonal staff's term was ended. In addition, predatory mosquitofish requests decreased in September. A new business card was designed using the new logo and District name and a District group photo was taken to resemble one that was taken around the 1950s.

7. Surveillance Report:

The Assistant Manager reported on surveillance activities at the district, noting that while most mosquito numbers are down from the cooler temperatures, abundance data is still relatively high from the areas around town where corn is grown. Disease presence in the mosquito population has noticeably decreased.

8. Oxitec's Sterile Male Technique Trial in Visalia:

The General Manager requested approval from the Board of Trustees for Oxitec Ltd. to conduct a sterile male technique trial using Oxitec's Friendly™ Yellow fever male mosquito, *Aedes aegypti* suppression technology during the 2022 mosquito season in Visalia, California.

Following discussion, it was moved by Belen Gomez, seconded by Greg Gomez, and the Board of Trustees members unanimously approved for Oxitec Ltd. to conduct its Sterile Male Technique Trial during the 2022 mosquito season in Visalia, California. Vote by roll call; all ayes.

9. Lozano Smith:

The General Manager presented the Agreement for Legal Services from Lozano Smith. The agreement adjusted the hourly rate to \$225.00 per hour, which will be effective on January 1, 2022.

Following discussion, it was moved by Larry Roberts, seconded by Linda Gutierrez, and the Board members unanimously approved the Agreement for Legal Services from Lozano Smith as presented. Vote by roll call; all ayes.

10. Price Paige & Company:

The General Manager presented the engagement letter for the fiscal audit covering 2020/21. This is year one of a three-year contract. Auditors from Price Paige & Company will be on site next week to start their annual audition work.

11. Quarterly Expense/Revenue Report:

The Administrative Assistant provided a financial report for the first quarter of fiscal year 2021/22. Expenses that will be paid from the *Aedes aegypti* Benefit Assessment will be tracked separately. Most of the revenue in the first quarter was interest income.

12. Policy Update:

The updated Expense Policy #1080 was presented to the Board for approval.

Following discussion, it was moved by Belen Gomez, and seconded by Linda Guttierrez to tentatively approve the updated Expense Policy with the stipulation of verifying the Vector Control Joint Powers Agency (VCJPA) requirements. Upon advice from VCJPA, the General Manager may enact the updated policy. Vote by roll call; all ayes.

13. Adjournment:

It was moved by Larry Roberts, seconded by Linda Guttierrez, and the Board members unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:05 p.m.

Dr. Mustapha Debboun, Recording Secretary