

DELTA VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

Post Office Box 310 * Visalia, California 93279-0310

Jesse Erandio
Biologist

1737 West Houston Avenue * Visalia, California 93291

Mir Bear-Johnson
Assistant Manager

Phone (559) 732-8606 * (877) 732-8606 * Fax (559)-732-7441

Crystal Grippin
Biologist

www.deltavcd.com

Sheri D. Davis
Administrative Assistant

Mark Nakata
Biologist

Mark Dyngge
Systems Administrator

Javier Valdivias
Biologist

Minutes of the Board of Trustees – Wednesday, June 10, 2020

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary; Kevin Caskey, Michael Cavanagh, Linda Gutierrez, Larry Roberts and Rosemary Hellwig.

Staff: Dr. Mustapha Debboun, General Manager; Sheri Davis, Administrative Assistant; Mir Bear-Johnson, Assistant Manager;

2. Consent Calendar:

Sheri Davis, Administrative Assistant provided information on the following item:

Board Order #37 – Claim #34192 SBC \$490.05. Our rate plan expired and was not available for renewal. The available options were to pay the new rate that is much higher or add a basic backup internet to bundle our account to lower the rate. We have added the backup internet and expect to get a credit of \$267.50 on our next SBC bill. The new rate will be comparable to our previous bills (approximately \$165.00/month) with the addition of basic internet at \$40.00 per month.

Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez and the Board members unanimously approved the Consent Calendar.

3. Public Forum:

None

4. Staff Report:

General Manager, Dr. Mustapha Debboun reported that two new seasonal employees were hired this week. One will assist in the Laboratory, and the other will assist with treating Catch Basins. The DVCD website is now fully operational and because of COVID-19 Pandemic, we look forward to scheduling the Board Members photos at a later date when we can. We will continue to add additional information and resources to the DVCD website as needed. All employees are filling out a COVID-19 screening survey at the start of each workday.

5. Building Project:

The General Manager updated the Board members on the progress of the construction and reported that the building project is on schedule with the original timeline. Mark Atkins, Project Manager

from CM Construction provided updated pictures of the construction progress. Belen Gomez commented that the pictures were informative and nicely done.

Mr. Sady Hayashida of Hayashida Architects, Inc. provided a letter stating that they are in the process of dissolving the corporation and moving to downsize effective June 30, 2020. They will continue to provide the same level of service required for our Building project. The bank account at Bank of the Sierra has been set up and a register of transactions was provided to the Board and will be updated each month for the Board members to review.

6. Surveillance Report:

The Assistant Manager gave the Surveillance Report covering West Nile virus (WNV) in the District and in California, and mosquito abundance of both native and invasive species. DVCD had the first WNV positive mosquito sample in the state, but it has so far been a low year for WNV for the District. As of yet, there are no other mosquito-borne diseases found within the District. Native mosquito abundance was compared to the past four years and invasive mosquito abundance was compared to the past two years. Rosemary Hellwig asked if the aerial pool surveillance was included in these numbers, and the Assistant Manager explained the abundance numbers come strictly from routed traps to allow for accurate comparisons across the years, but that when a high trap was found, the aerial pool surveillance could be used to survey for potential mosquito breeding sources in the area. Rosemary Hellwig then asked if the drone was going to replace the aerial pool surveillance, and it was explained that the drone will only be used for spot checking areas as it is not feasible to use across the entire District.

Belen Gomez then asked about the difference between the day-biting and night-biting mosquitoes, and which were the ones of mosquito-borne disease concern.

7. 2020 California Mosquito-Borne Virus Surveillance & Response Plan, and 2020 Guidance for Surveillance of and Response to Invasive *Aedes* Mosquitoes and Dengue, Chikungunya, and Zika in California:

The Assistant Manager informed the Board that the California Department of Public Health documents listed have been used in the past, and that these were current updated versions of those previous documents. She explained how we used these documents as guidelines to direct our mosquito surveillance and response plans and would like to have the updated versions approved by the board for adoption.

Following discussion, it was moved by Michael Cavanagh, seconded by Larry Roberts, and unanimously voted by the Board members to adopt both plans.

8. 2020-21 Fiscal Budget:

The General Manager presented the proposed 2020-21 Fiscal Budget. He informed the Board that the total budget is down 13.26% from last year, and the reserves will be 106% of the budget. Michael Cavanagh asked if the District had a reserve allocated for emergency or natural disaster. The DVCD does not currently have a reserve designated for emergency or natural disaster, but due to the recent introduction of the native invasive Yellow fever mosquito, *Aedes aegypti*, it will be considered and implemented. Larry Roberts asked about the ICMA line item with a zero budget. The Administrative Assistant explained that with the retiring of the Manager Alburn, there were decreases to line items of Longevity and ICMA.

It was moved by Kevin Caskey, seconded by Greg Gomez and unanimously voted by the Board members to approve the 2020-21 Fiscal Budget.

9. Resolution 20-03

Following discussion, the approval of Resolution 20-30 was moved by Larry Roberts, seconded by Rosemary Hellwig and the Board members unanimously approved the Salary Schedule for fiscal year 2020-21.

10. Policies #1083 and #2132:

The General Manager presented the Credit Card Policy, #1083 and Work from Home Policy, #2132 for approval. No revisions were recommended, and both of the policies were moved for approval by Michael Cavanagh, seconded by Kevin Caskey and the Board members unanimously approved the policies as presented.

11. Adjournment:

Prior to Adjournment, Greg Gomez asked if any of the board members felt that continuing to use the teleconference line was necessary, and it was informally accepted that the teleconference line would not be used in future meetings unless the situation changed.

The meeting was adjourned at 7:39 p.m.