

# DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Conlin Reis

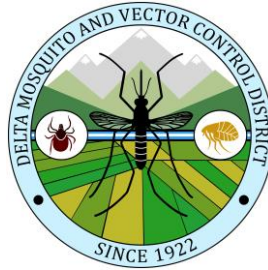
*General Manager*

Rick Alvarez

*Vector Control Supervisor*

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Mary Ellen Gomez  
*Administrative Assistant*



Bryan Ferguson  
*Foreman*

Andrea Troupin  
*Scientific Program Manager*

Erick Arriaga  
*Community Education & Outreach Coordinator*

**DATE:** Friday, November 8, 2024

**TO:** Board of Trustees, Delta Mosquito and Vector Control District (DMVCD)

**FROM:** Conlin Reis, General Manager

**SUBJECT:** Regular Meeting of the District's Board of Trustees

**TIME:** Thursday, November 14, 2024, at 4:30 p.m.

**PLACE:** District Boardroom, 1737 West Houston Avenue, Visalia CA, 93291

**Virtual Meeting Information:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzM2NjhhY2MtNDQzNS00MzQyLWE5MGUtZDgyYzBjOTE2Njhj%40thread.v2/0?context=%7b%22Tid%22%3a%22897d37ac-535b-4d9a-b741-ea0749446b06%22%2c%22Oid%22%3a%22f90288d2-d4c6-4895-bb52-b62d408f31be%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzM2NjhhY2MtNDQzNS00MzQyLWE5MGUtZDgyYzBjOTE2Njhj%40thread.v2/0?context=%7b%22Tid%22%3a%22897d37ac-535b-4d9a-b741-ea0749446b06%22%2c%22Oid%22%3a%22f90288d2-d4c6-4895-bb52-b62d408f31be%22%7d)

## AGENDA:

1. Roll Call
2. Public Forum (Limited to three minutes per speaker)
  - a) Members of the public may comment on any item not on the agenda that is within the jurisdiction of the Board of Trustees (Board). Under state law, matters presented during public comment cannot be discussed or acted upon by the Board in this meeting.
  - b) For items on the agenda, the public is invited to make comments during the public comment period.

- c) Any person addressing the Board will be limited to a maximum of three (3) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
- d) If there are more than five (5) people wishing to comment, then time will be divided equally between all people wishing to speak, so that everyone has an opportunity to address the Board.
- e) Public comments may be submitted via email to [publiccomments@deltamvcd.gov](mailto:publiccomments@deltamvcd.gov)

**ACTION 3. Consent Calendar**

- f) October Minutes
- g) October Bills (Board Order #15 & 16)
- h) November Payroll & Bills (Board Order #17)

**4. Manager's Report**

The General Manager will report on items of Delta Mosquito and Vector Control District (DMVCD) operational and laboratory interest.

**ACTION 5. CLOSED SESSION: Conference with Legal Counsel – Anticipated Litigation (Gov. Code § 54956.9(d)(2)) – One potential case.**

The Board may enter Closed Session to discuss potential litigation.

**ACTION 6. JWN, Jaribu W. Nelson, CPA Engagement Letter**

The General Manager will present the engagement letter for the Fiscal Year 2023/2024.

**ACTION 7. Policy Revision(s), First Read**

**a) New Policy #1065: Illness and Injury Prevention Program**

The Board will consider a policy regarding the District's IIPP.

**b) Revision, Policy # 3003: Sick Leave**

The Board will consider a change in policy to seasonal sick leave providing 5 days of leave off upfront instead of accrual over time.

**ACTION 8. Resolution to amend the Job Classification Plan to add two new positions: Laboratory Technician III and the Field Operations Data Analyst (Replacing the Admin Analyst).**

The General Manager will present an update to the Classification Plan adding two new positions.

**ACTION 9. Set Limit for District Revolving Fund**

The Board will set the account limit for the District's Revolving Account.

**ACTION 10. Cooperative Agreement**

The General Manager will review the Cooperative Agreement prepared by the California Department of Public Health for the year 2024.

**11. Board of Trustees Member Comments**

The Board of Trustees members will have a chance to make any additional comments regarding items within the jurisdiction of the District.

**12. Future Agenda Items**

The Board of Trustees members will have a chance to add to the future Agenda items if they choose to.

**ACTION 13. Adjournment**

Adjourn Meeting of the Board of Trustees to reconvene on December 11, 2024, at 4:30 p.m. in the Delta Mosquito and Vector Control District Boardroom, 1737 W. Houston Ave., Visalia, CA.

**Note:** Items designated for information are appropriate for Board action if the Board wishes to act.