

DELTA MOSQUITO & VECTOR
CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

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Sheri D. Davis
Administrative Assistant

Mark Nakata
Biologist

Andrea Troupin
Biologist

Javier Valdivias
Biologist

Minutes of the Board of Trustees – Wednesday, August 11, 2021

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary, Michael Cavanagh, Larry Roberts, Linda Gutierrez, Rosemary Hellwig, and Kevin Caskey.

Absent: Dr. Mustapha Debboun, General Manager

Staff: Mir Bear-Johnson, Assistant Manager and Sheri Davis, Administrative Assistant

2. Consent Calendar:

The Administrative Assistant provided information on the following items:

Board Order #5 – 35638 Mitchell One – \$1,771.78 Annual Fleet Management Software.

Board Order #6 – ESRI – \$6,300.00 ArcGIS Annual License Fee.

After further discussion, it was moved by Kevin Caskey, seconded by Linda Gutierrez, and the Board members unanimously approved the consent calendar as presented.

3. Staff Report:

The Assistant Manager discussed the status of the season, and of employees and answered a few questions posed by the Board.

4. Surveillance Report:

The Assistant Manager reported on surveillance information for the state, central region, and local community.

5. Fiscal Budget Amended:

The Administrative Assistant presented final expense and revenue figures for the 2021-22 fiscal year budget.

Liability Insurance was increased by \$3,080.00 in response to rising costs in the insurance market.

Benefit Assessment revenue was added to the budget as Assessment Reserves.

The Budget Summary was updated to include the changes, and the beginning cash balance for the fiscal year was adjusted to actual. The Budget Summary was also updated to include language regarding the 3% merit increase for the Administrative Assistant position.

Following discussion, it was moved by Larry Roberts, seconded by Belen Gomez and the Board members unanimously approved the amended 2021-22 fiscal budget as presented.

6. Public Forum:

A member of the public from Dinuba was present and stated that she was interested in learning more about Delta Mosquito and Vector Control District. She was invited to come to the District anytime.

7. Closed Session Case Review/Planning:

Adjourned to closed session pursuant to Government Code Section 54956.9 of Division 3.6 of Title I.

8. Adjournment:

It was moved by Michael Cavanagh, seconded by Kevin Caskey, and unanimously approved to adjourn the meeting of the District Board of Trustees. The meeting was adjourned at 4:50 p.m.

Sheri Davis, Recording Secretary