

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

1737 West Houston Avenue, Visalia, California, 93291

Phone: (559) 732-8606 Toll Free: (877) 732-8606 Fax: (559) 732-7441

Rick Alvarez
Vector Control Supervisor

Paul Harlien
Interim Manager
Operations Program Manager

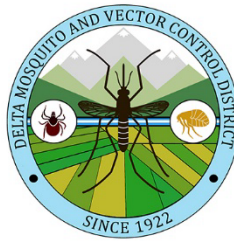
Mary Ellen Gomez
Administrative Assistant

Bryan Ruiz
Supervisor Assistant

Andrea Troupin
Scientific Program Manager

Bryan Ferguson
Foreman

Erick Arriaga
Community Education &
Outreach Coordinator



DATE: Friday, April 5, 2024

TO: Board of Trustees, Delta Mosquito and Vector Control District (DMVCD)

FROM: Mr. Paul Harlien, Interim Manager

SUBJECT: Regular Meeting of the District's Board of Trustees

TIME: Wednesday, April 10, 2024, at 4:30 p.m.

PLACE: District Boardroom, 1737 West Houston Avenue, Visalia CA, 93291

AGENDA:

1. **Roll Call**
2. **Presentation of District of Distinction Accreditation to Delta Mosquito and Vector Control District**
Mr. Erasmo Viveros, CSDA's Central Network Coordinator will present the District of Distinction Certificate/ Plaque to DMVCD Board of Trustees.
3. **Public Forum (Limited to three minutes per speaker)**
 - a) Members of the public may comment on any item not on the agenda that is within the jurisdiction of the Board of Trustees (Board). Under state law, matters presented during public comment cannot be discussed or acted upon by the Board in this meeting.
 - b) For items on the agenda, the public is invited to make comments during the public comment period.
 - c) Any person addressing the Board will be limited to a maximum of three (3) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
 - d) If there are more than five (5) people wishing to comment, then time will be divided equally between all people wishing to speak, so that everyone has an opportunity to address the Board.
 - e) Public comments may be submitted via email to publiccomments@deltamvcd.gov

ACTION 4. Consent Calendar

- f) March Minutes
- g) March Special Meeting Minutes
- h) March Bills (Board Order #'s 32 & 33)
- i) April Payroll & Bills (Board Order # 34 & 35)

5. Manager's Report

The Interim Manager will report on items of Delta Mosquito and Vector Control District (DMVCD) operational and laboratory interest.

6. Quarterly Revenue/Expense Report

The Administrative Assistant will report on the financial status of the District.

ACTION 7. Initiative 1935

The Interim Manager will request the Board of Trustees to vote on opposing Initiative 1935 that would invalidate any revenue measure passed since January 1, 2022.

ACTION 8. Revised Policy Number 2110, Medical Examinations

The Interim Manager will request the Board of Trustees to approve the revised Policy number 2110, Medical Examinations.

ACTION 9. Cal OES Resolution

The Interim Manager will request the Board of Trustees to approve a resolution for all open and future disasters/grants.

10. Board of Trustees Travel Calendar

The Interim Manager will discuss the meetings available in the 2024/2025 fiscal year.

California Special Districts Association (CSDA) Annual Conference, September 9-12, 2024, Indian Wells, CA.

Mosquito and Vector Control Association of California (MVCAC) Annual Conference, January 26-29, 2025, Oakland, CA.

11. Closed Session §54957

Public Employee Appointment, Title: General Manager

ACTION 12. Report from Closed Session

13. Board of Trustees Member Comments

The Board of Trustees members will have a chance to make any additional comments regarding items within the jurisdiction of the District.

14. Future Agenda Items

The Board of Trustees members will have a chance to add to the future Agenda items if they choose to.

ACTION 15. Adjournment

Adjourn Meeting of the Board of Trustees to reconvene on Wednesday, May 8, 2024, at 4:30 p.m. in the Delta Mosquito and Vector Control District Boardroom, 1737 W. Houston Ave., Visalia, CA.

Note: Items designated for information are appropriate for Board action if the Board wishes to act.

1. Roll Call

2. Presentation of District of Distinction Accreditation to Delta Mosquito and Vector Control District



March 28, 2024

Delta Mosquito and Vector Control District
1737 West Houston Ave.
Visalia, CA 93291

RE: District of Distinction

Congratulations! Delta Mosquito and Vector Control District has successfully completed the District of Distinction accreditation through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important accreditation. By completing this program, Delta Mosquito and Vector Control District has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

Sandy Seifert Raffelson
SDLF Board President

3. Public Forum

4. Consent Calendar

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

1737 West Houston Avenue, Visalia, California, 93291
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Andrea Troupin
Scientific Program Manager

Minutes of the Board of Trustees – Wednesday, March 13, 2024, Start: 4:31 p.m.

1. **Roll Call:**

Present: Greg Gomez, President; Linda Guttierrez, Secretary, Rosemary Hellwig, Larry Roberts, Kevin Caskey, Lori Berger, and Mike Burchett.

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

2. **Employee of the Quarter:**

The General Manager and the members of the Board of Trustees recognized and presented Carlos Rodriguez with the Delta Mosquito and Vector Control District (DMVCD) Employee of the Quarter Certificate from January to March 2024 and added his name to the Employee of the Quarter Plaque.

3. **Public Forum:**

None.

4. **Consent Calendar:**

Following discussion, it was moved by Rosemary Hellwig, seconded by Mike Burchett and the members of the Board of Trustees unanimously approved the consent calendar as presented.

5. **Manager's Report:**

Dr. Debboun provided an update on Delta Mosquito and Vector Control District (DMVCD) February's 2024 field and laboratory operations. There were 21 mosquito service requests in February 2024. The Auto and Equipment Shop staff continued to work on District vehicles and equipment which consisted of oil changes, brake inspections, lights, tire

rotations, checked all hoses, belts, and calibrations of all backpacks, pesticide applicators, etc... The landscaping by the front fence and front gate was completed by placing rock in the yard and placing ornate bark in the flower beds. We auctioned three old Chevy S10 trucks, concrete mixer, Honda outboard motor, old-4-ton floor jack, and three pallets of old and non-useful items such as chicken wire, chicken cages, nonworking hand foggers, old weed edgers, etc... The three old trucks and other non-useful items have been paid for \$9,205.76 and have been picked up.

In February, the DMVCD Community Education and Outreach Coordinator participated in the Science, Technology, Engineering, and Math (STEM) event series at Goshen Elementary School. A new Spanish poster was created as a scaled down version of the pop-up banner that will be placed in tax preparation and bill paying multipurpose offices that are heavily used by Spanish speaking communities throughout the Tax Season in the District.

Routine laboratory maintenance continued in February 2024. Our Biologist, Mark Nakata trained Tersa Soria from the Monterey County Mosquito Abatement District to properly maintain and care for a mosquitofish aquaculture center. The mosquitoes caught in December 2023 and January 2024 were tested in February 2024 along with a dead bird and all samples were negative for West Nile virus, St. Louis Encephalitis virus, and Western equine encephalitis virus in January 2024. Andrea and Pablo are currently performing the California Department of Public Health (CDPH) DART Proficiency Panel to continue testing mosquitoes collected during the upcoming 2024 mosquito season. The ticks collected from Woodlake Rock Plant were sent to the CDPH for rickettsial testing and the results will take several months.

6. Solar and Backup Generator System:

Following discussion, it was moved by Larry Roberts, seconded by Lori Berger and the members of the Board of Trustees unanimously approved Resolution #2024-01 for the Solar and Backup Generator System.

7. Federal Emergency Management Assistance (FEMA) Funding Update:

Dr. Debboun discussed and updated the members of the Board of Trustees on the funding process of Federal Emergency Management Agency (FEMA) and informed them that FEMA decided to reimburse DMVCD for its Mosquito Abatement Emergency Protective Measures \$104,285.75 for its Federal Share cost and \$26,071.69 for Non-Federal Share cost.

8. California Special Districts Association (CSDA) District of Distinction:

The General Manager gave a brief description of the CSDA and Special District Leadership Foundation District of Distinction Application process for accreditation and informed them that we are ready to submit the application to achieve the District of Distinction, now that all of the members of the Board of Trustees have adopted and reviewed the District policies and procedures manual. Lori Berger inquired on the Annual trainings and how that process pertains for Trustees, and the General Manager informed her that during the upcoming April Board Meeting, the Board will be presented with training events they may be interested in attending for the next Fiscal Year and that

the Travel Budget will be prepared with that in mind.

9. Collaboration with Synvect on Next Generation Sterile Insect Technique:

Following discussion, it was moved by Rosemary Hellwig, seconded by Mike Burchett, and the members of the Board of Trustees unanimously approved the collaboration with Delta Mosquito and Vector Control District and Synvect Company on next generation Sterile Insect Technique in our District.

10. General Manager Farewell Luncheon:

A brief discussion regarding the Farewell Dinner instead of Luncheon for the General Manager will be covered by the Board of Trustees and not by the District's funding.

11. Closed Session: Personnel Matter. Appointment of Interim Manager:

The members of the Board of Trustees Interim Manager adjourned to a closed session pursuant to Government Code Section 54957.

12. Open Session:

The Board of Trustees discussed the decision of the appointment of the Interim Manager and terms of conditions of the employment.

13. Board Decision on the Appointment of an Interim Manager and Terms and Conditions of His/Her Employment:

Following discussion, it was moved by Mike Burchett, seconded by Lori Berger and the members of the Board of Trustees unanimously approved the Appointment of Paul Harlien as the Interim Manager.

14. Board of Trustees Member Comments:

The Board of Trustees took time to thank and commend Dr. Debboun on his outstanding tenure with the District and the various exceptional tasks he achieved during his 4-year appointment time.

15. Future Agenda Items:

None

16. Adjournment:

It was moved by Larry Roberts and seconded by Lori Berger, and the Board of Trustees unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 6:18p.m.

Dr. Mustapha Debboun, Recording Secretary

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun
General Manager

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*Community Education &
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Andrea Troupin
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Minutes of the Board of Trustees – Tuesday, March 26, 2024, Start: 4:30 p.m.

1. **Roll Call:**

Present: Greg Gomez, President; Linda Guttierrez, Secretary, Rosemary Hellwig, Larry Roberts, Kevin Caskey, Lori Berger, and Mike Burchett.

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

2. **Public Forum:**

None.

3. **Consultation Services – Dr. Mustapha Debboun**

Following discussion, it was moved by Larry Roberts, seconded by Mike Burchett, abstention from Kevin Caskey and the members of the Board of Trustees approved the consultation services of Dr. Mustapha Debboun with some minor revisions.

4. **Adjournment:**

It was moved by Mike Burchett and seconded by Lori Berger, and the Board of Trustees unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:02pm

Dr. Mustapha Debboun, Recording Secretary

CLAIM #	PAYEE	DESCRIPTION	Budget Line Item	AMOUNT
38728	ALEJANDRA GILL	Laboratory Tech II		1,995.07
38729	THEODORE MCGILL	Vector Control Tech II		1,864.32
38730	CARLOS RODRIGUEZ	Vector Control Tech II		2,092.45
38731	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax		1,767.88
38732	DELTA VECTOR CONTROL DIST - EFTPS	State Income Tax		232.34
38733	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement		1,228.23
		<i>Total Seasonal Payroll</i>		<i>\$9,180.29</i>
38734	AMERICAN INCORPORATED	Semi Annual HVAC Service	Maintenance Contract	1,195.00
38735	AUTOZONE			361.15
		Wheel Studs (T42)	10.37 Vehicle Supplies	
		Battery ULV Machine	107.40 Operational	
		(2) Door Straps (T23)	30.36 Vehicle Supplies	
		Clock Spring (T6)	151.89 Vehicle Supplies	
		Brakes (T100)	32.54 Vehicle Supplies	
		60/15 Oil Filter and V-belt (Shop- Stock)	13.03 Vehicle Supplies	
		(6) STP 6007 (Shop - Stock)	15.56 Vehicle Supplies	
38736	AWARDS & SIGNS	Walnut Wall Plaque	Misc. Expense	103.08
38737	CITY OF VISALIA	Utilities	Utilities	120.35
38738	EMD NETWORKING	(2) UniFi Access Points	Office Supplies	345.03
38739	FRESNO OXYGEN			368.45
		(2) Orders Dry Ice	125.93 Laboratory Supplies	
		Extension, brushes, receptacles, plugs and soap stone	242.52 Building Maintenance	
38740	GIOTTO'S			737.34
		Replaced wire on CC to relay	141.10 Building Maintenance	
		Installation of new camera in south break room	596.24 Building Improvements	
38741	JOHANSON & THOMAS	5/16x3/8 AmFlow	Vehicle Supplies	5.43
38742	LIFE TECHNOLOGIES	Annual Service Agreement	Professional Services	5976.00
38743	MUSTAPHA DEBBOUN	Uber Reimbursement AMCA	Travel Expense	107.91
38744	SO CAL EDISON	Utilities	Utilities	2303.44
38745	VALLEY PACIFIC	Fuel	Fuel	134.96
		TOTAL BILLS		\$11,758.14
		TOTAL BOARD ORDER #32		\$20,938.43

VOUCHER	PAYEE	DESCRIPTION	Budget Line Item	AMOUNT
38746	ALEJANDRA GILL	VECTOR CONTROL TECHNICIAN III		2,346.76
38747	THEODORE MCGILL	VECTOR CONTROL TECHNICIAN III		2,152.94
38748	CARLOS RODRIGUEZ	VECTOR CONTROL TECHNICIAN III		2,468.38
		<i>Sub-Total for Full-Time/TechIII Payroll</i>		\$6,968.08
38749	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax	Employee 71% - District 29%	2,232.44
38750	DELTA VECTOR CONTROL DIST - EFTPS	State Income Tax	Employee 100%	341.91
38751	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement	Employee 40% - District 60%	1,473.88
		<i>Sub-Total for Full-Time/TechIII Payroll, Taxes & Benefits</i>		\$4,048.23
		<i>Total Full-Time/TechIII Payroll</i>		11,016.31
38752	LEADING EDGE AERIAL TECHNOLOGIES	Annual License	Subscriptions	1,700.00
38753	LOZANO SMITH	Reminder AB 2188 & SB 848, 2024 Inspection Warrant, Review Educational Policy	Professional Services	1,167.00
38754	TULARE COUNTY SOLID WASTE	Disposal of (11) Tires	Yard Maintenance	55.00
		Total Bills		\$2,922.00
		Total Board Order # 33		\$ 13,938.31

VOUCHER	PAYEE	DESCRIPTION	Budget Line Item	AMOUNT
38755	RICK ALVAREZ	VECTOR CONTROL SUPERVISOR		6,763.73
38756	ERICK ARRIAGA	COMMUNITY EDUCATION & OUTREACH COORDINATOR		5,354.87
38757	BRYAN FERGUSON	FOREMAN		6,694.92
38758	ALEJANDRA GILL	LABORATORY TECHNICIAN III		4,381.34
38759	MARY ELLEN GOMEZ	ADMINISTRATIVE ASSISTANT		5,906.26
38760	PAUL HARLIEN	OPERATIONS PROGRAM MANAGER		7,361.86
38761	REBECCA HARLIEN	ADMINISTRATIVE ANALYST		6,125.35
38762	LANDON MCGILL	VECTOR CONTROL TECHNICIAN III/MECHANIC		4,229.45
38763	THEODORE MCGILL	VECTOR CONTROL TECHNICIAN III		4,039.49
38764	MARK NAKATA	BIOLOGIST		6,257.15
38765	JUAN PABLO ORTEGA	BIOLOGIST		5,372.31
38766	CARLOS RODRIGUEZ	VECTOR CONTROL TECHNICIAN III		4,533.91
38767	BRYAN RUIZ	VECTOR CONTROL TECHNICIAN III		5,283.80
38768	MARIO SANCHEZ	VECTOR CONTROL TECHNICIAN III/MECHANIC		5,273.52
38769	ANDREA TROUPIN	SCIENTIFIC PROGRAM MANAGER		6,481.03
		<i>Sub-Total for Full-Time Payroll</i>		\$84,058.99
38770	VSP	Vision Plan Premium		466.05
38771	DELTA DENTAL PLAN	Dental Plan Premium		1,335.75
38772	LINCOLN FINANCIAL GROUP	Life/STD & LTD Insurance		1,239.79
38773	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Health Insurance Premium		25,132.60
38774	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax	Employee 71% - District 29%	30,105.20
38775	DELTA VECTOR CONTROL DIST - EFTPS	State Income Tax	Employee 100%	5,353.17
38776	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement	Employee 40% - District 60%	20,878.41
38777	DELTA VECT CONT DIST	Flex Benefit Plan	Employee 100%	1,083.29
38778	MISSION SQUARE	Deferred Retirement Trust	Employee 77% - District 23%	75.00
		Total Full-Time and Seasonal Payroll		\$169,728.25
38779	CAL WATER SERVICE	Utilities	Utilities	103.93
38780	CITY OF VISALIA	Utilities	Utilities	120.35
38781	CLINE'S BUSINESS EQUIPMENT	Monthly Contract	Maint. Contract	30.00
38782	EMD NETWORKING			523.13
		Total Care Plan	66.00 Maint. Contract	
		VOIP Phone System	430.00 Telephone/Cellphones	
		128GB USB Flash Drive - Dr Debboun	27.13 Office Supplies	
38783	ENTERPRISE	Leased Vehicles	Capital-Vehicle	1,909.68
38784	LINUXUP	GPS	GPS	859.57
38785	PACIFIC WEST	Monthly Service Contract	Maint. Contract	250.00
38786	SO CAL GAS	Utilities	Utilities	480.79
38787	STUART 'S JOHANSON & THOMAS	2" Channels (T6)	Vehicle Supplies	70.53
38788	US BANK			11,674.61
		Home Depot - Step Stool and Salt	89.97 Fish Supplies	
		Home Depot - Windex	12.46 Janitorial Supplies	
		Home Depot - Spray Paint	7.03 Lab - Assessment	
		WalMart - Ziploc Bags	16.83 Lab Supplies	
		Best Buy - Keyboards, mouse and AC adapter	130.17 Lab Supplies	
		WalMart - (4) 2 packs insect repellent	40.23 Safety Supplies	

		WalMart - (2) speakers, (3) cable organizers, (2) cable ties, (2) monitor stands and cables	304.72	Lab Supplies	
		Hakko AHP - (2) 2SA tweezers, (4) 4A-SA tweezers, (2) 2A-SA tweezers	51.39	Lab Supplies	
		Uline - shelf, ISO wash bottle, kimwipe	430.80	Lab Supplies	
		WalMart - (10) 1" binders	12.59	Lab Supplies	
		Home Depot - Fan, sand disc, 55 gal trash can	155.07	Lab Supplies	
		WalMart - blender	24.91	Fish Supplies	
		Lowe's - Universal push-n-load, threaded extension pole and trimmer line	108.24	Building Maintenance	
		Microsoft - User licenses	1440.00	Subscriptions	
		Office Depot -(3) 11"x17" Outreach Posters	3.84	Public Relations	
		Amazon - wireless mouse and keyboard - meeting laptop	29.65	Office Supplies	
		Amazon - (2) evenflo diaphragm pumps	151.70	Sprayer Supplies	
		Amazon - Honda fuel filters	45.52	Sprayer Supplies	
		Amazon - Honda spark plugs	42.48	Sprayer Supplies	
		Lowe's - (5) 5 gal craftsmen latching totes	64.99	Safety Supplies	
		WalMart - ziploc bags	7.62	Safety Supplies	
		WalMart - glade plugins	24.07	Janitorial Supplies	
		Decked.com - full sized drawer system (T1)	1735.99	Vehicle Supplies	
		SipTrunk - Efax	115.09	Telephone/Cellphones	
		GoogleSuites	259.20	Subscriptions	
		Amazon - Air filters and air filter cleaner	129.36	Sprayer Supplies	
		Lowe's - 16oz ez-pour primer	22.74	Building Maintenance	
		Lowe's - gutters, end caps, hidden hanger, galvanized slp, joints & connections, batteries, filter	143.45	Building Maintenance	
		Amazon - power bank 20000mah, fume fan, carbon filter, DC power supply, 5v fans	204.67	Lab - Assessment	
		Ace Hardware - (4) stair tread (T6)	52.04	Vehicle Supplies	
		Zira Tech- Teambridge Timekeeping App	32.00	Subscriptions	
		CSDA - Training Module Mike Burchett District of Distinction	230.00	Continuing Education	
		Amazon - 5x8 & 8x11 legal pads, tape refills, prong fasteners, sharpies, red folders	100.18	Office Supplies	
		B & H Video - Apple Mac Studio w/ 3 year protection plan	3003.28	Office Supplies	
		Comcast- Internet bill	350.61	Telephone/Cellphones	
		US Flag Store - American Flag	90.65	Misc Expense	
		FilterBuy.com- Lab AC filters	70.96	Building Maintenance	
		Pita Kabob - Dr. Debboun lunch with Greg	50.37	Travel Expense	
		American Airlines - bag check fee	30.00	Travel Expense	
		American Airlines - bag check fee	30.00	Travel Expense	
		Sheraton Dallas - Hotel Stay Dr. Debboun AMCA	1177.65	Travel Expense	
		Fresno Airport - Parking Fee	90.00	Travel Expense	
		NACCHO - Membership Renewal Dr. Debboun	85.00	Dues	
		QR Code Generator - QR code RTO	119.88	Public Relations	
		Dreamhost- Monthly Contract	3.00	Subscriptions	
		SP Nations Photo Lab - (6) 14"x14" lustre prints DMVCD Historical Photos	133.68	Office Supplies	
		Hobby Lobby - Foam Board	6.50	Public Relations	
		Michael's - Cleancut foam, diecast craft	29.27	Public Relations	
		Office Depot - Spanish Outreach Posters	52.73	Public Relations	
		CSET - Registration Senior Day at the Park	129.04	Public Relations	
		Apple.com- Additional Phone Storage Erick Arriaga	2.99	Subscriptions	
38789	VALLEY PACIFIC	Fuel		Fuel	1,121.86
38790	WESTAMERICA BANK	Lease Payment - Fish Hatchery		Capital- Lease	58,914.03
		Total Bills			\$76,058.48
		Total Board Order # 34			\$245,786.73

VOUCHER	PAYEE	DESCRIPTION		Budget Line Item	AMOUNT
38791	GREG GOMEZ	TRUSTEE PAYROLL - QUARTERLY			184.70
38792	LINDA GUTTIERREZ	TRUSTEE PAYROLL - QUARTERLY			184.70
38793	ROSEMARY HELLWIG	TRUSTEE PAYROLL - QUARTERLY			184.70
38794	KEVIN CASKEY	TRUSTEE PAYROLL - QUARTERLY			184.70
38795	LARRY ROBERTS	TRUSTEE PAYROLL - QUARTERLY			184.70
38796	LORI BERGER	TRUSTEE PAYROLL - QUARTERLY			184.70
38797	MICHAEL BURCHETT	TRUSTEE PAYROLL - QUARTERLY			184.70
		<i>Sub-Total for Trustee Payroll</i>			\$1,292.90
38798	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax		Employee 71% - District 29%	214.20
		<i>Total for Trustee Payroll</i>			\$1,507.10
38799	BIOSEARCH TECHNOLOGIES	WNV Probe, WNV for. & rev., SLEV probe, SLEV for. & rev., WEEV probe, WEEV for. & rev.		Lab Supplies	1675.75
38800	FRESNO OXYGEN				484.52
		Bottle refill, weldmark flow gauge, cutoff wheel, 4.5"x7/8" ovation attacker	323.56	Vehicle Supplies	
		Dry Ice	160.96	Lab Supplies	
38801	GREG GOMEZ	Reimburse Zoom Workplace Charge- Extended use for GM interview process		Misc. Expense	15.99
38802	GUARDIAN FIRE & SAFETY	(12) 15mil XL green nitrile gloves		Safety Supplies	49.24
38803	SO CAL EDISON	Utilities		Utilities	2392.58
38804	STAR MILLING	50 lbs fish food		Fish Supplies	152.85
38805	TECHNICAL SAFETY SERVICES	Fume hood and Biosafety cabinet - Annual Certification		Building Supplies	440.41
38806	UNIFIRST				891.34
		Uniforms (February)	176.41	Uniforms	
		Uniforms (March)	351.70	Uniforms	
		Janitorial (February)	155.67	Janitorial	
		Janitorial (March)	207.56	Janitorial	
38807	VALLEY PACIFIC	Fuel		Fuel	946.09
		Total Board Order # 35			\$8,555.87

5. Manager's Report

DELTA MOSQUITO & VECTOR CONTROL DISTRICT

1737 West Houston Avenue, Visalia, California, 93291

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REPORT OF THE MANAGER MARCH 2024

I. Water and Weather

The Delta Mosquito and Vector Control District (DMVCD) Weather Station reported an average high temperature of 68.4°F with an average low of 47.1°F and 1.80 inches of rainfall as of March 31, 2024. The National Oceanic and Atmospheric Administration 1991-2020 seasonal averages for high and low temperatures in March were 66.9°F and 45.4°F respectively, with average rainfall of 1.82 inches.

Water storage at Pine Flat Reservoir increased to 802,591 acres-feet as of March 31, 2024. Pine Flat Reservoir's water inflow rate is 2,312 cubic feet per second (CFS) while its release is 874.3 CFS. The Lake Kaweah Reservoir storage increased to 58,351 acres-feet. Lake Kaweah's water inflow rate is 5 CFS and its release decreased to 7 CFS as of March 31, 2024.

II. Narrative

Field operations received 28 mosquito service requests and 5 fish requests in March 2024. The service request inspections consisted of a Vector Control Technician inspecting the reported property for any standing water that mosquito larvae could breed in. During this time, the technician used an integrated vector management (IVM) strategy to reduce any mosquito-breeding found. In addition, technicians used this opportunity to educate residents on mosquito-breeding prevention and how to protect themselves from mosquito bites and mosquito-borne diseases.

Operations

The Auto and Equipment Shop has completed all calibration on pesticide application equipment with the droplet tests conducted by Nancy Voorhees from Clarke Company.

All the fogging dispersal equipment has been certified, and all equipment and vehicles are ready for the upcoming 2024 mosquito season.

We sold all the old items we put up for auction with GOVDEALS such as the concrete mixer, outboard boat motor, 4-ton floor jack, two old mist-blowers, and three pallets of miscellaneous items totaling \$927.76.

The zone operators have been conducting their zone operations for the past two weeks making applications as needed for mosquito control after seeing some large population number of mosquitoes early in the season due to the hot weather and early water irrigation by farmers.

Operations has hired all its seasonal help to start training on April 15, 2024, consisting of chemical application and safety, phone, drivers' safety, respirator fit testing, walking speed, and proper safety equipment usage.

We had three of the Zone Mosquito Control Technicians, i.e., Marco Martinez, Landon McGill, and Ted McGill receive all-terrain vehicle and recreational off-highway vehicle association certification.

I have been working with Dr. Debboun on transitioning as an Interim Manager to help fill in until the new General Manager is hired and gets on board. We are working on the 2024/25 new budget items like trucks and other items for the laboratory, shop equipment, building updates, and energy saving upgrades.

Outreach

In March, the DMVCD participated in the 5th and 6th Science, Technology, Engineering, and Math (STEM) event series at Veva Blunt Elementary School on Thursday, March 14, and Crowley Elementary School on Thursday, March 21, 2024. In addition, the DMVCD was invited to set up a booth at the Annual End of the Trail Marathon on March 9, 2024.

The Sequoia High School students visited DMVCD for a tour of the facilities and were provided with insight into the various job opportunities available within the District. Over 200 copies of the "Take Action" Newspaper handouts were distributed to Visalia Unified, for use in several 5th and 6th grade classrooms to support a mosquito habitat prevention course.

To enhance outreach efforts to Spanish-speaking residents, a Spanish-language outreach poster was created and distributed to local businesses. This initiative aims to increase awareness of the DMVCD services among Spanish-speaking residents.

Internally, the plaque for the Employee of the Quarter was updated to honor Carlos Rodriguez. The District website was also updated to include information on new hires and promotions, accompanied by employee portraits taken specifically for website use.

The front lobby of the DMVCD main office saw enhancements with the installation of six art prints featuring historical images of the District, contributing to a visually appealing environment for visitors and staff.

The ThermoFisher Scientific staff performed the KingFisher Flex and the Applied Biosystems 7500 Fast qPCR machine yearly maintenance and calibrations. Andrea, the Scientific Program Manager, contacted Emcor to service the BSL3 laboratory because the alarms are not responding appropriately. We are still waiting for Emcor to respond with an automation quote and set up a repair date for the insectary humidifier because some parts are on backorder. Mark, Biologist, finished mosquitofish tank modifications for *Saprolegnia* treatments and is waiting for quotes to have the fish fry baskets remade.

Mosquito trapping was performed in 3 out of 4 weeks during March 2024. Traps were set throughout the District in Goshen, Traver, Delft Colony, Dinuba, Orosi, Seville, Woodlake, Ivanhoe, Exeter, Farmersville, and Visalia.

Technicians brought in seven mosquito larvae samples to the laboratory for species identification in March 2024. No larval samples were collected in March 2023. Erick and Andrea are working on finding a system for the field technicians to accurately label their mosquito larval samples to start collecting this data.

The mosquitoes trapped in February and March 2024 will be tested in April 2024. All samples so far were negative for West Nile virus (WNV), St. Louis Encephalitis virus (SLEV), and Western equine encephalitis virus (WEEV) in January. Pablo and Andrea are currently performing the California Department of Public Health (CDPH) Davis Arbovirus Research and Training (DART) proficiency panel to continue testing mosquitoes for the 2024 mosquito season.

In March, laboratory staff were able to go tick flagging at three different locations; Kaweah Oaks Preserve, Homer Ranch and the rock plant in Woodlake. Two biologists from the California Department of Public Health came to our District to join the laboratory staff in two of those locations. The previous ticks collected from Woodlake rock plant were sent to the California Department of Public Health for rickettsial testing and one tick was positive for *Rickettsia rhipicephali*, which is not a human disease pathogen. The most recently collected ticks will be stored at DMVCD. No kissing bugs were reported to the District in January 2024.

There were 10 mosquitofish technician requests and five homeowner requests as of March 31, 2024. In March 2023, there were three mosquitofish requests to be distributed. Approximately 1,595 mosquitofish fry were produced by March 31, 2024. In March 2023, 4,879 mosquitofish fry were produced.

Routine laboratory maintenance continued during March 2024. Monthly safety checks for fire extinguishers and emergency lights were performed as well as weekly safety showers and eyewash inspections.

The laboratory staff tested zero mosquito samples from Tulare Mosquito Abatement District (MAD) and zero samples collected from Tulare by Vector Disease Control International in March 2024. The laboratory Scientific Program Manager contacted Tulare MAD and they expressed interest in having their mosquito samples tested for the 2024 mosquito season. Kings MAD decided to use DART for their mosquito testing during the 2024 mosquito season.

There were 33 service requests in March 2024.

2024 Service Request Summary

2024	Mosquitofish	Inspection	Mosquito	Source	Other	Total
January	0	2	2	1	0	5
February	3	5	1	12	0	21
March	5	17	6	5	0	33
Total	8	24	9	18	0	59

III. Vector and Disease Surveillance

Delta MVCD Summaries:

Humans: No new human cases reported to DMVCD in March 2024. In 2023, there were three confirmed human cases of WNV and SLEV co-infection, one probable WNV and SLEV co-infection, one confirmed WNV case, and six probable WNV cases.

Birds: No dead birds were reported to DMVCD in March 2024.

Mosquitoes: No samples were tested in March. There are some mosquito samples waiting to be tested in April 2024. Last year, 7,028 mosquito samples were tested with 473 positive samples for WNV, 172 positives for SLEV, and 47 positives for both WNV and SLEV.

State Surveillance:

Humans: As of March 31, 2024, 0 human cases of WNV from 0 counties and 0 cases of SLEV from 0 counties have been reported.

Birds: As of March 31, 2024, 7 dead birds from 4 counties tested positive.

Mosquitoes: As of March 31, 2024, 1 mosquito sample from 1 county has tested positive for WNV. Also, 0 samples from 0 counties have tested positive for SLEV.

V1. Expenditures & Revenues – 2023/24

Total Budget \$5,068,115.26

EXPENDITURES – July 1, 2023, to March 31, 2024

Salaries	\$2,223,308.84
Services & Supplies	\$1,037,740.98
Tax Admin Fee	\$0.00
Capital	\$57,707.83
Long-Term Debt	\$58,914.03
TOTAL EXPENDITURES	\$3,377,671.68

REVENUE RECEIVED - July 1, 2023– March 31, 2024

July	\$75.00
August	\$39,702.16
September	\$31,916.62
October	\$7,591.00
November	\$523.77
December	\$2,635,329.40
January	\$285,794.26
February	\$13,558.44
March	Unavailable
TOTAL REVENUE TO DATE	\$3,014,490.65

IV. **Timesheet Summary**

Month	Available Hours	Sick Hrs Used	Total Hrs Avail. For Work	Pct. Of Hrs Avail for Work
July	6,048	129	5,919	97.86
August	6,440	320.4	6,119.60	95.02
September	5,376	150.5	5,225.50	97.2
October	4,400	265.75	4,134.25	93.9
November	2,992	178	2,814	94.00
December	2,688	104	2,584	96.13
January	3,128	118	3,010	96.22
February	2,432	95.25	2,336.75	96.08
March	2,856	163	2,693	94.3

The District has a vacation policy that requires 24-hour notice to ensure the operational integrity of the workforce. Sick leave for doctor, dentist and/ or family medical necessity also requires advance notice-in so much as it is possible. Illness is unplanned and therefore unscheduled. Attendance records for the current year are shown in the table.

**** March expenditures and revenue are not available as of 4/5/2024**

6. Quarterly Revenue/Expense Report

MONTHLY REVENUE REPORT 2023-24

Revenue Source	Description	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Received	Budget	Balance
4001 Taxes - Current Secured							1,525,785.46	124,118.58						1,649,904.04	2,602,883.00	-952,978.96
4006 Taxes - Current Unsecured							216,375.82	167.18						216,543.00	172,167.00	44,376.00
4008 Taxes - Prior Secured								32,208.58						32,208.58	42,402.00	-10,193.42
4009 Taxes - Prior Unsecured								2,963.28						2,963.28	1,200.00	1,763.28
4030 Taxes - Supplemental Cur Sec								38,400.04						38,400.04	40,000.00	-1,599.96
4033 Taxes - Supplemental Prior								8,585.25						8,585.25	10,000.00	-1,414.75
4052 Other Taxes - Assessment							567,951.52	44,057.55						612,009.07	1,025,528.00	-413,518.93
4055 Taxes - Timber Yield							0.01							0.01	1.00	-0.99
4060 RDA Residuals							117,177.00							117,177.00	75,000.00	42,177.00
4075 RD H&S 34188 OA														0.00	1.00	-1.00
4078 RD H&S 34188 OA														0.00	1.00	-1.00
5050 Property Tax Relief								8,803.42						8,803.42	17,918.00	-9,114.58
Total Taxes		0.00	0.00	0.00	0.00	0.00	2,427,289.81	259,303.88	0.00	0.00	0.00	0.00	0.00	2,686,593.69	3,987,101.00	-1,300,507.31
4801 Interest Income				31,408.97			27,643.03							59,052.00	36,000.00	23,052.00
4069 PT Facilities							205,335.00							205,335.00	307,218.00	-101,883.00
City of Woodlake														0.00		0.00
City of Dinuba														0.00		0.00
City of Exeter														0.00		0.00
City of Farmersville														0.00		0.00
City of Lindsay														0.00		0.00
City of Visalia														0.00		0.00
County Pass Thru														0.00		0.00
Total RDA		0.00	0.00	31,408.97	0.00	0.00	232,978.03	0.00	0.00	0.00	0.00	0.00	0.00	264,387.00	343,218.00	-78,831.00
5400 Current Services (Billing)														0.00	1.00	-1.00
5835 Other Revenue														0.00	0.00	0.00
5401 Assessment Fee							34,060.00							34,060.00	-71,785.00	-37,725.00
5805 Misc. Receipts														0.00	235,950.00	-235,950.00
Misc. Revenue	Misc. Rev. posted to County Reports	75.00												75.00		-235,875.00
US Treasury	Refund		30,902.16											30,902.16		-204,972.84
Tulare Mosquito Abatement	Deposit - Sample Testing		2,244.00											2,244.00		-202,728.84
Kings Mosquito Abatement	Deposit - Sample Testing		6,556.00											6,556.00		-196,172.84
US Bank	Cal Card Reimbursement				283.11									283.11		-195,889.73
Navia Benefit Solutions	Refund				104.00									104.00		-195,785.73
Alta Irrigation	Assessment Payment			120.54										120.54		-195,665.19
Zack Barragan	Cert. Exam Payment					39.00								39.00		-195,626.19
Alysia Davis	Cert. Exam Payment					39.00								39.00		-195,587.19
Josh Esquibel	Cert. Exam Payment					78.00								78.00		-195,509.19
Alejandra Gill	Cert. Exam Payment					39.00								39.00		-195,470.19
Jake Maldonado	Cert. Exam Payment					39.00								39.00		-195,431.19
Marcos Martinez	Cert. Exam Payment					39.00								39.00		-195,392.19
Ted McGill	Cert. Exam Payment					78.00								78.00		-195,314.19
Carlos Rodriguez	Cert. Exam Payment					78.00								78.00		-195,236.19
Lisa Salgado	Cert. Exam Payment					78.00								78.00		-195,158.19
Adrian Sifuentes	Cert. Exam Payment					78.00								78.00		-195,080.19
Ryan Spratt	Cert. Exam Payment					39.00								39.00		-195,040.19
Kory Wilson	Cert. Exam Payment					78.00								78.00		-194,962.19
Jovani Zamora	Cert. Exam Payment					39.00								39.00		-194,923.19
GovDeals	Sale of (2) Chevy S10's					6,850.00								6,850.00		-188,073.19
State of CA - EDD	Tax Overpayment - Refund						89.27							89.27		-187,983.92
Mustapha Debboun	Per Diem Reimbursement					434.50								434.50		-187,549.42
Tulare Mosquito Abatement	Disease Testing Payment						748.00							748.00		-186,801.42

US Bank	Cal Card Reimbursement							396.16								396.16		-186,405.26
State of CA - EDD	Tax Overpayment - Refund							7,723.36								7,723.36		-178,681.90
Navia Benefit Solutions	Refund							58.50								58.50		-178,625.40
City of Exeter	Assessment Payment							195.54								195.54		-178,429.86
Delta MVCD	Assessment Payment							46.41								46.41		-178,383.45
Eleanor Roosevelt Comm. Center	Assessment Payment							106.08								106.08		-178,277.27
Kaweah Delta Water Cons. Dist.	Assessment Payment							216.50								216.50		-178,060.77
United Health Centers of San Joaquin	Assessment Payment							72.93								72.93		-177,987.84
Tul. County Employees Retirement Assoc.	Assessment Payment							94.15								94.15		-177,893.69
Visalia Memorial District	Assessment Payment							19.89								19.89		-177,873.80
Orosi Public Util. Dist.	Assessment Payment							68.50								68.50		-177,805.30
Citrus Research Board	Assessment Payment							18.83								18.83		-177,824.13
Housing Auth. of Tulare County	Assessment Payment							3,715.48								3,715.48		-174,108.65
City of Visalia	Assessment Payment							3,868.62								3,868.62		-170,240.03
Monson Sultana Joint Union Elem.	Assessment Payment							152.49								152.49		-170,087.54
Exeter Unified School Dist.	Assessment Payment							1,208.48								1,208.48		-168,879.06
City of Dinuba	Assessment Payment							1,771.75								1,771.75		-167,107.31
Dinuba Memorial District	Assessment Payment							125.97								125.97		-166,981.34
Kingsburg Joint Union Elementary	Assessment Payment							66.30								66.30		-166,915.04
VCJPA	Retrospective Adjustment							14,938.00								14,938.00		-151,977.04
Woodlake Public Cemetery	Assessment Payment								29.53							29.53		-151,947.51
Orosi Memorial District	Assessment Payment								33.15							33.15		-151,914.36
Visalia Unified School Dist.	Assessment Payment								7,055.46							7,055.46		-144,858.90
Tulare County Office of Education	Assessment Payment								234.44							234.44		-144,624.46
Cutler Orosi Joint Unified School Dist	Assessment Payment								1,929.26							1,929.26		-142,695.20
Ivanhoe Irrigation District	Assessment Payment								53.04							53.04		-142,642.16
Goshen Community Services Dist.	Assessment Payment								13.26							13.26		-142,628.90
Exeter Memorial District	Assessment Payment								66.30							66.30		-142,562.60
City of Woodlake	Assessment Payment								343.79							343.79		-142,218.81
Outside Creek Elem. School District	Assessment Payment								92.82							92.82		-142,125.99
City of Lindsay	Assessment Payment								6.51							6.51		-142,119.48
Exeter Public Cemetery Dist.	Assessment Payment								95.47							95.47		-142,024.01
Kings River Union Elementary School Dist.	Assessment Payment								152.49							152.49		-141,871.52
Sequoia Union Elem. School Dist.	Assessment Payment								278.46							278.46		-141,593.06
Traver Joint Union Elem. School Dist.	Assessment Payment								219.81							219.81		-141,373.25
Woodlake Unified School Dist.	Assessment Payment								1,455.96							1,455.96		-139,917.29
Cutler Public Utility District	Assessment Payment								74.50							74.50		-139,842.79
Visalia Public Cemetery District	Assessment Payment								567.33							567.33		-139,275.46
Ivanhoe Public Utility District	Assessment Payment								62.19							62.19		-139,213.27
Stone Corral Elem. School District	Assessment Payment								132.60							132.60		-139,080.67
Exeter District Ambulance	Assessment Payment								6.63							6.63		-139,074.04
College of the Sequoias	Assessment Payment								653.44							653.44		-138,420.60
WalMart/Credit One	Refund								2.00							2.00		-138,418.60
	Misc. Revenue Total	75.00	39,702.16	507.65	7,591.00	523.77	9,121.56	26,490.38	13,558.44	0.00	0.00	0.00	0.00	0.00	0.00	131,629.96	221,687.14	-138,418.60
Total All Revenue		75.00	39,702.16	31,916.62	7,591.00	523.77	2,635,329.40	285,794.26	13,558.44							3,014,490.65	5,000,511.14	-1,517,756.91

MONTHLY EXPENSE REPORT 2023-24

23-24 FY Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Expense	Budget	Carry Over
Manager	18,588.79	18,588.79	18,588.79	18,588.79	18,588.79	18,588.79	18,588.79	18,588.79	65,318.03				214,028.35	223,065.45	9,037.10
Scientific Program Manager	9,641.18	9,641.18	18,799.56	9,343.83	9,641.18	9,641.18	9,641.18	9,641.18	9,997.91				95,988.38	115,694.21	19,705.83
Operations Program Manager	9,641.18	9,641.18	9,641.18	9,641.18	9,641.18	9,641.18	9,641.18	9,641.18	9,997.91				87,127.35	115,694.21	28,566.86
Foreman	7,932.14	7,932.14	7,932.14	7,932.14	8,922.81	8,922.81	8,922.81	8,922.81	9,252.95				76,672.75	100,473.72	23,800.97
Biologist (Mark N)	8,974.43	8,974.43	8,974.43	8,974.43	8,974.43	8,974.43	8,974.43	8,974.43	9,306.48				81,101.92	107,693.10	26,591.18
Biologist (Vacant 10-2023)	8,974.43	8,974.43	8,974.43	0.00	0.00	0.00	0.00	0.00	0.00				26,923.29	107,693.10	80,769.81
Biologist (Juan Pablo)	7,179.54	7,179.54	7,179.54	7,179.54	7,179.54	7,179.54	7,179.54	7,179.54	8,359.23				65,795.55	86,154.48	20,358.93
Biologist (Vacant)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					91,539.14	91,539.14
Admin Assistant	7,594.16	7,594.16	7,594.16	7,594.16	8,566.05	8,566.05	8,566.05	8,566.05	8,882.99				73,523.83	96,192.66	22,668.83
Admin Analyst	7,902.64	7,902.64	7,902.64	7,902.64	7,902.64	8,281.62	8,281.62	8,281.62	8,520.00				72,878.06	81,859.64	8,981.58
Education & Outreach Coordinator	6,638.09	6,638.09	7,028.56	7,028.56	7,028.56	7,028.56	7,028.56	7,028.56	7,288.62				62,736.16	84,342.74	21,606.58
VC Supervisor	8,069.22	8,069.22	8,069.22	8,069.22	8,069.22	8,069.22	8,069.22	8,069.22	8,367.69				72,921.45	96,830.68	23,909.23
VCT III (4 employees)	6,652.26	6,652.26	6,652.26	6,652.26	6,652.26	6,652.26	6,652.26	6,652.26	16,450.40				69,668.48	79,827.17	10,158.69
VCT III/ Mechanic (2 employees)	11,308.85	11,308.85	11,308.85	11,308.85	11,308.85	11,641.46	11,641.46	11,641.46	12,072.20				103,540.83	143,688.92	40,148.09
Trustee Payroll	1,800.00	0.00	0.00	1,900.00	0.00	0.00	1,900.00	0.00	0.00				5,600.00	8,400.00	2,800.00
Longevity	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03				17,325.27	24,945.99	7,620.72
ASE Certificate	250.00	250.00	250.00	375.00	375.00	375.00	500.00	500.00	500.00				3,375.00	13,000.00	9,625.00
Over-Time	149.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				149.84	20,000.00	19,850.16
Laboratory Technician II	3,933.44	4,912.00	4,420.80	4,543.60	4,912.00	5,894.90	4,912.00	4,873.63	5,253.60				43,655.97	82,896.00	39,240.03
Vector Control Technician II (3)	8,731.36	9,547.70	4,666.40	4,666.40	6,539.20	12,740.80	10,131.20	10,098.58	9,862.44				76,984.08	248,688.00	171,703.92
VCT I Extra Help (4)	864.96	5,766.40	3,955.39	0.00	0.00	0.00	0.00	0.00	0.00				10,586.75	50,000.00	39,413.25
Laboratory Tech I (6)	14,541.47	14,909.93	13,734.63	12,640.00	1,806.24	0.00	0.00	0.00	0.00				57,632.27	114,365.52	56,733.25
Vector Control Technician I (9)	32,618.19	33,912.12	22,483.83	23,214.08	7,707.56	0.00	0.00	0.00	0.00				119,935.78	182,247.57	62,311.79
HTC Tech I (2)	3,376.00	5,936.00	5,364.19	5,776.17	0.00	0.00	0.00	0.00	0.00				20,452.36	46,693.26	26,240.90
TOTAL WAGES	187,287.20	196,256.09	185,446.03	165,255.88	135,740.54	134,122.83	132,555.33	130,584.34	191,355.48	0.00	0.00	0.00	1,458,603.72	2,321,985.56	863,381.84
Social Security/Medicare	14,390.60	15,082.68	14,749.83	12,333.41	9,374.46	9,431.09	10,143.66	9,983.38	14,681.66				110,170.77	179,149.63	68,978.86
CalPERS - OPEB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	0.00	0.00
MVCAC International Cont.	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				2,000.00	2,000.00	0.00
Retirement - District 14.54% (PEPRA 7.59%)	12,554.85	12,901.16	11,708.94	11,731.82	10,351.15	10,773.64	11,642.80	11,627.74	13,655.71				106,947.81	157,081.04	50,133.23
PERS - UAL	174,395.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				174,395.00	209,643.84	35,248.84
Mission Square(formerly ICMA)	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95				8,540.55	15,000.00	6,459.45
Workers' Comp/VCJPA	0.00	91,983.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				91,983.00	94,972.80	2,989.80
Unemployment (UI)	677.98	1,066.03	613.30	174.85	0.00	0.00	6,479.59	476.81	0.00				9,488.56	21,600.00	12,111.44
Life/LTD/STD; Dental; Vision; Long Term Care	2,877.33	2,970.90	3,021.73	2,857.67	2,857.67	2,913.46	2,913.46	2,913.46	2,913.46				26,239.14	52,497.30	26,258.16
Health	22,464.29	23,479.09	22,713.72	21,698.92	21,698.92	22,713.72	22,713.72	23,029.46	24,097.91				204,609.75	456,357.03	251,747.28
BENEFITS	228,309.00	150,431.81	53,756.47	49,745.62	45,231.15	46,780.86	54,842.18	48,979.80	56,297.69	0.00	0.00	0.00	734,374.58	1,188,301.64	453,927.06
TOTAL WAGES & BENEFITS	415,596.20	346,687.90	239,202.50	215,001.50	180,971.69	180,903.69	187,397.51	179,564.14	247,653.17	0.00	0.00	0.00	2,192,978.30	3,510,287.20	1,317,308.90
Chemicals	208,008.16	3,239.38	0.00	0.00	110,819.28	0.00	0.00	0.00	0.00				322,066.82	340,000.00	17,933.18
Uniforms	1,169.70	1,021.13	1,266.18	1,106.39	801.61	0.00	341.90	380.54	0.00				6,087.45	12,000.00	5,912.55
Laboratory Supplies	29,370.15	2,637.64	1,171.92	11,533.43	1,612.92	120.16	7,592.70	147.66	643.70				54,830.28	90,000.00	35,169.72
Fish Supplies	262.99	1,025.68	1,941.69	1,670.49	45.98	908.19	130.69	484.14	0.00				6,469.85	11,000.00	4,530.15
Operational Supplies	1,514.77	73.60	0.00	37.96	70.07	0.00	0.00	193.56	107.40				1,997.36	4,000.00	2,002.64
Janitorial Supplies	432.33	280.96	280.96	577.37	321.60	396.52	344.35	259.45	94.52				2,988.06	5,000.00	2,011.94
Maint Contracts	3,435.12	2,664.71	3,474.26	3,466.49	15,231.18	3,784.48	3,746.85	3,742.24	4,989.83				44,535.16	60,000.00	15,464.84
Bldg/Yard Supplies & Maint	1,347.64	698.20	2,964.80	172.92	538.91	958.68	4,105.92	3,293.11	3,214.33				17,294.51	56,000.00	38,705.49
Vehicle Supplies & Maint	829.74	1,964.41	1,264.79	1,765.17	6,798.49	5,934.63	3,843.03	3,714.19	1,975.67				28,090.12	43,000.00	14,909.88
Sprayer Supplies & Repairs	0.00	1,129.50	58.96	0.00	1,077.19	1,455.42	1,589.45	0.00	453.63				5,764.15	10,500.00	4,735.85
Fuel	5,534.94	16,016.00	11,542.62	9,496.51	2,248.60	1,306.41	431.67	493.26	134.96				47,204.97	80,000.00	32,795.03
Utilities	4,830.84	7,107.16	6,473.71	5,335.40	3,401.98	3,085.15	2,391.20	4,321.51	2,527.72				39,474.67	56,000.00	16,525.33
GPS	859.57	859.57	859.57	859.57	55.03	859.57	859.57	859.57	859.57				6,931.59	12,000.00	5,068.41

Telephone/Cell Phone/Internet	2,450.16	2,101.34	2,119.42	2,106.54	1,340.06	2,839.13	1,317.40	2,768.09	895.70				17,937.84	25,000.00	7,062.16
Liability Ins.	0.00	122,884.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				122,884.00	108,000.00	-14,884.00
Office Supplies	10,609.72	780.58	559.25	901.53	4,182.56	685.62	702.29	80.13	1,052.39				19,554.07	32,000.00	12,445.93
Travel	188.45	1,497.48	2,535.67	2,159.53	2,375.41	1,593.10	2,344.34	0.00	2,921.15				15,615.13	51,000.00	35,384.87
Dues	0.00	10,500.00	0.00	0.00	8,600.00	0.00	249.19	0.00	0.00				19,349.19	25,000.00	5,650.81
Safety Supplies	116.00	837.17	0.00	0.00	0.00	34.13	0.00	574.74	30.94				1,592.98	5,000.00	3,407.02
Subscriptions	7,267.47	861.19	965.07	265.19	333.19	1,503.18	297.19	12,257.19	1,997.19				25,746.86	34,000.00	8,253.14
Advertisements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	2,000.00	2,000.00
Cont. Education	1,416.88	2,973.00	350.00	1,052.00	1,517.10	5,844.00	1,365.00	45.00	0.00				14,562.98	8,000.00	-6,562.98
Professional Services	1,360.00	9,070.00	20,249.04	360.00	0.00	5,158.91	0.00	12,860.70	7,143.00				56,201.65	86,000.00	29,798.35
Public Relations	935.00	6,010.97	40.00	1,452.38	35.00	0.00	0.00	0.00	105.98				8,579.33	30,000.00	21,420.67
County/Tax Admin Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	80,000.00	80,000.00
Misc	51.96	2,220.54	56.95	56.26	85.20	230.62	1,180.85	187.69	914.47				4,984.54	5,000.00	15.46
Name, Logo & Celebration	0.00	0.00	96.24	0.00	0.00	0.00	344.12	0.00	0.00				440.36	6,000.00	5,559.64
TOTAL SERVICES & SUPPLIES	281,991.59	198,454.21	58,271.10	44,375.13	161,491.36	36,697.90	33,177.71	46,662.77	30,062.15	0.00	0.00	0.00	891,183.92	1,276,500.00	385,316.08
Long Term Debt															
Lease Payment	0.00	0.00	0.00	58,914.03	0.00	0.00	0.00	0.00	0.00				58,914.03	117,828.06	58,914.03
TOTAL LONG TERM DEBT	0.00	0.00	0.00	58,914.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,914.03	117,828.06	58,914.03
Building Improvements															
Networking & Cabling Upgrade	0.00	0.00	0.00	0.00	31,750.90	0.00	0.00	1,477.40	0.00				33,228.30	33,000.00	-228.30
Lab HVAC Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	10,500.00	10,500.00
Building Project	0.00	0.00	0.00	0.00	17,000.00	19,617.13	4,422.00	0.00	1,296.24				42,335.37	42,000.00	9,936.33
TOTAL BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	48,750.90	19,617.13	4,422.00	1,477.40	1,296.24	0.00	0.00	0.00	75,563.67	85,500.00	20,208.03
Capital Items															
Shop Equipment	0.00	0.00	16,131.92	329.93	0.00	0.00	0.00	0.00	0.00				16,461.85	20,000.00	3,538.15
Lab Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	33,000.00	33,000.00
Vehicles	1,909.68	1,909.68	1,966.96	1,909.68	1,909.68	1,966.96	1,909.68	1,938.32	1,909.68				17,330.32	25,000.00	7,669.68
TOTAL CAPITAL	1,909.68	1,909.68	18,098.88	2,239.61	1,909.68	1,966.96	1,909.68	1,938.32	1,909.68	0.00	0.00	0.00	33,792.17	78,000.00	44,207.83
MONTHLY TOTAL:	699,497.47	547,051.79	315,572.48	320,530.27	393,123.63	239,185.68	226,906.90	229,642.63	280,921.24				3,252,432.09	5,068,115.26	1,815,683.17

7. Initiative 1935

A Resolution of the Board of Trustees of the Delta Mosquito and Vector Control District

Resolution 2024-02

WHEREAS, an association representing California's wealthiest corporations is spending millions of dollars to promote a deceptive proposition currently eligible for the November 2024 statewide ballot; and

WHEREAS, the proposed proposition, Initiative 1935 (formerly 21-0042A1), has received the official title: "LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT"; and

WHEREAS, the measure would revise the Constitution to allow corporations to more easily sue public agencies, costing residents and taxpayers millions of dollars and disrupting essential services; and

WHEREAS, the measure would retroactively invalidate billions of dollars in local government funding for essential services and infrastructure, including Mosquito Surveillance and Control by Delta Mosquito and Vector Control District, as well as to schools, fire and emergency response, law enforcement, public health, parks, libraries, housing, services to address homelessness and support mental health, and more; and

WHEREAS, the measure would decrease the education and outreach capabilities of Delta Mosquito and Vector Control to reach citizens regarding the prevention of Mosquito-Borne disease, as well as limit the disease testing, surveillance, and control of mosquitoes; and

WHEREAS, the measure limits voters' rights, containing undemocratic provisions that would make it more difficult for local voters to pass measures to fund services, provisions that retroactively cancel measures recently passed by local voters, and provisions that prevent voters from passing advisory measures that provide direction on how they want their local tax dollars spent; and

WHEREAS, the measure restricts the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

WHEREAS, the measure constrains state and local officials' ability to protect our environment, public health and safety, and our neighborhoods against those who violate the law; and

WHEREAS, the measure is opposed by hundreds of local governments, firefighters and other first responders, healthcare providers, teachers, working families, and local elected officials.

THEREFORE, BE IT RESOLVED that the Delta Mosquito and Vector Control District opposes Initiative 1935 (formerly 21-0042A1);

BE IT FURTHER RESOLVED, that the Delta Mosquito and Vector Control District will join the No on Initiative 1935 (formerly 21-0042A1) coalition, a growing coalition of local government, public safety, labor, infrastructure advocates, and other organizations throughout the state.

We direct staff to email a copy of this adopted resolution to the California Special Districts Association at advocacy@cnda.net.

PASSED, APPROVED, AND ADOPTED by the Board of Trustees of the Delta Mosquito and Vector Control District, at its regular meeting on April 10, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President of the Board of Trustees

ATTEST:

Secretary to the Board of Trustees

8. Revised Policy Number 2110, Medical Examinations

Delta Mosquito and Vector Control District

----- MANUAL of POLICIES -----

POLICY TITLE
Medical Examinations

POLICY NUMBER
2110

2110.1 Purpose

The purpose of the District's medical examination policy shall be to determine if a prospective employee and current employee is physically able to perform the job for which he/she is being considered or employed.

2110.2 Policy

Medical Examinations are required of prospective employees and current employees as follows:

2110.2.1 Prospective New Employees - Qualifying Medical Examinations

2110.2.1.1 All persons selected for appointment to regular full-time, regular part-time positions and hourly positions, and as deemed appropriate by the District Manager, shall be required to take, and pass a qualifying medical examination as a condition of employment and may be required to submit to a controlled substance test at the District's expense. Applicants may be required to comply with the recommendations of the District's physician as a condition of employment. **The controlled substance test will use testing methods that do not screen for non-psychoactive cannabis metabolites.**

2110.2.1.2 Physicians who are designated or approved by the District shall administer qualifying medical examinations at District expense prior to appointment or as soon thereafter as practical.

2110.2.1.3 Appointment will be temporary and will not be final until the applicant successfully completes the required medical examination.

2110.2.2 Current Employees - Medical Examinations

2110.2.2.1 If, in the opinion of the Manager, an employee is having difficulty performing the reasonable duties of their position due to suspected physical or mental health problems, the employee may be required to submit to and pass a medical examination **including a controlled substance test** to assure fitness for duty. If the examination finds the employee to be in an unfit condition to perform the position duties, the Manager, may require that the employee take a leave of absence to correct the condition. **The controlled substance test will use testing methods that do not screen for non-psychoactive cannabis metabolites.**

2110.2.2.2 Employees returning to duty from sick leave or leave of absence granted for medical reasons may be required by the Manager to take and pass a medical examination to assure fitness to return to work.

2110.2.2.3 Medical problems which affect the ability to do the job, and which can be corrected must be remedied within a reasonable period of time. Employees who fail to do so shall be dismissed or transferred in accordance with the provisions of the Change of Assignment Policy.

Delta Mosquito and Vector Control District

----- MANUAL of POLICIES -----

POLICY TITLE
Medical Examinations

POLICY NUMBER
2110

2110.2.2.4 An employee may be required to comply with the recommendations of the District's physical as a condition of continued employment.

2110.2.2.5 The Manager may require that a present employee moving from a position in one medical standards group to a different or higher medical standards group take and pass a designated or approved medical examination for the higher level to assure that the employee will be fit to meet the more different or demanding physical requirements of the new assignment.

2110.2.2.6 The Manager may require such other special or periodic medical examinations, as he/she deems necessary to assure the continuing health, safety, and competent performance of District employees.

2110.2.2.7 Any medical examination required or authorized by the Manager in accordance with this policy, shall be administered at District expense.

2110.2.3 Medical Standards

2110.2.3.1 Medical standards shall be established for each job or group of jobs in the District regular service. Standards shall be reasonably related to job requirements. The Manager may not waive the medical standards for an applicant. Copies of these standards are on file in the Administrative Department.

2110.2.3.2 Pre-employment controlled substance testing will be required for all high risk or safety-sensitive positions. The controlled substance test will use testing methods that do not screen for non-psychoactive cannabis metabolites. Safety-sensitive positions include, but are not limited to, seasonal applicators, technicians, and other District employees who handle large volumes or high concentrations of pesticides that if incorrectly handled or applied present a safety risk to that employee, other District employees, and members of the public. Additionally, District employees may collect vectors as part of the District's mosquito and disease surveillance program and/or have access to laboratories and chemicals for testing, identification, and prevention of vector borne diseases, which is high risk and safety-sensitive work. Because these duties involve a greater than normal level of trust, responsibility or impact on the health and safety of others, and errors in judgement, inattentiveness, or diminished coordination, dexterity or composure while performing the duties could clearly result in mistakes that would endanger the health and safety of others, and employees in these positions work with such independence that it cannot be safely assumed that mistakes could be prevented by a supervisor or another employee, and use of controlled substances would negatively impact the performance of these duties, pre-employment controlled substance testing will be required.

2110.2.3.3 When a prospective employee or current employee does not satisfy the medical standards for the position in question because of a disabled condition, as defined by applicable state or federal law, the examining physician shall be consulted. Depending on the examination results, the District will:

Delta Mosquito and Vector Control District

----- **MANUAL of POLICIES** -----

POLICY TITLE
Medical Examinations

POLICY NUMBER
2110

- refer the prospective employee for another medical evaluation, and/or
- consult with the examining physician to identify what work restrictions are recommended; then determine if a reasonable accommodation can be made.
-

2110.2.3.4 The standards established pursuant to the policy shall not discriminate in any way against any disabled person solely because of such disability unless that disability prevents the person from adequately performing the essential duties of the position.

2110.2.3.5 The Manager, with appropriate medical consultation, shall maintain and update the specific medical standards established for each of the medical standard's groups and shall change the assignment of positions to the groups as the needs of District employment require. Such changes shall not affect persons who at the time the changes are implemented hold regular appointments in classes impacted by the changes.

2110.2.4 Disqualification

An applicant, candidate, or employee who fails to meet the designated medical standards shall be disqualified and their name shall be removed from the eligible list for regular appointment, and if appointed shall be released from appointment. If, upon subsequent medical examination, such applicant, candidate, or employee shall meet the medical standards, that person shall be reinstated to employment or restored to the eligible list and recertified. Such reinstatement or restoration shall not affect any appointments made after such employee was released from District employment nor shall it affect any appointments made while such applicant's name was not on the list.

2110.3 Reviews and Appeals

2110.3.1 An applicant, candidate, or employee who is disqualified because of failure to meet the medical or physical standards, may appeal to the Manager in writing within ten (10) calendar days after the mailing of notification of disqualification. The appellant may file, in support of the appeal, written medical or laboratory reports, x-rays, photographs, or other exhibits or written statements.

2110.3.2 The Manager shall then review the entire matter with appropriate medical consultation and may direct that the appellant be re-examined or that additional medical data be obtained. Upon the completion of such review of the case as may be deemed necessary by the District, the Manager, shall make a determination as to the fitness of the appellant for District employment and shall so notify the individual.

Delta Mosquito and Vector Control District

----- **MANUAL of POLICIES** -----

POLICY TITLE
Medical Examinations

POLICY NUMBER
2110

CONSENT AND RELEASE FORM: DRUG/ALCOHOL TESTING

I hereby authorize the Delta Mosquito and Vector Control District, and any laboratories or medical facilities designated by Delta Mosquito and Vector Control District, to perform a urinalysis and/or blood test to detect the presence of illicit drugs and/or alcohol in my body. I further authorize the reporting of the results of such test(s) to Delta Mosquito and Vector Control District and its authorized personnel. I recognize that the results of such test will be used to determine my suitability for employment or for continued employment with Delta Mosquito and Vector Control District.

Any attempt to switch a sample or adulterate a sample will be considered the same as a positive result. The laboratory may use one or more tests for adulteration.

The only drugs, medicine or mind-altering substances, including drugs prescribed by a physician and over-the-counter medications, by brand name, if possible (e.g., Extra Strength Tylenol™, Robitussin-DM™, Alerest™, Mediprin™, etc.), that I have used in the last forty-five (45), days are as follows:

Drug/Medicine _____ When Used _____ Prescribed By: _____

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NAME OF EMPLOYEE: _____

FACILITY PERFORMING TEST: _____

DATE OF TEST: _____

SIGNATURE OF APPLICANT/EMPLOYEE: _____
(Signature) (Date)

SUPERVISOR REQUESTING TEST: _____
(Signature) (Date)

Delta Mosquito and Vector Control District

----- MANUAL of POLICIES -----

POLICY TITLE
Medical Examinations

POLICY NUMBER
2110

**CONSENT AND RELEASE FORM
DRUG/ALCOHOL TESTING**

I, _____ hereby authorize Delta Mosquito and Vector Control District and any laboratories or medical facilities designated by Delta Mosquito and Vector Control District to perform a urinalysis and/or blood test to detect the presence of illicit drugs and/or alcohol in my body. I further authorize the reporting of the results of such test(s) to Delta Mosquito and Vector Control District and its authorized personnel. I recognize that the results of such test(s) will be used to determine my suitability for employment or for continued employment with Delta Mosquito and Vector Control District.

Any attempt to switch a sample or adulterate a sample will be considered the same as a positive result. The laboratory may use one or more tests for adulteration.

If at any point in the last forty-five (45) days you have used any drugs, medicine, or mind-altering substances, including drugs prescribed by a physician and over-the-counter medications, list by brand name if possible (i.e., Extra Strength Tylenol, Robitussin DM, Alarest, Mediprin, etc.). Please list any of the above below:

Drug or Medication	When used:	Prescribed By:

Employee Name: _____

Facility Performing Test/Screening: _____

Date of test: _____

Signature of Applicant/Employee: _____ Date: _____

Supervisor Requesting Test: _____ Date: _____

9. Cal OES Resolution



Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Trustees OF THE Delta Mosquito and Vector Control District
 (Governing Body) (Name of Applicant)

THAT General Manager, OR
 (Title of Authorized Agent)
Administrative Assistant, OR
 (Title of Authorized Agent)
Administrative Analyst
 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Delta Mosquito and Vector Control District,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) (2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the Delta Mosquito and Vector Control District, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 10th day of April, 20 24

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, Greg Gomez, duly appointed and President of the Board of

 (Name) (Title)
Delta Mosquito and Vector Control District, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the Board of Trustees
 (Governing Body)
 of the Delta Mosquito and Vector Control District on the 10th day of April, 2024.
 (Name of Applicant)

 (Signature)

President of the Board
 (Title)

10. Board of Trustees Travel Calendar

11. Closed Session §54957

12. Report from Closed Session

13. Board of Trustees Member Comments

14. Future Agenda Items

15. Adjournment