

# **DELTA VECTOR CONTROL DISTRICT**

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## **Minutes of the Board of Trustees – Wednesday, September 12, 2018.**

### **1. Roll Call:**

Present: Belen Gomez, Secretary; Kevin Caskey, Linda Guttierrez, Larry Roberts, Michael Cavanagh, Rosemary Hellwig.

Absent: Greg Gomez, President.

Staff: Michael Alburn, Manager, Mir Bear- Johnson, Scientific Program Manager.

### **2. Consent Calendar:**

The Manager provided information on the following items:

August Bills –

32182 Giotto's Alarm-Tech

32184 Mitchell 1

32190 VCJPA

August Bills (2) –

32212 CalPERS

32216 Merle Stone \$25,377

32222 US Bank Costco

September Payroll –

32273 Napa

Travel Authorizations

SOVE – Lab staff & Manager

CSDA - Manager

Following discussion, it was moved by Michael Cavanagh, seconded by Larry Roberts and unanimously carried to approve the Consent Calendar as presented.

### **3. Public Forum**

None.

### **4. Staff Report:**

The Manager reported the following:

Monitoring system server for HVAC system in the lab was hacked (ransom ware attack) by an outside source. Our phone system was on that hard drive. Once the hacker was on the network all in house District shared non-password protected areas on our cloud drive were encrypted. We did not pay the ransom. Isolated the drive. We implemented a backup land line system (Costco purchase). Phones are back up and running. We are in the process of implementing a

direct port to the monitoring companies (Giotto's and PacWest). Appears PacWest was not strict enough with the access protocols and an algorithm was able to break into our network.

Seasonal Staff will depart September 20 save a few holdovers in the lab for Aedes aegypti surveillance/ inspections. They will complete their term October 5<sup>th</sup>.

**5. Aedes aegypti/ WNV/ SLE Report:**

Mir Bear-Johnson, Lab Director, provided the surveillance report highlighting State, Regional and Local information. Service requests related to Aedes aegypti are unprecedented and increasing every day. The District will need to revisit the response plan approved this past winter to meet the public need.

**6. RFQ:**

Hayashida, EBM, and Mangini & Associates have submitted packages for review. Kevin Caskey and Michael Cavanagh have had the proposals and provided comments to the Board concerning each submission. Following discussion, it was moved by Kevin Caskey, seconded by Michael Cavanagh and unanimously carried to select Hayashida as the architect for the project. The District has \$100,000 in the current budget and sufficient level of funds we can take from the District Reserve with repayment occurring in 19/20.

**7. Non-Elective Component:**

The District is required to set the dollar amount it will contribute toward retiree health premiums under CalPERS. We are in the unequal funding schedule meaning we increase funding by 5% every year until we achieve 100% of the required contribution. Our contribution in 2019 is \$108.80/ month. 80% of the required minimum employer funding of \$136/ month. We have two individuals who are enrolled so our bill will be \$217.60/ month toward that premium in 2019. Following discussion, it was moved by Larry Roberts, seconded by Michael Cavanagh and unanimously carried to approve the non-elective component as presented.

**8. Price, Paige & Company:**

The District received the engagement letter for the 2017/18 fiscal audit. Cost includes \$8,755 for Audit; \$1,854 for State Controller Report; and, \$2,500 for GASB 75. Following discussion, it was moved by Belen Gomez, seconded by Larry Roberts and unanimously carried to approve the engagement letter.

**9. Reappointments:**

Belen Gomez (15 years on the Board), Woodlake and Kevin Caskey, County At-Large are up for reappointment. Both requested a letter confirming their interest in remaining on the Board be sent to the appointing authorities.

**10. Adjournment:**

The meeting adjourned at 8:00 p.m. The next meeting will be held on October 18<sup>th</sup>.

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Michael W. Alburn, Recording Secretary