

# **DELTA VECTOR CONTROL DISTRICT**

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## **Minutes of the Board of Trustees – Wednesday, October 9, 2019.**

### **1. Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Linda Gutierrez, Rosemary Hellwig, Michael Cavanagh and Larry Roberts.  
Absent: Kevin Caskey.  
Staff: Michael Alburn, Manager, Mir-Bear Johnson, Scientific Program Manager.

### **2. Consent Calendar:**

The Manager provided information on the following items:

Board Order No. 12.

33549 US Bank Mid Atlantic Services Skid/ Mixing Assembly \$4,901.45.

Following discussion, it was moved by Rosemary Hellwig, seconded by Linda Gutierrez and unanimously carried to approve the Consent Calendar as presented.

### **3. Public Forum**

Mr. Gutierrez asked about the green water tanks on properties in rural countryside being inspected for mosquito breeding. The Manager will have the questions addressed by zone technicians in the future.

### **4. Staff Report:**

Hired Bryan Ferguson, Tech III/ Mech = ASE Certified Master Mech. Oct 28 start.

Most Seasonal employees have completed their work with the District. The lab has 3 and operations has 2 of those remaining. All will be gone this month.

The State of California Department of Industrial Relations dropped the claim for failure to pay departing employee within 72 hours. The District is exempt from the code.

Full time employees are wrapping up zone work and we expect they will be in for the year October 21<sup>st</sup>.

Winter work schedule is being prepped.

Weed Billing at contracted dairies and waste treatment facilities will go out Nov. 1<sup>st</sup>.

Tours

Tulare County Health Dept next week.

MVCAC Fall meeting – attending districts will have staff from the Lab Technologies committee visit at the end of the month.

Grand Jury to contact us this month for a tour of the facility.

We will fly the Administrative Analyst position during November on Indeed with a January 13 start date.

Normally we would have a quarterly report this month, but we don't have the entries in QuickBooks, etc., to be able to provide it. Our Auditor will begin November so this is the priority during October; we will perform the agenda item at that BOD meeting.

**5. Surveillance Report:**

Mir Bear-Johnson provided a report on State, Region, and Local level to the Trustees.

**6. Trial:**

The District tested equipment used to larvicide residential neighborhoods as part of the preparation to address disease conditions arising out of our Aedes aegypti population. Mir will report on our study prior to the coming season.

**7. General Manager Recruitment:**

Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez and unanimously carried to approve the job description as presented.

The Board will form a selection committee of three to review candidates and interview select individuals. Sheri Davis, Administrative Assistant will work with the committee to keep all applications, provide a contact point to those interested and otherwise be available to the committee.

Applications will be accepted November 1 – 27, 2019. Hiring will likely occur in February with approval of the employment agreement and introduction at the regular board meeting.

**8. Adjournment:**

The meeting adjourned at 8:18 p.m.

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Michael W. Alburn, Recording Secretary