

# DELTA MOSQUITO & VECTOR CONTROL DISTRICT

Dr. Mustapha Debboun  
*General Manager*

1737 West Houston Avenue \* Visalia, California 93291  
Phone (559) 732-8606 \* (877) 732-8606 \* Fax (559)-732-7441

Crystal Grippin  
*Scientific Program Manager*

www.deltamvcd.org



Paul Harlien  
*Operations Program Manager*

Erick Arriaga  
*Community Education & Outreach Coordinator*

Mary Ellen Gomez  
*Administrative Assistant*

Bryan Ferguson  
*Foreman*

Rick Alvarez  
*Vector Control Supervisor*

Bryan Ruiz  
*Supervisor Assistant*

**DATE:** Friday, August 4, 2023

**TO:** Board of Trustees, Delta Mosquito and Vector Control District (DMVCD)

**FROM:** Dr. Mustapha Debboun, General Manager

**SUBJECT:** Regular Meeting of the District's Board of Trustees

**TIME:** Wednesday, August 9, 2023, at 4:30 p.m.

**PLACE:** District Boardroom, 1737 West Houston Avenue, Visalia CA, 93291

**AGENDA:**

1. Roll Call
2. Public Forum (Limited to three minutes per speaker)
  - a) Members of the public may comment on any item not on the agenda that is within the jurisdiction of the Board of Trustees (Board). Under state law, matters presented during public comment cannot be discussed or acted upon by the Board in this meeting.
  - b) For items on the agenda, the public is invited to make comments during the public comment period.
  - c) Any person addressing the Board will be limited to a maximum of three (3) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
  - d) If there are more than five (5) people wishing to comment, then time will be divided equally between all people wishing to speak, so that everyone has an opportunity to address the Board.
  - e) Public comments may be submitted by email to [comments@deltamvcd.org](mailto:comments@deltamvcd.org)

**ACTION 3. Consent Calendar**

- a) July Minutes
- b) July Bills (Board Order #3)
- c) August Payroll & Bills (Board Order #4)

**4. Manager's Report**

The General Manager will report on items of Delta Mosquito and Vector Control District (DMVCD) operational interest.

**ACTION 5. Additional Seasonals**

The General Manager will request approval from the Board of Trustees to hire four additional seasonal employees.

**ACTION 6. Compliance Certification and Hold Harmless Statement**

The General Manager will request approval from the Board of Trustees to approve and certify the Compliance Certification of the Hold Harmless Statement

**ACTION 7. 2023-2024 Fiscal Budget Amended**

The General Manager will present the updated 2023-2024 Fiscal Budget for the Board of Trustees approval.

**ACTION 8. Policy #3010, District's Educational Assistance Policy Revision**

The General Manager will present a revised and updated version of the educational assistance policy for approval from the Board of Trustees.

**9. Board of Trustees Member Comments**

The Board of Trustees members will have a chance to make any additional comments regarding items within the jurisdiction of the District.

**10. Future Agenda Items**

The Board of Trustees members will have a chance to add to the future agenda items if they choose to.

**ACTION 11. Adjournment**

Adjourn Meeting of the Board of Trustees to reconvene on Wednesday, September 13, 2023, at 4:30 p.m. in the Delta Mosquito and Vector Control District Boardroom, 1737 W. Houston Ave., Visalia, CA.

**Note:** Items designated for information are appropriate for Board action if the Board wishes to act.

## **1. Roll Call**

## **2. Public Forum**

### **3. Consent Calendar**

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Minutes of the Board of Trustees – Wednesday, July 12, 2023, Start: 4:30 p.m.

## 1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Linda Guttierrez, Rosemary Hellwig, Kevin Caskey and Lori Berger

Absent: Larry Roberts

Staff: Dr. Mustapha Debboun, General Manager; Mary Ellen Gomez, Administrative Assistant

## 2. **Employee Introduction:**

The General Manager re-introduced Juan Pablo Ortega to the Board of Trustees to his new promoted Biologist position that was vacated by Javier Valdivias.

## 3. **Employee of the Quarter:**

The General Manager and the Board of Trustees presented the 2<sup>nd</sup> 2023 Quarter of Employee Certificate to Rick Alvarez to the Board of Trustees. Rick was thankful and gave a brief synopsis of changes he has seen in the District over his 33 years of service.

## 4. **Public Forum:**

None

## 5. **Consent Calendar:**

Following discussion, it was moved by Rosemary Hellwig, seconded by Linda Guttierrez and the Board of Trustees unanimously approved to accept the consent calendar as presented.

## **6. Manager's Report:**

Dr. Debboun provided an update on Delta Mosquito and Vector Control District (DMVCD) current field and laboratory operations. We continue to work with Federal Emergency Management Agency (FEMA), California Office of Emergency Services (Cal OES), and Tulare County Public Health to provide them with all the mosquito data and documentation they need for funding support due to the flood water and severe winter rains that created more mosquito water-breeding sources. We have been conducting additional ULV treatments throughout June in the District due to the increase in the number of West Nile virus (WNV) positive mosquito samples. The District-wide average of 73.3 mosquitoes per trap night for June was 311.8% higher than the 2022 average of 17.8 mosquitoes per trap night. There were 40 technician and homeowner mosquitofish requests in June where 1,712 mosquitofish were distributed. The first Saint Louis Encephalitis virus positive mosquito sample was diagnosed on June 29, 2023.

The DMVCD participated in the following educational and outreach events: two Farmers Markets in Visalia, two Rawhide Baseball games in Visalia, and gave four Senior presentations in Woodlake, Farmersville, Cutler/Orosi, and Dinuba. The general Delta MVCD outreach presentation has been translated into Spanish for use during Spanish-speaking audiences. In addition, the laboratory staff gave a tour to four staff personnel from the Tulare County Public Health Department.

Dr. Mustapha Debboun was selected to be a member of the International Editorial Board of the One Health & Implementation Research (OHIR) Journal. In addition, he was also invited to be a Guest Editor of the Special Issue, Vector-Borne Diseases and its Pathogens in Tropics and Subtropics Areas: Knowledge and Gap of the OHIR Journal.

## **7. Disposition of Surplus Vehicle(s):**

Following discussion, it was moved by Kevin Caskey, seconded by Lori Berger and the Board of Trustees unanimously approved the disposition of two old unused vehicles.

## **8. Policy # 3010:**

The General Manager and the Board of Trustees discussed the Districts' Educational Policy. A decision was not determined at this time pertaining to any revisions to the Policy and will be re-evaluated later.

## **9. Migration to .gov:**

The General Manager discussed the migration of .gov process with the Board of Trustees and presented the letter signed by President Greg Gomez giving the approval to initiate the process. Following discussion, it was moved by Rosemary Hellwig, seconded by Greg Gomez and the Board of Trustees unanimously approved the migration of Deltamvcd.org to Deltamvcd.gov.

## **10. Board of Trustee Member Comments:**

None.

**11. Future Agenda Items:**

None

**12. Adjournment:**

It was moved by Belen Gomez, seconded by Linda Gutierrez, and the Board unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 5:33 p.m.

Dr. Mustapha Debboun, Recording Secretary

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CLAIM #	PAYEE	DESCRIPTION	Budget Line Item	AMOUNT
37988	ZACKARY BARRAGAN	Laboratory Tech I		1,269.02
37989	DANNY CADENA	Vector Control Tech I		1,333.03
37990	ADIEL CHAVEZ-DUARTE	Vector Control Tech I		399.40
37991	ALYSIA DAVIS	Vector Control Tech I		1,536.62
37992	MARIO ENRIQUEZ	Vector Control Tech I		1,227.16
37993	JOSHUA ESQUIBEL	Vector Control Tech I		1,403.53
37994	ABEL GALICIA	Vector Control Tech I		399.40
37995	ALEJANDRA GILL	Laboratory Tech I		1,819.90
37996	JAKE MALDONADO	Laboratory Tech I		1,269.02
37997	MARCO MARTINEZ	Vector Control Tech I		1,352.29
37998	THEODORE MCGILL	Vector Control Tech I		1,220.87
37999	ELIAS MELENDEZ	Vector Control Tech I		1,207.10
38000	CARLOS PALACIOS	Laboratory Tech I		1,274.55
38001	PAUL RAPER	Vector Control Tech II		1,842.82
38002	CARLOS RODRIGUEZ	Vector Control Tech II		1,908.15
38003	LISA SALGADO	Vector Control Tech I		1,366.65
38004	ADRIAN SIFUENTES	Vector Control Tech II		1,465.56
38005	RYAN SPRATT	Vector Control Tech I		1,409.66
38006	RAUL VARGAS	Laboratory Tech I		1,115.19
38007	ISAEL VENEGAS-ALAMO	Vector Control Tech I		399.40
38008	KORY WILSON	Vector Control Tech I		1,456.51
38009	KENNITH XAYACHACK	Laboratory Tech I		1,404.75
38010	JOVANI ZAMORA	Laboratory Tech I		1,136.65
38011	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax		7,377.56
38012	DELTA VECTOR CONTROL DIST - EFTPS	State Income Tax		665.95
38013	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement		1,967.28
38014	CalPERS - UAL For Classic Members	Annual Lump Sum Prepayment - Classic		174,395.00
		<b>TOTAL PAYROLL</b>		<b>\$213,623.02</b>
38015	AMERICAN INCORPORATED	Quarterly filter changes	Building/Yard	1,026.59
38016	AUTO ZONE	Wiper blades, fuel cap, seal kit, bulbs, block tester, test fluid	Vehicles	128.50
38017	AWARDS & SIGNS UNLIMITED	Desk plaque for Juan Pablo Ortega	Office Supplies	64.29
38018	AZELIS/ADAPCO	Vectobac 12AS, Vectobac G, Vectobac GR, Vectobac WDG, Vectolex FG	Chemical	64,487.20
38019	CITY OF VISALIA	Utilities	Utilities	118.15
38020	CLARKE			129,275.67
		Altosid: liquid, WSP, P35, XR-G, Ultra, SBG II, Duplex	129,167.06	Chemical
		Dipper Cups	108.61	Operational
38021	CLINES BUSINESS EQUIPMENT	Maintenance Contract	Maint. Contract	40.73
38022	COMCAST	Internet	Telephone/Cellphones	342.36
38023	EPPENDORF	.5 repeater tips, combitips advanced	Lab Supplies	3,824.19
38024	FISHER SCIENTIFIC	Microtube racks	Lab Supplies	203.35
38025	FRESNO OXYGEN	Dry Ice	Lab Assessment	317.55
38026	GIOTTO'S ALARM TECH	Annual monitor system 7/1/2023-6/30/2024, Cellular monitoring service, Mobile App	Maint. Contract	720.00
38027	JENSEN AND PILEGARD	1 Recoil Starter	Vehicles	24.59
38028	KAST AND COMPANY	Advertising in Good Life Paper July/August Issues	Public Relations	475.00
38029	LINX UP	GPS	GPS	859.57
38030	NAPA AUTO	Batteries for Vehicles	Vehicles	154.05
38031	SO CAL EDISON	Utilities	Utilities	4,522.28
38032	SO CAL GAS	Utilities	Utilities	35.86
38033	STAR MILLING CO	Aquaxcel 5014 Meal and 5014 0.6mm	Fish Supplies	262.99
38034	TARGET SPECIALTY PRODUCTS	LEAT Props Clockwise, and 9 LEAT Props Counter Clockwise for Drone	Operational	1,406.16
38035	THERMO FISHER	Taqman 1 Step, MagMax Core kit, Lysis Binding Soln.	Lab Supplies	19,366.74
38036	VERIZON	Cellphones	Telephone/Cellphones	1,062.08
38037	VESERIS	In2Mix bait sachets, Altosid XRG	Chemical	4,662.68
38038	VWR	Microplate shakers, case of M gloves, case of L gloves, tube racks, 5 boxes of S gloves	Lab Supplies	1,731.56
38039	WEST COAST BIO-TECH	Medical waste fee	Lab Supplies	215.00
		<b>TOTAL BILLS</b>		<b>\$235,327.14</b>
		<b>TOTAL BOARD ORDER #3</b>		<b>\$448,950.16</b>

VOUCHER	PAYEE	DESCRIPTION	Budget Line Item	AMOUNT
38040	MUSTAPHA DEBBOUN	GENERAL MANAGER		8,433.53
38041	RICK ALVAREZ	VECTOR CONTROL SUPERVISOR		6,537.54
38042	ERICK ARRIAGA	COMMUNITY EDUCATION & OUTREACH COORDINATOR		4,858.74
38043	BRYAN FERGUSON	FOREMAN		5,758.25
38044	MARY ELLEN GOMEZ	ADMINISTRATIVE ASSISTANT		5,101.76
38045	CRYSTAL GRIPPIN	SCIENTIFIC PROGRAM MANAGER		4,708.71
38046	PAUL HARLIEN	OPERATIONS PROGRAM MANAGER		6,303.95
38047	REBECCA HARLIEN	ADMINISTRATIVE ANALYST		5,702.72
38048	LONDON MCGILL	VECTOR CONTROL TECHNICIAN III/MECHANIC		3,953.80
38049	MARK NAKATA	BIOLOGIST		5,967.30
38050	JUAN PABLO ORTEGA	BIOLOGIST		4,877.84
38051	BRYAN RUIZ	VECTOR CONTROL TECHNICIAN III		5,098.75
38052	MARIO SANCHEZ	VECTOR CONTROL TECHNICIAN III/MECHANIC		4,720.13
38053	ANDREA TROUPIN	BIOLOGIST		5,813.21
		<i>Sub-Total Full-Time</i>		\$77,836.23
38054	VSP	Vision Plan Premium		520.67
38055	DELTA DENTAL PLAN	Dental Plan Premium		1,208.18
38056	LINCOLN FINANCIAL GROUP	Life/STD & LTD Insurance		1,171.42
38057	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Health Insurance Premium		23,531.66
38058	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax	Employee 71% - District 29%	34,329.14
38059	DELTA VECTOR CONTROL DIST - EFTPS	State Income Tax	Employee 100%	5,605.81
38060	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement	Employee 40% - District 60%	20,170.80
38061	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement- Prior Period Adjustment due to % increase		931.46
38062	DELTA VECTOR CONTROL DIST - EFTPS	Quarterly UI Payment		6,868.28
38063	DELTA VECT CONT DIST	Flex Benefit Plan	Employee 100%	1,083.29
38064	MISSION SQUARE	Deferred Retirement Trust	Employee 77% - District 23%	3,387.03
		<i>Sub-Total for Full-Time Payroll, Taxes &amp; Benefits</i>		\$176,643.97
38065	ZACKARY BARRAGAN	Laboratory Tech I		1,269.02
38066	DANNY CADENA	Vector Control Tech I		1,263.22
38067	ADIEL CHAVEZ-DUARTE	Vector Control Tech I		1,200.22
38068	ALYSIA DAVIS	Vector Control Tech I		1,542.32
38069	MARIO ENRIQUEZ	Vector Control Tech I		1,230.32
38070	JOSHUA ESQUIBEL	Vector Control Tech I		1,329.81
38071	ABEL GALICIA	Vector Control Tech I		1,263.22
38072	ALEJANDRA GILL	Laboratory Tech II		1,819.89
38073	JAKE MALDONADO	Laboratory Tech I		1,288.87
38074	MARCO MARTINEZ	Vector Control Tech I		1,213.91
38075	THEODORE MCGILL	Vector Control Tech I		1,200.22
38076	ELIAS MELENDEZ	Vector Control Tech I		1,200.22
38077	CARLOS PALACIOS	Laboratory Tech I		1,274.56
38078	PAUL RAPER	Vector Control Tech II		1,861.74
38079	CARLOS RODRIGUEZ	Vector Control Tech II		1,888.48
38080	LISA SALGADO	Vector Control Tech I		1,430.00
38081	ADRIAN SIFUENTES	Vector Control Tech II		1,481.16
38082	RYAN SPRATT	Vector Control Tech I		1,296.26
38083	RAUL VARGAS	Laboratory Tech I		1,346.44
38084	ISAAEL VENEGAS-ALAMO	Vector Control Tech I		1,200.22
38085	KORY WILSON	Vector Control Tech I		1,456.50

38086	KENNITH XAYACHACK	Laboratory Tech I			1,378.84
38087	JOVANI ZAMORA	Laboratory Tech I			1,100.62
38088	DELTA VECTOR CONTROL DIST - EFTPS	Social Security/ Medicare/ Federal Income Tax			8,014.72
38089	DELTA VECTOR CONTROL DIST - EFTPS	State Income Tax			727.55
38090	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement			1,969.21
38091	DELTA VECTOR CONTROL DIST - EFTPS	CalPERS Retirement- Prior Period Adjustment due to % increase			24.56
			<i>Sub-Total for Seasonal Payroll, Taxes &amp; Benefits</i>		42,272.10
			<b>Total Full-Time and Seasonal Payroll</b>		<b>218,916.07</b>
38092	ART OF PLUMBING	Plumbing Repair-Men's Restroom(Quonset), roots in line		Building/Yard	226.52
38093	CA WATER SERVICE	Utilities		Utilities	169.95
38094	CALIFORNIA DEPT. OF PUBLIC HEALTH	Recertification Fees - 12 Employees		Continuing Education	2,076.00
38095	DELTA MVCD REVOLVING				1,214.11
		Analee Barcena- Payroll Reimbursement	87.12	Liabilities	
		USPS - Certified Mailpiece	7.38	Office Supplies	
		Vector Borne Disease Acct - Cert Exam Fees	702.00	Continuing Education	
		Vector Borne Disease Acct - Cert Exam Fees	195.00	Continuing Education	
		So Cal Gas	56.69	Utilities	
		Cal Water Service	112.82	Utilities	
		VSP - Vision Service Plan	53.10	Liabilities	
38096	EMD NETWORKING				2,850.25
		Total Care	2330.25	Maint. Contract	
		Voip Phones	430.00	Telephone/Cell phones	
		OnSite Site Server Work	90.00	Office Supplies	
38097	EPPENDORF	Pipette holder		Lab Supplies	70.07
38098	FRESNO OXYGEN	Dry Ice		Lab Supplies	492.04
38099	LINUXUP	GPS		GPS	859.57
38100	MISSION LINEN				1,302.09
		Uniforms	1021.13	Uniforms	
		Janitorial	280.96	Janitorial	
38101	MVCAC				12,500.00
		Membership Dues	10500.00	Dues	
		International Support Fund Donation	2000.00	Misc. Expense	
38102	PACIFIC WEST	Monthly Contract		Maint. Contract	250.00
38103	SPRAYING DEVICES INC	300ft 3/8 spray hose		Sprayer Supplies	406.88
38104	SMARSH	Social Media Achriving		Public Relations	2,960.00
38105	SMART & FINAL				112.84
		Lids and Clear Cups	13.21	Misc. Expense	
		Gatorade and Water	85.54	Safety Supplies	
		2 Gal Ziploc Bags	14.09	Lab Supplies	
38106	SO CAL EDISON	Utilities		Utilities	6,610.22
38107	UC DAVIS	Tableau Explorer		Subscriptions	504.00
38108	US BANK				8,973.31
		Dream host	3.00	Subscriptions	
		Ebay (8) Hudson sprayer valve assembly, (8) Hudson sprayer plunger cup	84.16	Sprayer Supplies	
		Ebay shipping refund	-40.18	Miscellaneous	
		Argo Adventure, Cable Asm throttle for Conquest	88.54	Vehicle Supplies	
		USPS mail piece , DPR letter	5.41	Office Supplies	
		SipTrunk - Efax	293.70	Telephone/Cell phones	
		Google Suite	259.20	Subscriptions	



## **4. Manager's Report**

# Delta Mosquito & Vector Control District

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*Genreal Manager*

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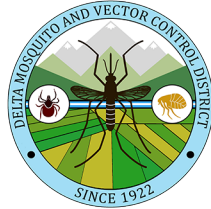
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## REPORT OF THE MANAGER

**July 2023**

### I. Water and Weather

The weather was hot throughout most of July. The Delta Mosquito and Vector Control District (DMVCD) Weather Station reported an average high temperature of 100.6°F with an average low of 69.8°F and 0 inches of rainfall. The National Oceanic and Atmospheric Administration 1981-2010 seasonal averages for high and low temperatures in July were 93.8°F and 66.7°F respectively, with average rainfall of 0 inches.

Water storage at Pine Flat Reservoir increased to 966,575 acre-feet. Pine Flat Reservoir's water inflow decreased to 5,284 cubic feet per second (CFS) while its release decreased to 7,145 CFS. The Lake Kaweah Reservoir storage decreased to 159,528 acre-feet. Lake Kaweah's inflow also decreased to 1,072 CFS and its release decreased to 2,073 CFS.

### II. Narrative

Field operations received 130 service requests in July which consisted of a Vector Control Technician inspecting the reported property for any standing water that mosquito larvae could breed in. During this time, the technician used an integrated vector management strategy to reduce any mosquito breeding found. In addition, technicians use this opportunity to educate residents on mosquito-breeding prevention and how to protect themselves from mosquito bites.

We have conducted ULV pesticide treatments throughout July in Visalia and outlying towns due to the positive West Nile virus (WNV) in mosquito samples.

Blair Aerial Services conducted an aerial treatment in Woodlake at the old rock plant now owned by Tulare Irrigation District on July 6, 2023.

We attended a Flood Response Town Hall Meeting with Assemblyman Devon Mathis from 33rd Assembly District in Corcoran at 6:00 pm on July 7, 2023 and Dr. Debboun gave a presentation on the activities of Delta Mosquito and Vector Control District.

We set up 94 In2Care Mosquito Traps in Visalia on July 12, 2023, as an additional tool to monitor the Yellow Fever Mosquito, *Aedes aegypti*. We will be checking the Traps and maintaining them every 4 weeks using refill sachets and monitoring the traps progress until October 2023. Due to the high temperature, the water evaporated, and most traps needed to be filled about half way back up with water and almost all traps had mosquito larvae in that were dead or alive as seen in Figure 1.



FIGURE 1. In2care Mosquito Trap with some dead and live mosquito larvae.

We conducted Wide Area Larviciding System (WALS) treatment in Visalia, in the neighborhood South of Whitendale and Akerson on July 27, 2023, using the WALS method as seen in Figure 2. We will continue to treat once a week for four weeks and then once every other week for four treatments.



Figure 2. Example of a Wide Area Larviciding System mounted on a truck.

In addition, we also conducted a Drone aerial treatment on July 26, 2023 at the Rock Plant in Woodlake and 21 ULV treatments in Exeter and around Visalia to reduce West Nile virus carrying mosquitoes as shown in Figures 3 and 4. Treatment maps and notifications for adulticide and larvicide treatments were sent out accordingly to the public and city officials as needed.



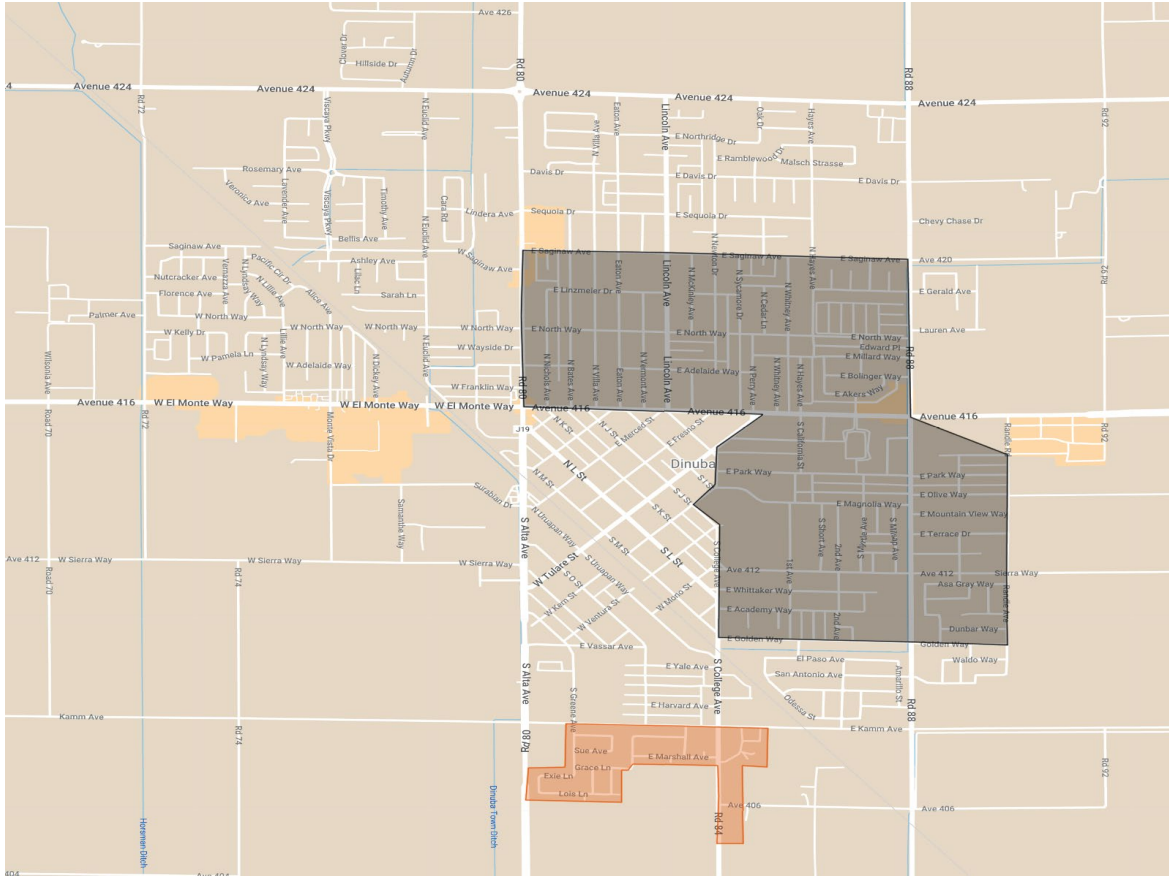


Figure 3. Areas treated in Exeter against the West Nile virus positive mosquito populations.

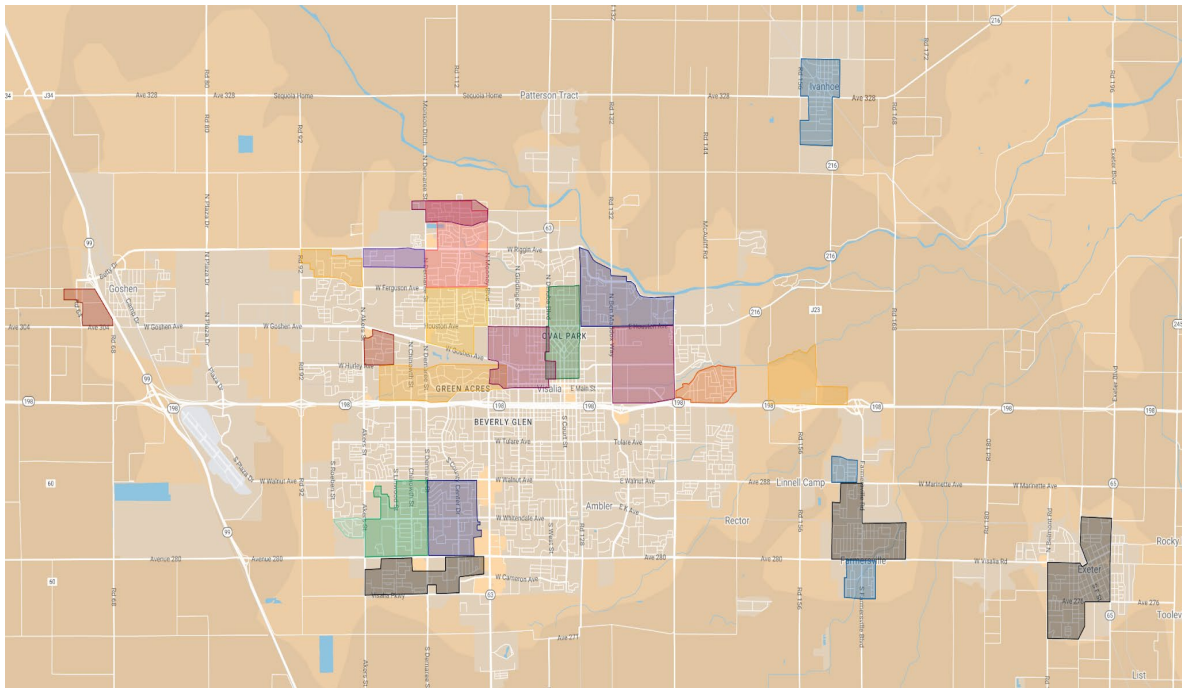


Figure 4. Areas of the District where we treated against mosquitoes that were positive with West Nile Virus.

We hired three additional seasonal Employees to assist with ULV and WALS treatments as needed.

Bryan Ferguson, our Foreman has been very busy treating with ULV and WALS, training a new Vector Control Technician in Zone 4 and working on vehicle maintenance and other equipment, i.e., repairing overheating trucks, batteries, electrical issues with AC, and upgrading three of the old thermostats to new more energy efficient ones. He also upgraded the Quad with a new tank and boomless sprayer to get a better spray application in the Kiwis as shown in Figure 5.



Figure 5. A photo showing the upgraded Quad with a new pesticide tank and boomless spray.

We auctioned and sold two old Chevy S10 trucks of which one was sold for \$3,500 and the other for \$3,350.

Routine mosquito surveillance continued through July. A total of 31,023 mosquitoes were collected across 1,268 trap nights. The district-wide average of 24.5 mosquitoes per trap night for July was 11.2% lower than the previous 5-year average of 27.5 and 22.0% lower than the 2022 average of 31.4 mosquitoes per trap night. The top 3 mosquito species caught in July were *Culex quinquefasciatus* at 63.4%, followed by *Aedes aegypti* at 27.5% and *Cx. tarsalis* at 5.7%. Compared to July of 2022, the top 3 mosquito species caught were *Cx. quinquefasciatus* at 72.2%, followed by *Ae. aegypti* at 20.7% and *Cx. tarsalis* at 64.0%. Arbovirus testing for West Nile virus (WNV), St. Louis Encephalitis virus (SLEV), and Western equine encephalitis virus (WEEV) continued in July. Laboratory staff tested 675 of the 675 mosquito samples collected in July. A total of 148 mosquito samples collected in July have tested positive for WNV, 2 for SLEV, and 3 for SLEV and WNV combined. Positive mosquito samples were collected from Calgro, Cutler, Dinuba, Exeter, Farmersville, Goshen, Ivanhoe, Orosi, Peral, Traver, Visalia, and Woodlake. Additionally, the Tulare County Public Health Department reported 3 human cases of WNV from Visalia. In July 2022, there were 230 WNV positive mosquito samples out of 844 tested.

There were 40 technician and homeowner mosquitofish requests in July and distributed 1,783 fish as of July 28, 2023. In July 2022, there were 12 technician and homeowner mosquitofish requests and a total of 389 mosquitofish were distributed. A total of 17,788 mosquitofish fry were produced in July 2023. In July 2022, 534 mosquitofish fry were produced.

A total of 35 mosquito larvae samples were brought to the laboratory for processing. In July of 2022, 44 larvae samples were collected. Cleaning and reorganizing of the Insectary began at the end of July.

Routine maintenance continued during the month of July. Air filters were replaced on the BSL-2/3 HVAC systems and mosquitofish hatchery dehumidifiers. The BSL-2<sup>3</sup> HVAC underwent routine cleaning. Monthly safety checks for fire extinguishers and emergency lights were performed as well as weekly safety showers and eyewash inspections.

Juan Pablo Ortega was promoted to a Biologist and Alejandra Gill to a Laboratory Technician II. Laboratory staff attended the virtual Mosquito and Vector Control Association of California (MVCAC) Summer Board of Directors meeting, MVCAC Integrated Vector Management Committee meeting, a Laboratory Chemical Storage webinar, and an Oxitec webinar in July.

The laboratory also tested 196 mosquito samples collected from Kings Mosquito Abatement District (MAD), 30 samples from Tulare MAD, and 52 samples collected from Tulare and Kings Counties by Vector Disease Control International in July.

In July, DMVCD Community and Outreach attended 12 events: three Farmers Markets in Visalia and Dinuba, two Rawhide baseball games in Visalia, five Senior Centers in Woodlake, Farmersville, Cutler/Orosi, and Dr. Debboun gave a presentation to the Exeter Lions Club during their monthly breakfast meeting. In addition, Delta MVCD was also featured in three local television news segments, i.e., Telemundo, ABC30, and Univision.

There were 140 service requests in July

#### 2023 Service Request Summary

2023	Mosquito -Fish	Inspection	Mosquito	Source	Other	Total
January	0	0	5	0	0	5
February	1	0	4	0	0	5
March	3	0	7	0	1	11
April	12	0	83	0	0	95
May	25	0	122	0	0	147
June	9	0	147	0	0	156
July	10	0	130	0	0	140
Total	60	0	498	0	1	559

### III. Vector and Disease Surveillance

Humans: Three human cases of WNV have been reported so far in 2023. Reports are still being processed for two of these cases.

Birds: 2 dead birds collected from Visalia and Exeter have tested positive for West Nile virus. Test results for one dead bird are pending. So far, 7 dead birds have been tested with 4 positive for WNV in 2023.

Mosquitoes: A total of 675 mosquito samples were tested in July of which 148 samples were positive for WNV, 2 positive for SLEV, and 3 positive for WNV and SLEV. So far this year,

4,807 mosquito samples have been tested with 232 samples positive for WNV, 3 positive for SLEV, and 4 positive for both WNV and SLEV.

State Surveillance:

Humans: 2 human cases of WNV and 1 case of SLEV have been reported so far in 2023. County submissions to the state are still pending for some cases.

Birds: As of 7/28/2023, 147 dead birds from 17 counties have tested positive for WNV in July. So far, 459 dead birds have been tested in 2023.

Mosquitoes: As of 7/28/2023, 1,225 mosquito samples from 25 counties have tested positive for WNV. Also, 137 samples from 8 counties have tested positive for SLEV. So far, 26,685 mosquito samples have been tested for WNV and 23,874 samples for SLEV in 2023.

**IV. Expenditures & Revenues – 2023/24**

TOTAL BUDGET \$5,068,115.26

EXPENDITURES – July 1, 2023 – July 31, 2023

Salaries	\$418,204.14
Services & Supplies	\$283,901.27
Tax Admin Fee	\$0.00
Capital	\$0.00
Long-Term Debt	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$702,105.41</b>

REVENUE RECEIVED – July 1, 2023 – July 31, 2023

July	\$0.00
<b>TOTAL REVENUE TO DATE</b>	<b>\$0.00</b>

**V. Timesheet Summary**

Month	Available Work Hrs	Sick Hrs Used	Total Hrs Available for Work	Pct. Of Hrs Avail for Work
July	6,048	129	5,919	97.86

The District has a vacation policy that requires 24-hour notice to ensure the operational integrity of the workforce. Sick leave for doctor, dentist, and/ or family medical necessity also requires advance notice-in so much as it is possible. Illness is unplanned and therefore unscheduled. Attendance records for the current year are shown in the table.

*\*\* July expenditures and revenue are not available as of 8/4/2023*

## **5. Additional Seasonals**

## **6. Compliance Certification and Hold Harmless Statement**

# Attachment C

## Compliance Certification and Hold Harmless Statement

The City/District of Delta Mosquito and Vector Control District certifies the following:

I have read and am familiar with the requirements of Article XIIC and XIID of the State Constitution as revised by Proposition 218, including the articles cited below, and believe that all of the taxes, assessments, levies and fees accompanying this submission to the County Auditor-Controller for inclusion on the secured property tax roll are in compliance with the law.

Article XIIC. Sec. 2 c. "Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision b."

Article XIIC. Sec. 2 d. "No local government may impose, extend, or increase any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved."

Article XIID. Sec. 5. "...this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 1997, all existing, new, or increased assessments shall comply with this article."

Article XIID. Sec. 6 d. "Beginning July 1, 1997, all fees or charges shall comply with this section."

In addition, the City/District agrees that it shall be solely liable and responsible, and will defend and hold the County harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City/District by the County; and

The City/District shall be solely liable and responsible, and will defend and hold the County and the County Auditor harmless from any and all legal fees or other costs incurred related to such a claim.

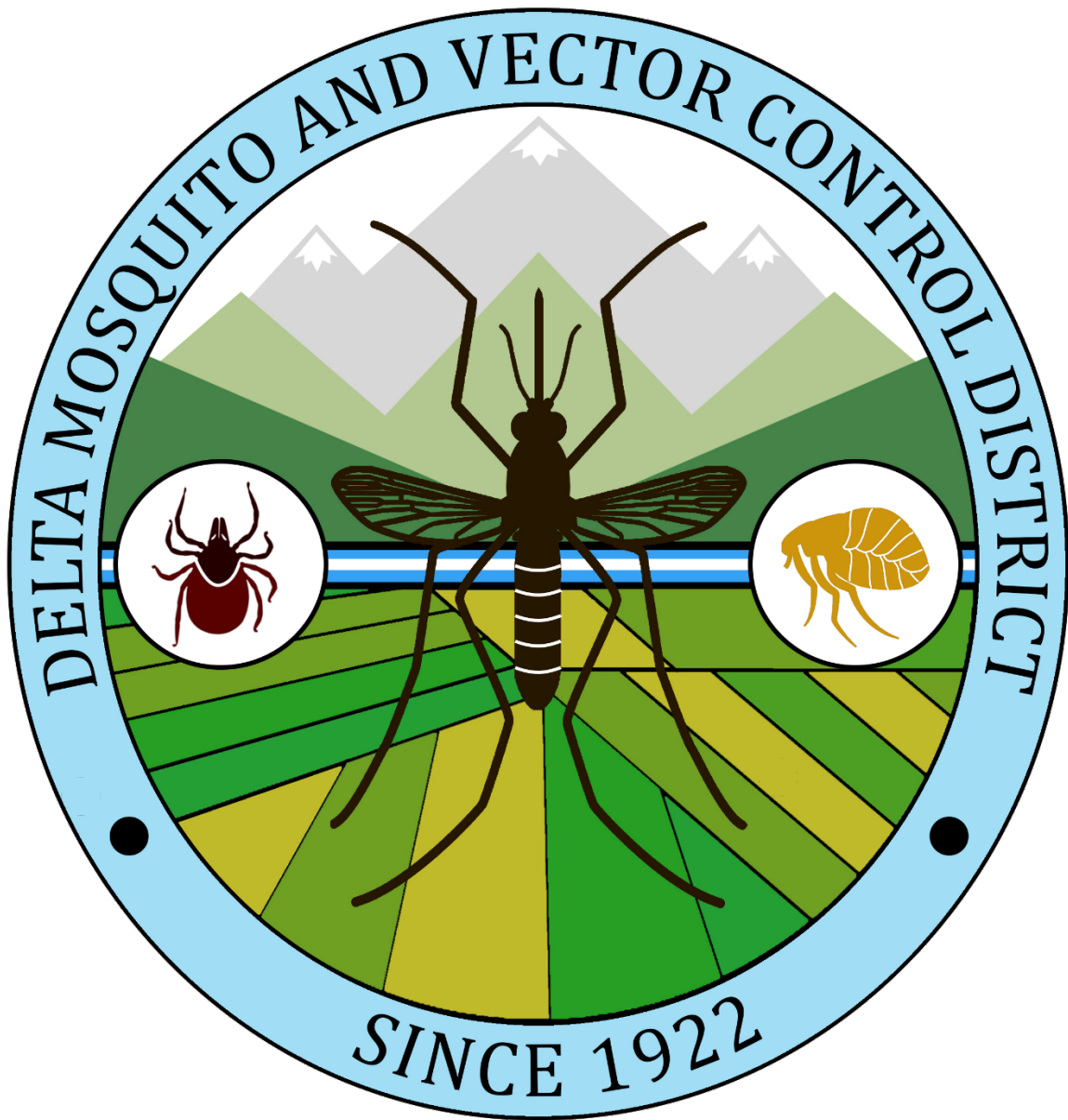
Approved by the governing Board on \_\_\_\_\_  
Date

\_\_\_\_\_  
City/District Manager

\_\_\_\_\_  
Date

## **7. 2023-2024 Fiscal Budget Amended**





**2023-2024 Fiscal Year Budget**  
**Delta Mosquito and Vector Control District**

**August 2023**

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2023-24 Fiscal Year Budget				
CATEGORY				
WAGES AND BENEFITS	21/22 Budget	22/23 Budget	22/23 Actual Expense	Proposed Budget 23/24
MANAGER	160,668.75	190,874.48	196,091.09	223,065.45
ASSISTANT MANAGER	112,468.13	121,465.58	39,398.64	0.00
SCIENTIFIC PROGRAM MANAGER	101,060.64	109,136.82	109,145.52	115,694.21
OPERATIONS PROGRAM MANAGER	97,692.00	109,136.82	108,865.55	115,694.21
FOREMAN	92,384.53	99,783.97	99,674.40	100,473.72
BIOLOGIST	0.00	82,131.48	11,462.30	91,539.14
BIOLOGIST	86,624.24	98,642.45	98,634.04	107,693.10
BIOLOGIST	94,071.55	101,605.96	101,597.28	107,693.10
BIOLOGIST	80,352.77	91,868.72	102,518.23	86,154.48
ADMINISTRATIVE ASSISTANT	88,448.15	82,794.99	82,787.44	96,192.66
ADMINISTRATIVE ANALYST	71,505.72	69,725.04	73,572.09	81,859.64
EDUCATION & OUTREACH COORDINATOR	67,535.16	74,794.46	74,779.82	84,342.74
VECTOR CONTROL SUPERVISOR	76,719.33	82,839.53	82,856.88	96,830.68
VECTOR CONTROL TECHNICIAN III	69,730.24	75,308.66	75,308.64	79,827.17
VECTOR CONTROL TECHNICIAN III/MECHANICS	120,276.36	139,634.81	134,780.55	143,688.92
WAGES PERM	1,319,537.57	1,529,743.77	1,391,472.47	1,530,749.22
TRUSTEE PAYROLL	8,400.00	8,400.00	6,300.00	8,400.00
LONGEVITY	27,522.56	24,945.99	23,100.36	24,945.99
ASE CERTIFICATION	19,500.00	16,500.00	14,250.00	13,000.00
OVER-TIME	5,000.00	15,000.00	3,328.82	20,000.00
LABORATORY TECHNICIAN II		39,392.22	50,906.19	82,896.00
VECTOR CONTROL TECHNICIAN II (3)	135,571.60	123,100.70	160,072.60	248,688.00
VECTOR CONTROL TECH I (4) Extra Help	0.00	0.00	0.00	50,000.00
LABORATORY TECHNICIAN I (6)		110,600.00	69,000.00	114,365.52
VECTOR CONTROL TECHNICIAN I (9)	303,295.49	166,300.00	108,000.00	182,247.57
H.T.C. TECHNICIAN I (2)		20,250.00	23,200.00	46,693.26
TOTAL WAGES	1,818,827.22	2,054,232.68	1,849,630.44	2,321,985.56
SOCIAL SECURITY	139,140.28	157,148.80	145,844.20	179,149.63
OPEB (Other Postemployment Benefits)	0.00	0.00	0.00	0.00
MVCAC INTERNATIONAL CONTRIBUTION	0.00	0.00	0.00	2,000.00
RETIREMENT - PERS 14.54% (PEPRA 7.59%)	144,325.96	140,250.93	147,324.80	157,081.04
RETIREMENT - PERS UAL	160,017.00	187,182.00	187,182.00	209,643.84
CEPPT(CA Employers' Pension Prefunding Trust)	0.00	0.00	0.00	0.00
MISSION SQUARE (ICMA)	0.00	15,000.00	11,387.40	15,000.00
WORKERS' COMPENSATION	84,383.00	79,144.00	78,212.00	94,972.80
UNEMPLOYMENT	19,530.00	18,000.00	17,065.35	21,600.00
LTD/STD/DENT/ VSP/LTC	38,835.27	43,747.73	38,640.20	52,497.30
MEDICAL - CALPERS	278,828.33	380,297.53	295,200.52	456,357.03
BENEFITS	865,059.84	1,020,770.99	920,856.47	1,188,301.64
TOTAL WAGES & BENEFITS	2,683,887.06	3,075,003.67	2,770,486.91	3,510,287.20
SERVICES AND SUPPLIES	21/22 Budget	22/23 Budget	22/23 Actual Expense	Proposed Budget 23/24
CHEMICALS	200,000.00	200,000.00	226,592.74	340,000.00
UNIFORMS	8,000.00	8,000.00	9,538.23	12,000.00
LABORATORY SUPPLIES	99,000.00	96,500.00	66,865.56	90,000.00
FISH SUPPLIES	5,000.00	5,000.00	5,248.84	11,000.00
OPERATIONAL SUPPLIES	2,500.00	3,000.00	3,689.69	4,000.00
JANITORIAL SUPPLIES	3,250.00	3,500.00	4,459.26	5,000.00
MAINTENANCE CONTRACTS	27,800.00	55,500.00	31,570.60	60,000.00
BUILDING & YARD SUPPLIES	55,000.00	20,000.00	38,820.51	56,000.00
VEHICLE SUPPLIES & MAINTENANCE	20,000.00	25,000.00	35,887.68	43,000.00
SPRAYER SUPPLIES & REPAIRS	0.00	0.00	0.00	10,500.00
FUEL	62,000.00	75,000.00	72,526.98	80,000.00
UTILITIES	32,000.00	39,900.00	47,400.54	56,000.00
GPS	7,920.00	10,700.00	10,289.05	12,000.00
TELEPHONE & INTERNET	19,250.00	23,225.00	24,673.54	25,000.00

SERVICES AND SUPPLIES (Continued)	21/22 Budget	22/23 Budget	22/23 Actual Expenses	Proposed
LIABILITY	77,899.00	94,178.00	92,659.00	108,000.00
OFFICE SUPPLIES	25,175.00	30,000.00	11,498.97	32,000.00
TRAVEL EXPENSES	30,601.50	29,536.50	18,436.57	51,000.00
DUES	19,500.00	19,500.00	22,470.00	25,000.00
SAFETY SUPPLIES	4,500.00	21,700.00	3,368.46	5,000.00
SUBSCRIPTIONS	31,550.00	30,000.00	30,213.75	34,000.00
ADVERTISEMENTS	2,000.00	4,500.00	1,030.00	2,000.00
CONTINUING EDUCATION	4,400.00	6,300.00	7,919.68	8,000.00
PROFESSIONAL SERVICES	199,750.00	84,000.00	77,426.29	86,000.00
PUBLIC RELATIONS	40,000.00	27,000.00	4,869.99	30,000.00
TAX ADMIN FEE	63,550.00	70,000.00	79,894.00	80,000.00
MISCELLANEOUS	5,000.00	5,000.00	3,840.14	5,000.00
NAME, LOGO & CELEBRATION	20,000.00	20,000.00	7,947.46	6,000.00
TOTAL SERVICE/SUPPLIES	1,065,645.50	1,007,039.50	939,137.53	1,276,500.00
OTHER CHARGES - LONG TERM DEBT				
LEASE PAYMENT	117,828.06	117,828.06	117,828.06	117,828.06
TOTAL OTHER CHARGES	117,828.06	117,828.06	117,828.06	117,828.06
BUILDING IMPROVEMENTS				
SECURITY		90,000.00		0.00
PLUMBING		95,000.00	76,642.00	0.00
NETWORKING AND CABLING UPGRADE		17,000.00	0.00	33,000.00
REPAIR LAB HVAC		21,000.00	0.00	10,500.00
BUILDING PROJECT			0.00	42,000.00
TOTAL BUILDING IMPROVEMENTS	0.00	223,000.00	76,642.00	85,500.00
CAPITAL ITEMS				
SHOP EQUIPMENT	2,170.00	8,500.00	0.00	20,000.00
OFFICE EQUIPMENT		6,000.00	5,423.92	0.00
LAB EQUIPMENT	55,580.00	18,500.00	23,867.75	33,000.00
VEHICLES	52,042.16	24,340.00	38,991.67	25,000.00
TOTAL CAPITAL	109,792.16	137,840.00	68,283.34	78,000.00
TOTAL WORKING BUDGET	3,977,152.78	4,560,711.23	3,972,377.84	5,068,115.26
		CARRY OVER	359,460.20	n/a

**Balance Sheet**

		Actual	Actual	Actual	Actual	Actual	Budget
		18/19	19/20	20/21	21/22	22/23	23/24
	Revenue	3,002,488.58	4,017,788.16	3,273,792.40	4,585,098.83	4,727,124.83	5,056,257.00
	Beginning Cash Balance	3,740,704.80	3,840,626.09	4,509,347.51	\$ 4,314,234.85	\$ 4,537,344.85	\$ 4,537,344.86
		6,743,193.38	7,858,414.25	7,783,139.91	8,899,333.68	9,264,469.68	9,593,601.86
	Budget	2,902,567.29	3,349,066.74	3,468,905.06	4,361,988.83	4,958,310.00	5,068,115.26
	Ending Balance	3,840,626.09	4,509,347.51	4,314,234.85	4,537,344.85	4,306,159.68	4,525,486.60
		6,743,193.38	7,858,414.25	7,783,139.91	8,899,333.68	9,264,469.68	9,593,601.86
	Assessment Reserve	-382,459.70	0.00	0.00	951,898.00	0.00	937067.85
	Contingencies	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
	Capital Reserve	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
	District Reserve	4,098,085.79	4,384,347.51	4,189,234.85	4,412,344.85	4,181,159.68	4,397,910.03
	<b>Revenue</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>
4001	Current Secured	2,171,766.69	2,257,053.85	2,402,921.80	2,551,845.95	2,722,062.51	2,790,114.00
4006	Current Unsecured	130,159.41	136,629.87	146,449.06	172,166.81	191,426.86	196,212.00
4060	RDA Residuals	85,423.00	99,317.00	172,907.00	176,300.00	206,557.00	211,721.00
4075	RD H&S 34188 SA	1,133.00	1,068.00	940.85	0.00	0.00	0.00
4055	Timber Yield	0.00	0.00	0.00	0.00	0.02	0.00
4008	Prior Secured	41,151.41	41,143.56	48,722.45	46,616.88	44,777.33	45,900.00
4009	Prior Unsecured	1,964.18	2,283.14	1,622.25	2,059.52	1,575.92	1,616.00
4030	Supplemental Cur Sec	42,998.86	45,451.63	50,547.05	46,375.56	58,568.61	56,958.00
4033	Supplemental Prior	6,013.29	8,739.77	11,678.58	12,424.71	12,276.13	12,583.00
4052	Assessment	141,263.01	976,859.88	17,758.88	946,777.13	937,067.85	1,102,736.00
5050	Prop Tax Relief	19,406.96	18,785.97	18,374.90	17,917.60	17,329.87	17,763.00
4801	Interest	71,855.74	96,476.92	63,561.31	40,452.18	94,068.73	96,420.00
5835	Other Revenue	0.00	0.00	755.00	139.52	0.00	0.00
5250	ARPA (COVID Funds)	0.00	0.00	0.00	188,365.00	0.00	0.00
4069	RDA Pass Thru	255,019.00	277,496.00	294,033.00	307,218.00	351,287.00	357,492.00
5400	Current Services	5,080.96	6,952.91	8,750.25	0.00	0.00	0.00
5401	Assessment Fee	-5,821.00	-69,765.00	-96.07	-65,296.00	0.00	-71,785.00
5537	Other Sev	0.00	0.00	0.00	-37.5	0.00	0.00
5805	Misc	35,074.07	119,294.66	34,866.09	141,773.47	90,127.00	235,950.00
		<b>3,002,488.58</b>	<b>4,017,788.16</b>	<b>3,273,792.40</b>	<b>4,585,098.83</b>	<b>4,727,124.83</b>	<b>5,053,680.00</b>
	<b>Carry Over</b>	<b>17/18</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>
	Reserve	4,353,758.86	3,740,704.80	3,840,626.09	4,509,347.51	4,314,234.85	4,181,159.68
	Revenue	3,491,042.13	3,002,488.58	4,017,788.16	3,273,792.40	4,585,098.83	4,727,124.83
	Budget	-4,104,096.19	-2,902,567.29	-3,349,066.74	-3,468,905.06	-4,361,988.83	-4,958,310.00
	Ending Balance	<b>\$ 3,740,704.80</b>	<b>\$ 3,840,626.09</b>	<b>\$ 4,509,347.51</b>	<b>\$ 4,314,234.85</b>	<b>\$ 4,537,344.85</b>	<b>\$4,537,344.86</b>

## 2023/2024 BUDGET SUMMARY

The Budget Summary explains in detail the budgeted line items for fiscal year 2023/2024. Action will be taken at the August Board meeting to amend this Budget in accordance with the County Auditor's Final Report.

### **Wages**

The Budget has a 6% COLA increase for all employees. (See: Salary Schedule, Page 10). By using the data of the West Region Report, we will be using the same data as Tulare Mosquito Abatement District and Kings Mosquito Abatement District; the data will be more in line with the area and will keep staff near the top of the compensation schedule in all positions for the region.

Staffing: The Vector Control Technician I position will have 11 regular positions filled and 4 extra help positions filled. The Laboratory Technician I position will have 6 positions filled. The Vector Control Technician II position will have 3 positions filled, and the Laboratory Technician II position will have 1 position filled. This gives a total of 21 seasonal employees. The Vector Control Technician III/Mechanic position will have 2 positions filled. The Biologist position will have 4 positions filled. The Community Education and Outreach Coordinator will have 1 position filled. All 8 remaining full-time positions will have one incumbent for a total of 15 full-time employees (See: Chain of Command, Page 11)

Overtime: Overtime will increase to \$20,000.00, in anticipation of Wide Area Larviciding Systems (WALS) treatments requiring increased application time due to extreme conditions from excessive rain and flooding.

Budgeted Wages will increase by 13.2%, \$437,860.10; \$3,510,287.20 in 2023/24.

### **Benefits**

*Health Insurance* premiums are budgeted for a 20% increase, \$76,059.50; \$456,357.03 at the PERS Choice funding level.

*LTD/STD/DENT/VSP/LTC* premiums are collectively budgeted for a 20% increase, \$8,749.57; \$52,497.30.

*Longevity will not change.*

*Social Security* will increase by 14% \$22,000.83; \$179,149.63.

*Unemployment* will increase by 20%, \$3,600.00; \$21,600.00.

*Other Postemployment Benefits (OPEB)* Trust Fund will not have a contribution to the fund in 2023/24.

*Mosquito and Vector Control Association of California (MVCAC) Voluntary International District Fund Contribution, a new program for the District to contribute an amount of \$2,000.00. May have a contribution for future budgets.*

*CalPERS* retirement premium is expected to increase by 12%, \$16,830.11; \$157,081.04 (14.53% Classic and 7.47% PEPPRA of covered payroll)

*CalPERS (Unfunded Accrued Liability) UAL* is expected to increase by 12%, \$22,461.84; \$209,643.84.

California Employers' Pension Prefunding Trust (CEPPT) Fund will not have a contribution to the fund budgeted specifically, but extra monies may be contributed to the fund in 2023/2024.

Mission Square, formerly ICMA, will remain at \$15,000.00 to continue covering the amount approved by the General Manager's Contract.

*Workers' Compensation* is expected to increase by 20%, \$15,828.80; \$94,972.80.

Benefits will increase by 16.4%, \$167,530.65; \$1,188,301.64 in 2023/24.

### **Services/Supplies**

The services and supplies requiring funding increase/decrease for the 2023/24 fiscal year:

Please note that following advice from the auditors, capital items shall only be items costing \$5,000.00 or more. Therefore, some budget lines have a small increase for non-capital one-time purchases.

*Chemicals* will increase by 70%, \$140,000.00; \$340,000.00 keeping with normal expenditure levels. (See: Chemical Purchases, Page 12).

*Clothing* will increase by 50%, \$4,000.00; \$12,000.00 due to increased seasonal staff and changing to a new Uniform Company.

*Laboratory Supplies* will decrease by 6.25%, \$6,500.00; \$90,000.00 keeping with normal expenditure levels (See: Laboratory Expenses, Page 13 & 14).

*Fish Supplies* will increase by 120%, \$6,000.00; \$11,000 to better reflect actual expenditure levels (See: Fish Supplies, Page 14).

*Operational Supplies* will increase by 33.3%, \$1,000.00; \$4,000.00 to better reflect actual expenditure levels.

*Janitorial Supplies* will increase by 29%, \$1,000.00; \$4,500.00 keeping with normal expenditure level.

*Maintenance Contract* will increase by 8%, \$4,500.00; \$60,000.00 due to anticipated cost increase of contracts to be renewed.

*Building & Yard* will increase by 180%, \$36,000.00; \$56,000.00 in keeping with normal expenditure levels.

*Vehicle Supplies/Maintenance* will increase by 72%, \$18,000.00; \$43,000.00 keeping with normal expenditure levels.

*Gasoline* will increase by 6.6%, \$5,000.00; \$80,000.00 due to increased fuel prices and potential increase in staffing needs if mosquito activity significantly increases as anticipated.

*Utilities* will increase by 40%, \$16,100.00; \$56,000.00 in keeping with normal expenditure levels.

*GPS* will increase by 12%, \$1,300.00; \$12,000.00 in keeping with normal expenditure levels.

*Telephone and Internet* will increase by 7.6%, \$1,775.00; \$25,000.00 in keeping with normal expenditure levels.

*Liability* will increase by 14%, \$13,184.92.; \$107,362.92 as given by the VCJPA, there was a rate increase driven by the insurance market as well.

*Office Supplies* will increase by 6.6%, \$2,000.00; \$32,000.00 increasing to help purchase a new reception desk, including non-capital one-time purchases such as new computers and printers for offices that do not have stand-alone equipment.

*Safety Supplies* will decrease by 76%, \$16,700.00; \$5,000.00 in keeping with normal expenditure levels.

*Subscriptions* will increase by 13.3%, \$4,000.00; \$34,000.00 to better reflect actual expenditure levels and due to some price increases.

*Advertisements* will decrease by 55.5%, \$2,500.00; \$2,000.00.

*Travel Expenses* will increase by 73%, \$20,463.50; \$51,000.00 (See: Laboratory Travel, Page 14 and Travel Schedule, Page 16).

*Continuing Education* will increase by 27%, \$1,700.00; \$8,000.00 in keeping with normal expenditure levels.

*Dues* will increase by 28.2%, \$5,500.00; \$25,000.00 in keeping with normal expenditure levels.

*Professional Services* will increase by 2.4%, \$2,000.00; \$86,000.00 in keeping with normal expenditure levels.

*Public Relations* will decrease by 3.7%, \$1,000.00; \$26,000.00 in keeping with normal expenditure levels. (See: Public Relations/Community Education & Outreach, Page 16)

*Tax Admin Fee* will increase by 14.3%, \$10,000.00; \$80,000.00 in keeping with normal expenditure levels.

*Miscellaneous Expense* will not change.

*District Name, Logo & 100-Year Celebration* will decrease by 70%, \$14,000.00; \$6,000.00 due to 100 Year Celebration and logo changes having been completed. The amount that is being requested will cover vehicle decals that will be needed due to change to **.gov**.

*Assessment Services and Supplies* will remain to reflect some items paid for by the assessment funds, not specifically distributed in the budget.



Total Services and Supplies will decrease by 1.4%, \$18,637.50; \$1,261,000.00.

**Long Term Debt**

CSDA Financing for Fish Hatchery and Offices (See: Schedule of Lease Payments, Page 17).

**Building/Yard Improvements** (See: Page 17)

Building Projects- \$41,840.00  
Network and Cabling Upgrade/Improvement- \$15,325.63  
New Fiber and Data Network Cabling- \$17,421.42  
Laboratory HVAC Actuator Replacement- \$2,170.00

**Capital** (See: Page 19)

Shop Equipment Vehicle Lift - \$19,316.00  
Lab Equipment Drop Vision Fluorescence System- \$32,642.48  
Laboratory HVAC Upgrade- \$5,445.00

**Total Budget**

The 2023/24 Budget will increase by 2.2%, \$5,068,115.26. Revenue is projected to be \$5,056,570.00, which includes Assessment amount of \$1,102,736.00.

The Unallocated General Reserve has been set at \$4,397,910.00 (86.73% of the Operational Budget). Board Resolution 14-03 stipulates an Unallocated Reserve will have no less than 80% and no more than 100% of the operating budget.

Assessment Reserve is \$0.00.

The Capital Reserve has been set at \$75,000.

The Appropriation for Contingency Reserve has been set at \$50,000.

## CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE

### April 2023

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	1 Month ending					Year ending	1 Month ending	
	Apr 2022	Mar 2023	Apr 2023	Mar 2023	Apr 2023	Apr 2023	Apr 2022	Mar 2023	Apr 2023	Mar 2023	Apr 2023	Apr 2023
U. S. City Average.....	289.109	301.836	303.363	5.0	4.9	0.5	284.575	296.021	297.730	4.5	4.6	0.6
West.....	307.145	320.715	322.187	5.1	4.9	0.5	300.350	312.556	313.978	4.7	4.5	0.5
West – Size Class A <sup>1</sup> .....	315.653	329.536	331.296	5.0	5.0	0.5	306.906	318.259	319.941	4.3	4.2	0.5
West – Size Class B/C <sup>2</sup> .....	179.339	187.301	188.008	5.2	4.8	0.4	180.584	188.621	189.320	5.3	4.8	0.4
Mountain <sup>3</sup> .....	121.551	127.950	128.390	6.0	5.6	0.3	122.867	129.321	129.781	6.1	5.6	0.4
Pacific <sup>3</sup> .....	118.546	123.395	124.019	4.8	4.6	0.5	119.811	124.189	124.798	4.3	4.2	0.5
Los Angeles-Long Beach-Anaheim, CA.....	308.302	317.873	320.089	3.7	3.8	0.7	299.436	306.331	308.474	2.8	3.0	0.7
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months					Year ending	2 Months	
	Mar 2022	Jan 2023	Mar 2023	Jan 2023	Mar 2023	Mar 2023	Mar 2022	Jan 2023	Mar 2023	Jan 2023	Mar 2023	Mar 2023
Riverside-San Bernardino-Ontario, CA <sup>3</sup> .....	122.127	127.683	127.707	7.3	4.6	0.0	122.861	127.936	128.027	7.0	4.2	0.1
San Diego-Carlsbad, CA.....	339.852	354.453	358.026	6.4	5.3	1.0	324.430	336.315	339.498	6.1	4.6	0.9
Urban Hawaii.....	312.158	320.790	322.608	5.2	3.3	0.6	309.323	320.135	321.671	5.6	4.0	0.5
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months					Year ending	2 Months	
	Apr 2022	Feb 2023	Apr 2023	Feb 2023	Apr 2023	Apr 2023	Apr 2022	Feb 2022	Apr 2023	Feb 2023	Apr 2023	Apr 2023
Phoenix-Mesa-Scottsdale, AZ <sup>4</sup> .....	167.396	177.118	179.824	8.5	7.4	1.5	167.209	177.059	179.839	9.0	7.6	1.6
San Francisco-Oakland-Hayward, CA.....	324.878	337.173	338.496	5.3	4.2	0.4	322.021	331.875	333.478	4.9	3.6	0.5
Seattle-Tacoma-Bellevue, WA.....	316.525	334.987	338.487	8.0	6.9	1.0	310.928	328.615	332.082	7.5	6.8	1.1
Urban Alaska.....	251.041	256.856	258.866	4.3	3.1	0.8	251.441	254.887	256.349	3.6	2.0	0.6

1 Population over 2,500,000    2 Population 2,500,000 and under, Dec 1996 = 100    3 Dec 2017=100    4 Dec 2001=100

**NOTE:** In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): [www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf](http://www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf)  
1967=100 base year indexes and tables with semiannual and annual average data are available at: [www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm](http://www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm)

Release date May 10, 2023. The next release date is scheduled for June 13, 2023. For questions, please contact us at [BLInfoSF@bls.gov](mailto:BLInfoSF@bls.gov) or (415) 625-2270.

DELTA MOSQUITO AND VECTOR CONTROL DISTRICT  
FISCAL YEAR 2023/2024 SALARY SCHEDULE

Effective July 1, 2023

General Manager	Annual Per Contract	223,065.45				
	Paysteps	Step 1	Step 2	Step 3	Step 4	Step 5
Program Manager	Annual	92,555.37	98,340.09	104,124.79	109,909.51	115,694.21
Exempt	Per Month	7,712.94	8,195.00	8,677.06	9,159.12	9,641.18
Biologist	Annual	86,154.48	91,539.14	96,923.79	102,308.45	107,693.10
Exempt	Per Month	7,179.54	7,628.26	8,051.98	8,525.70	8,974.42
Foreman	Annual	84,609.44	89,897.54	95,185.62	100,473.72	105,761.80
Exempt	Per Month	7,050.78	7,491.46	7,932.13	8,372.81	8,813.43
Administrative Assistant	Annual	81,004.35	86,067.12	91,129.89	96,192.66	101,255.44
Exempt	Per Month	6,750.36	7,172.26	7,594.15	8,016.05	8,437.95
VC Supervisor	Annual	79,045.46	83,436.88	87,828.29	92,219.70	96,830.68
Exempt	Per Month	6,587.12	6,953.07	7,319.02	7,684.97	8,069.22
Comm. Ed. & Outreach Coord.	Annual	74,971.33	79,657.03	84,342.74	89,028.45	93,714.16
Exempt	Per Month	6,247.61	6,638.08	7,028.56	7,419.03	7,809.51
Administrative Analyst I	Annual	72,764.13	77,311.89	81,859.64	86,407.40	90,955.16
	Per Month	6,063.67	6,442.65	6,821.63	7,200.61	7,579.59
	Per Hour	34.98	37.17	39.36	41.54	43.73
VC Tech III	Annual	63,861.74	67,853.10	71,844.45	75,835.82	79,827.17
	Per Month	5,321.81	5,654.42	5,987.03	6,319.65	6,652.26
	Per Hour	30.70	32.62	34.54	36.46	38.38
VC Tech III/Mechanic	Annual	63,861.74	67,853.10	71,844.45	75,835.82	79,827.17
	Per Month	5,321.81	5,654.42	5,987.03	6,319.65	6,652.26
	Per Hour	30.70	32.62	34.54	36.46	38.38
Certified VC Tech II/Lab Tech II	Per Hour	30.70	32.62	34.54	36.46	38.38
Certified HTC Tech I	Per Hour	20.77	22.07	23.37	24.67	25.97
Certified VC Tech I	Per Hour	19.71	20.94	22.18	23.41	24.64
HTC Tech I	Per Hour	19.08	20.27	21.46	22.66	23.85
VC Tech I	Per Hour	18.02	19.14	20.27	21.40	22.52
Lab Tech I	Per Hour	16.96	18.02	19.08	20.14	21.20

**General Manager**  
Dr. Mustapha Debboun\* #

↓  
**Scientific Prog. Mgr.**  
Crystal Grippin \*#

**Biologist**  
Mark Nakata \*

**Biologist**  
Andrea Troupin \*

**Biologist**  
Juan Pablo Ortega \*

**Biologist**  
Vacant\*

**Lab Assistants**  
1 - Lab Tech II

**Trap Zones**  
6 - Lab Tech I

↓  
**Comm. Ed. & Out. Coord.**  
Erick Arriaga\*#

↓  
**Operations Program Manager**  
Paul Harlien\* #

↓  
↓  
**VC Supervisor**  
Rick Alvarez \* #

**Supervisor Assistant**  
Bryan Ruiz \*#  
VC Tech III

**Zone 13-17**  
5 - VC Tech I  
**(Urban Inspection Crew)**

**Zone 60 (HTC)**  
2 -VC Tech I

**Floater**  
2 - VC Tech I

**Catch Basin**  
VC Tech I

**Extra Help/Night Crew**  
4 - VC Tech I

↓  
**Foreman**  
Bryan Ferguson \*#

**Zone 1**  
VC Tech II

**Zone 2**  
Vacant  
VC Tech III/Mechanic

**Zone 3**  
VC Tech II

**Zone 4**  
VC Tech II

**Zone 5**  
Mario Sanchez  
VC Tech III/Mechanic

**Dairy Crew**  
2 - VC Tech I

↓  
**Administrative Assistant**  
Mary Ellen Gomez\* #

↓  
**Administrative Analyst**  
Rebecca Harlien #

\* Exempt  
# Confidential

# Chemical Budget 2023-24

## Delta Mosquito & Vector Control District

Product	Description	Qty	Unit Price	Discount	Price	
ALTOSID LL	liquid	four cases of four one gal jugs	\$1,144.12		\$4,576.48	
ALTOSID WSP	7 gram pouch (50x16)case	30 Case	\$768.00		\$23,040.00	
Altosid XR-G	Ganule	50 BAGS - 40 LB BAG	\$390.80		\$19,540.00	
Altosid XR-G Ultra	Ganule	50 BAGS - 40 LB BAG	\$497.60		\$24,880.00	
BVA-2	OIL	6,500 gal	\$14.50		\$94,250.00	
COCO Bear	OIL	2x2.5 GAL jugs	\$166.40		\$332.80	
Duplex G	Ganule	25x 40 LBS BAGS	\$622.40		\$15,560.00	
Natular 2EC	liquid	3x2.5 gal jugs	\$4,221.78		\$12,665.34	
Natular G30	Ganule	5x40 POUND BAGS	\$816.00		\$4,080.00	
Sumilarv WSP 25g	25g pouch (40x10) case	45 case	\$646.10		\$25,844.00	
Vectobac 12AS	liquid	264 GAL TOTE	\$8,844.00		\$8,844.00	
Vectobac G	Ganule	2x40 POUND BAGS	\$88		\$176.00	
Vectobac GR	Ganule	10x40POUND	\$96.80		\$968.00	
Vectobac WDG	Powder	30x40 POUND BAGS	\$1,610.80		\$48,324.00	
Vetolex FG	Ganule	4x40 POUND BAG	\$280.80		\$1,123.20	
In2care Refill Sachet	MIX	125x5=625 bags of mix	\$16.54		\$10,337.50	
ALTOSID P35	Ganule	5x40 pound bag	\$778.80		\$3,894.00	
ALTOSID SBG II	Ganule	25x40 pound bag	\$140.80		\$3,520.00	
CENSOR	Ganule	50x40POUND BAG	\$154.80		\$7,740.00	
					Invoice Subtotal	\$309,695.32
					Tax Rate	8.50%
					Sales Tax	26,324.10
					<b>TOTAL</b>	<b>\$ 336,019.42</b>

2023-2024 LABORATORY BUDGET		Subtotal	Est. Tax	Est. Shipping	Overall Budget
PROGRAM	CATEGORY				
<b>GENERAL</b>					<b>(\$ 3,858.00)</b>
	Annual Calibration & Certification	(\$ 1,598.80)	(\$ 135.90)	(\$ 41.00)	(\$ 1,775.70)
	Biohazard Waste Management Projects	(\$ 435.30)	(\$ 37.00)	(\$ 20.00)	(\$ 492.30)
	Supplies	(\$ 367.50)	(\$ 31.24)	(\$ - )	(\$ 398.74)
		(\$ 815.34)	(\$ 69.30)	(\$ - )	(\$ 884.64)
	Tools	(\$ 282.00)	(\$ 23.97)	(\$ - )	(\$ 305.97)
<b>SURVEILLANCE</b>					<b>(\$ 34,368.00)</b>
	Maintenance Traps Attractants	(\$ 3,651.66)	(\$ 310.39)	(\$ 18.76)	(\$ 3,980.81)
		(\$ 5,383.34)	(\$ 457.58)	(\$ 88.34)	(\$ 5,929.26)
		(\$ 19,925.40)	(\$ 1,693.66)	(\$ - )	(\$ 21,619.06)
	Batteries	(\$ 2,615.87)	(\$ 222.35)	(\$ - )	(\$ 2,838.22)
<b>DISEASE TESTING</b>					<b>(\$ 65,167.00)</b>
	General	(\$ 613.46)	(\$ 52.14)	(\$ 67.50)	(\$ 733.10)
	Primers & Probes	(\$ 4,325.06)	(\$ 367.63)	(\$ 190.00)	(\$ 4,882.69)
	RNA Extraction	(\$ 34,361.86)	(\$ 2,920.76)	(\$ 283.48)	(\$ 37,566.10)
	qPCR	(\$ 14,243.50)	(\$ 1,210.70)	(\$ 101.00)	(\$ 15,555.20)
	Tick Testing	(\$ 5,684.59)	(\$ 483.19)	(\$ 261.28)	(\$ 6,429.06)
<b>INSECTARY</b>					<b>(\$ 8,370.00)</b>
	General	(\$ 757.45)	(\$ 64.38)	(\$ - )	(\$ 821.83)
	Colony Rearing Efficacy Testing	(\$ 3,875.61)	(\$ 329.43)	(\$ 140.00)	(\$ 4,345.04)
		(\$ 2,859.90)	(\$ 243.09)	(\$ 100.00)	(\$ 3,202.99)
<b>FISH</b>					<b>(\$ 10,803.00)</b>
	Maintenance	(\$ 2,406.02)	(\$ 204.51)	(\$ 80.00)	(\$ 2,690.53)
	Equipment Food Chemicals	(\$ 4,153.07)	(\$ 353.01)	(\$ - )	(\$ 4,506.08)
		(\$ 1,096.14)	(\$ 93.17)	(\$ 94.00)	(\$ 1,283.31)
		(\$ 2,112.88)	(\$ 179.59)	(\$ 30.00)	(\$ 2,322.47)
<b>TOTAL</b>					<b>(\$ 122,566.00)</b>

2023-2024 LABORATORY		Subtotal	Est. Tax	Est. Shipping	Overall Budget
BUDGET	CATEGORY				
<b>BUILDING &amp; YARD</b>					<b>(\$ 12,997.00)</b>
	Air Filters	(\$ 1,454.82)	(\$ 123.66)	(\$ - )	(\$ 1,578.48)
	HEPA Filter & Hood Certification	(\$ 1,600.00)	(\$ 136.00)	(\$ - )	(\$ 1,736.00)
	Water Filters	(\$ 791.39)	(\$ 67.27)	(\$ 20.00)	(\$ 878.66)
	LED Light Bulbs	(\$ 209.70)	(\$ 17.82)	(\$ - )	(\$ 227.52)
	LED Light Ballasts	(\$ 224.55)	(\$ 19.09)	(\$ - )	(\$ 243.64)
	Light Cover	(\$ 43.96)	(\$ 3.74)	(\$ 5.00)	(\$ 52.70)
	BSL-2/3 HVAC Actuator Replacement	(\$ 2,000.00)	(\$ 170.00)	(\$ - )	(\$ 2,170.00)
	-80C Freezer Battery Replacement	(\$ 500.00)	(\$ 42.50)	(\$ 50.00)	(\$ 592.50)
	Neutralization Tanks Refill	(\$ 50.00)	(\$ 4.25)	(\$ 18.00)	(\$ 72.25)
	Lab Systems Upgrades & Emergency Repai	(\$ 5,000.00)	(\$ 425.00)	(\$ 20.00)	(\$ 5,445.00)
<b>SAFETY SUPPLIES</b>					<b>(\$ 1,439.00)</b>
	PPE Gloves	(\$ 916.88)	(\$ 77.93)	(\$ 50.00)	(\$ 1,044.81)
	PPE Safety Goggles/Glasses	(\$ 90.87)	(\$ 7.72)	(\$ - )	(\$ 98.59)
	PPE Gowns	(\$ 118.00)	(\$ 10.03)	(\$ 50.00)	(\$ 178.03)
	PPE Hearing Protection	(\$ 49.94)	(\$ 4.24)	(\$ - )	(\$ 54.18)
	Insect Repellent	(\$ 57.80)	(\$ 4.91)	(\$ - )	(\$ 62.71)
<b>CONTINUING EDUCATION</b>					<b>(\$ 6,185.00)</b>
	BSL-3 Laboratory Training & Maintenance	(\$ 4,370.00)	(\$ 371.45)	(\$ - )	(\$ 4,741.45)
	Advanced Biosafety Training	(\$ 830.00)	(\$ 70.55)	(\$ - )	(\$ 900.55)
	Policy #3010 Tuition Reimbursement	(\$ 500.00)	(\$ 42.50)	(\$ - )	(\$ 542.50)
<b>TRAVEL EXPENSES</b>					<b>(\$ 2,995.00)</b>
	Estimated Lodging	(\$ 1,820.00)	(\$ 154.70)	(\$ - )	(\$ 1,974.70)
	Estimated Perdiem	(\$ 740.00)	(\$ 62.90)	(\$ - )	(\$ 802.90)
	Estimated Fuel	(\$ 200.00)	(\$ 17.00)	(\$ - )	(\$ 217.00)
<b>CONTRACTS</b>					<b>(\$ 19,640.00)</b>
	Preventative Maintenance	(\$ 13,716.00)	(\$ 1,165.86)	(\$ - )	(\$ 14,881.86)
	Biohazardous Waste Disposal	(\$ 1,085.00)	(\$ 92.23)	(\$ - )	(\$ 1,177.23)
	BSL-2/3 HVAC System Monitoring	(\$ 3,300.00)	(\$ 280.50)	(\$ - )	(\$ 3,580.50)
<b>DUES</b>					<b>(\$ 228.00)</b>
	ABSA Individual Membership Annual	(\$ 210.00)	(\$ 17.85)	(\$ - )	(\$ 227.85)
<b>SUBSCRIPTIONS</b>					<b>(\$ 547.00)</b>
	Tableau Creator License	(\$ 504.00)	(\$ 42.84)	(\$ - )	(\$ 546.84)
<b>CAPITAL ITEMS</b>					<b>(\$ 33,648.00)</b>
	DropVision Fluorescence System	(\$ 29,735.00)	(\$ 2,527.48)	(\$ 200.00)	(\$ 32,462.48)
	Microplate Mixer	(\$ 1,000.00)	(\$ 85.00)	(\$ 100.00)	(\$ 1,185.00)
<b>JANITORIAL SUPPLIES</b>					<b>(\$ 1,337.00)</b>
	Paper Products	(\$ 800.66)	(\$ 68.06)	(\$ - )	(\$ 868.72)
	Hand Soap	(\$ 95.94)	(\$ 8.15)	(\$ - )	(\$ 104.09)
	Cleaning Products	(\$ 187.22)	(\$ 15.91)	(\$ - )	(\$ 203.13)
	Trash Bags	(\$ 47.96)	(\$ 4.08)	(\$ - )	(\$ 52.04)
	Vacuum	(\$ 100.00)	(\$ 8.50)	(\$ - )	(\$ 108.50)

Conference	Year	Location	Registration	# of Nights	# of Staff	Hotel	\$ Per Night	Per Diem	Air	Per Person	Total	Date
<b>California Special District Association Annual (CSDA)</b>												
Annual	2023	Monterey, CA	\$775.00	5	1	Portola Hotel	\$260.00	\$407.00	NA	\$2,482.00	\$2,482.00	Aug. 26-Aug. 31, 2023
<b>Society for Vector Ecology (SOVE)</b>												
Annual	2023	Chleston, SC	\$495.00	6	1	Charleston Marriott	\$230.00	\$513.50	\$800.00	\$3,188.50	\$3,188.50	Sept. 16- Sept. 22, 2023
<b>Mosquito &amp; Vector Control Association of California (MVCAC)</b>												
Fall	2023	Palm Springs, CA	NA	2	4	Hilton Palm Springs	\$275.00	\$172.50	NA	\$722.50	\$2,890.00	Oct. 2-Oct 4, 2023
Annual	2024	Monterey, CA	\$395.00	4	6	Portola	\$300.00	\$333.00	NA	\$1,928.00	\$11,568.00	Jan. 20-Jan24, 2024
Spring	2024	Sacramento, CA	NA	3	4		\$275.00	\$241.50	NA	\$1,194.48	\$4,777.92	Feb. 21-Feb23, 2024
<b>Entomological Society of America (ESA)</b>												
Annual	2023	National Harbor, MD	\$365.00	5	1	Gaylord Nat. Resort	\$250.00	\$434.50	\$700.00	\$2,749.50	\$2,749.50	Nov.4- Nov. 9, 2023
<b>Vector Control Joint Powers Association (VCJPA)</b>												
Annual	2024	Santa Cruz, CA	NA	2	1	Dream Inn	NA	\$200.00	NA	\$200.00	\$200.00	Feb.28-Mar.1, 2024
<b>American Mosquito Control Association</b>												
Annual	2024	Dallas, TX	\$500.00	5	5		\$300.00	\$379.50	\$700.00	\$3,079.50	\$15,397.50	Mar. 3- Mar. 9, 2024

Total

Fuel Costs Round Trip per vehicle		# of Vehicles	Per Vehicle	Total
<b>CSDA</b>	\$260.00	1	\$260.00	\$260.00
<b>MVCAC</b>				
Fall	\$393.00	1	\$393.00	\$393.00
Spring	\$276.00	1	\$276.00	\$276.00
Annual	\$260.00	2	\$260.00	\$520.00
<b>VCJPA</b>	\$265.00	1	\$265.00	\$265.00
			Total	\$1,714.00

Grand Total \$44,967.42



Category	Item	Budgeted
<b>Advertising, Radio</b>		<b>\$5,750.00</b>
	Momentum Broadcasting	\$4,000.00
	Campesina	\$1,750.00
<b>Advertising, Newspaper (Print)</b>		<b>\$3,900.00</b>
	Local Newspaper	\$2,000.00
	The Good Life	\$1,900.00
<b>Advertising, Social Media</b>		<b>\$651.00</b>
	Facebook	\$217.00
	Twitter	\$217.00
	Instagram	\$217.00
<b>Community Events</b>		<b>\$2,600.00</b>
	Booth fees	\$1,000.00
	School Material	\$400.00
	Event Giveaways	\$1,200.00
<b>Other</b>		<b>\$15,915.25</b>
	Zoho Social	\$325.50
	Smarsh	\$2,960.00
	Other Printed Material	\$2,000.00
	Take Action	\$2,125.00
	Miscellaneous	\$2,000.00
	Website updates	\$1,000.00
	Camera Equipment & Lens	\$2,800.00
	Laptop/ Projector for Outreach	\$1,300.00
	Invasive aedes brochure	\$404.75
	Software	\$1,000.00
<b>Total</b>		<b>\$28,816.25</b>

<b><u>Building/Yard Improvements</u></b>		
Install new flooring in main office: Carpet and LVT Flooring	Total:	20,590.00
Install new fencing and gate around perimeter	Total:	21,250.00
<b>Building/Yard Improvements Total:</b>		<b>41,840.00</b>

<b><u>General Repairs/Upgrades</u></b>		
Upgrade in Shop: Paint, Electrical Work	Total:	3,500.00
Pour Concrete Pad and Install Shade Behind Lab	Total:	6,600.00
Replace Countertop and paint walls in breakroom restroom	Total:	1,800.00
Paint Ceiling Tiles in Quonset	Total:	700.00
Replace Water Heater in Main Office - Upgrade to Tankless	Total:	1,650.00
Replace Broken Water Cooler - Upgrade to Bottle Style Unit	Total:	220.00
<b>General Building &amp; Yard Total:</b>		<b>42,470.00</b>

<b><u>Vehicle Supplies &amp; Maintenance</u></b>		
Motor Oil, Lubricant and Various Fluids	Total:	4,180.00
Air Filters/Oil Filters	Total:	1,200.00
Shop Tools, i.e: tire sensors, battery service tools, misc handtools	Total:	1,860.00
Tires, Wipers, General Vehicle Items	Total:	6,260.00
Brake Pads, Spark Plugs, Water Pumps, Engine Repair Items, Etc	Total:	16,500.00
(2) ATV/UTV 4'x12' Utility Trailer	Total:	7,200.00
<b>Vehicle Supplies &amp; Maintenance Total:</b>		<b>37,200.00</b>

<b><u>Spray Equipment</u></b>		
Drone Blades (3) sets	Total:	2,625.00
Spray Tanks (4) 25 gallon tanks	Total:	596.00
Electric Spray Pumps (4) 12 Volt Pumps	Total:	548.00
Bulk Sprayer Hose 300'	Total:	435.00
Misc. Plumbing Fittings, Connectors and Valves	Total:	625.00
Spray Wands (8)	Total:	610.00
Hudson Oil Cans (4) 3.5 gallons	Total:	640.00
Boomless Sprayer	Total:	530.00
Boss 25Gal Sprayer	Total:	3,403.00
<b>Spray Equipment Total:</b>		<b>10,012.00</b>

**Grand Total: 131,522.00**

**EXHIBIT C**  
**SCHEDULE OF LEASE PAYMENTS**

PMT #	Due Date	Lease Payment	To Principal	To Interest
1	10/01/20	\$54,904.86	\$44,481.03	10,423.83
2	04/01/21	58,914.03	45,110.44	13,803.59
3	10/01/21	58,914.03	45,748.75	13,165.28
4	04/01/22	58,914.03	46,396.09	12,517.94
5	10/01/22	58,914.03	47,052.60	11,861.43
6	04/01/23	58,914.03	47,718.39	11,195.64
7	10/01/23	58,914.03	48,393.61	10,520.42
8	04/01/24	58,914.03	49,078.38	9,835.65
9	10/01/24	58,914.03	49,772.84	9,141.19
10	04/01/25	58,914.03	50,477.12	8,436.91
11	10/01/25	58,914.03	51,191.37	7,722.66
12	04/01/26	58,914.03	51,915.73	6,998.30
13	10/01/26	58,914.03	52,650.34	6,263.69
14	04/01/27	58,914.03	53,395.34	5,518.69
15	10/01/27	58,914.03	54,150.89	4,763.14
16	04/01/28	58,914.03	54,917.12	3,996.91
17	10/01/28	58,914.03	55,694.20	3,219.83
18	04/01/29	58,914.03	56,482.27	2,431.76
19	10/01/29	58,914.03	57,281.50	1,632.53
20	04/01/30	58,914.03	58,091.99	822.04
TOTALS:		\$1,174,271.43	\$1 020 000,00	\$154,271.43

Exhibit C Page 1

Highlighted Items are for the 2023/2024 Fiscal Year

**Capital Purchases 2023/2024 Fiscal Year**

**Shop Equipment**

14 Ton Vehicle Lift     \$19,316.00

**Laboratory Supplies**

Laboratory Equipment Drop Vision Fluorescence System- \$32,642.48

Laboratory HVAC Upgrade- \$5,445.00

**MONTHLY EXPENSE REPORT 2022-23**

22-23 FY Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Expense	Budget	Carry Over
<b>Manager</b>	15,942.36	15,942.36	15,942.36	15,942.36	15,942.36	15,942.36	15,942.36	15,942.36	15,942.36	17,536.59	17,536.59	17,536.59	196,091.01	191,308.28	-4,782.81
<b>Assistant Manager</b>	10,122.13	10,122.13	19,154.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,398.64	121,465.58	82,066.94
<b>Operations Program Manager</b>	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	8,815.19	9,095.61	9,095.61	108,865.55	109,145.49	279.94
<b>Scientific Program Manager</b>	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	9,095.46	109,145.52	109,145.49	-0.03
<b>Foreman</b>	8,314.61	8,314.61	8,314.61	8,314.61	8,314.61	8,314.61	8,314.61	8,314.61	9,095.61	9,095.61	7,483.15	7,483.15	99,674.40	99,775.29	100.89
<b>Biologist (Courtney)</b>	6,773.15	4,689.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,462.30	81,277.82	69,815.52
<b>Biologist (Andrea)</b>	8,043.12	8,043.12	8,043.12	8,043.12	8,043.12	8,043.12	8,043.12	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	98,634.04	96,517.41	-2,116.63
<b>Biologist (Mark N)</b>	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	8,466.44	101,597.28	101,597.27	-0.01
<b>Biologist (Javier)</b>	7,619.80	7,619.80	7,619.80	7,619.80	7,619.80	7,619.80	7,619.80	9,498.40	9,498.40	9,498.40	9,547.83	11,136.60	102,518.23	91,437.55	-11,080.68
<b>Education &amp; Outreach Coordinator</b>	5,893.97	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	6,262.35	74,779.82	75,148.15	368.33
<b>Admin Assistant</b>	6,766.28	6,766.28	6,766.28	6,766.28	6,766.28	6,766.28	6,766.28	6,766.28	7,164.30	7,164.30	7,164.30	7,164.30	82,787.44	81,195.40	-1,592.04
<b>Admin Analyst</b>	5,430.98	5,720.45	1,906.80	445.50	7,423.77	7,423.77	7,423.77	7,559.41	7,559.41	7,559.41	7,559.41	7,559.41	73,572.09	68,645.41	-4,926.68
<b>Admin Analyst Interim</b>	0.00	0.00	3,168.00	4,752.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,920.00	0.00	-7,920.00
<b>VC Supervisor</b>	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	6,904.74	82,856.88	82,856.88	0.00
<b>VCT III/ Mechanic (2 employees)</b>	11,296.30	11,296.30	11,296.30	11,296.30	11,610.09	11,610.09	11,610.09	11,610.09	11,610.09	11,610.09	8,909.99	11,024.82	134,780.55	139,634.81	4,854.26
<b>VCT III (1 employee)</b>	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	6,275.72	75,308.64	75,308.66	0.02
<b>VCT II (ops employees)</b>	14,031.12	11,649.12	12,902.32	12,438.94	12,458.73	14,583.93	12,974.08	12,648.28	11,084.44	12,308.00	13,900.80	19,092.84	160,072.60	123,100.70	-36,971.90
<b>VCT II (lab)</b>	3,458.85	3,414.42	3,410.97	3,402.76	3,394.54	4,618.21	4,170.24	4,517.76	4,401.92	4,112.32	4,894.02	7,110.18	50,906.19	39,392.22	-11,513.97
<b>VCT I</b>	25,359.65	25,605.35	23,905.30	20,223.19	0.00	0.00	0.00	0.00	0.00	3,246.19	27,542.69	45,195.18	171,077.55	186,550.00	15,472.45
<b>Over-Time</b>	476.58	1,680.24	688.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	483.53	3,328.82	15,000.00	11,671.18
<b>Trustee Payroll</b>	1,800.00	0.00	0.00	1,700.00	0.00	0.00	1,600.00	0.00	0.00	1,200.00	0.00	0.00	6,300.00	8,400.00	2,100.00
<b>Longevity</b>	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	1,925.03	23,100.36	24,945.99	1,845.63
<b>ASE Certificate</b>	1,375.00	1,375.00	1,375.00	1,375.00	1,375.00	1,375.00	1,375.00	1,375.00	1,375.00	1,375.00	250.00	250.00	14,250.00	16,500.00	2,250.00
<b>TOTAL WAGES</b>	<b>174,466.75</b>	<b>170,263.53</b>	<b>172,518.91</b>	<b>150,345.06</b>	<b>130,973.50</b>	<b>134,322.37</b>	<b>133,864.55</b>	<b>134,723.83</b>	<b>134,223.17</b>	<b>140,917.28</b>	<b>161,280.57</b>	<b>190,528.39</b>	<b>1,828,427.91</b>	<b>1,747,040.12</b>	<b>109,920.41</b>
<b>Social Security/Medicare</b>	14,417.91	14,390.13	14,413.63	12,565.28	9,302.36	9,635.08	10,221.49	10,293.67	10,302.39	10,789.84	13,454.91	16,057.51	145,844.20	157,148.80	11,304.60
<b>CalPERS - OPEB</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Retirement - District 14.54% (PEPRA 7.59%)</b>	13,894.11	13,712.25	12,822.18	12,498.27	11,046.06	11,410.93	12,145.57	12,179.33	12,255.97	11,094.87	11,998.64	12,266.62	147,324.80	140,250.93	-7,073.87
<b>PERS - UAL</b>	187,182.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	187,182.00	187,182.00	0.00
<b>Workers' Comp/VCJPA</b>	78,212.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,212.00	79,144.00	932.00
<b>Unemployment (UI)</b>	6,846.41	0.00	0.00	2,021.09	0.00	0.00	385.85	0.00	0.00	7,812.00	0.00	0.00	17,065.35	18,000.00	934.65
<b>Life/LTD/STD; Dental; Vision; Long Term Care</b>	3,383.65	3,497.55	3,370.43	2,978.18	3,209.27	3,209.27	3,290.69	3,290.69	3,207.96	2,996.06	3,129.12	3,077.33	38,640.20	43,747.73	5,107.53
<b>Health</b>	30,656.74	28,054.25	26,252.43	23,517.93	23,517.93	23,517.93	23,517.93	23,745.60	23,745.60	22,214.86	23,229.66	23,229.66	295,200.52	380,297.53	85,097.01
<b>Mission Square(formerly ICMA)</b>	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95	948.95	11,387.40	15,000.00	3,612.60
<b>BENEFITS</b>	<b>335,541.77</b>	<b>60,603.13</b>	<b>57,807.62</b>	<b>54,529.70</b>	<b>48,024.57</b>	<b>48,722.16</b>	<b>50,510.48</b>	<b>50,458.24</b>	<b>50,460.87</b>	<b>55,856.58</b>	<b>52,761.28</b>	<b>55,580.07</b>	<b>920,856.47</b>	<b>1,020,770.99</b>	<b>99,914.52</b>
<b>TOTAL WAGES &amp; BENEFITS</b>	<b>510,008.52</b>	<b>230,866.66</b>	<b>230,326.53</b>	<b>204,874.76</b>	<b>178,998.07</b>	<b>183,044.53</b>	<b>184,375.03</b>	<b>185,182.07</b>	<b>184,684.04</b>	<b>196,773.86</b>	<b>214,041.85</b>	<b>246,108.46</b>	<b>2,749,284.38</b>	<b>2,767,811.11</b>	<b>209,834.93</b>
<b>Chemicals</b>	34,355.44	12,497.71	48,843.13	0.00	73,807.23	120.55	0.00	29,048.59	0.00	28,040.74	0.00	0.00	226,713.39	200,000.00	-26,713.39
<b>Uniforms</b>	838.39	0.00	1,412.05	2,270.33	596.15	840.89	0.00	362.32	362.32	713.29	1,002.27	1,140.22	9,538.23	8,000.00	-1,538.23
<b>Lab Supplies</b>	5,216.29	4,327.17	3,574.34	864.73	104.57	268.67	0.00	140.00	159.51	2,658.56	17,248.00	2,260.21	36,822.05	48,250.00	11,427.95
<b>Lab - Assessment(combine w/supplies)</b>	785.20	321.22	7,206.59	3,539.60	2,815.24	0.00	100.78	3,135.90	727.39	180.92	9,588.09	1,642.58	30,043.51	48,250.00	18,206.49
<b>Fish Supplies</b>	0.00	316.89	684.80	749.53	344.04	1,229.48	687.85	175.95	100.05	184.20	749.49	26.56	5,248.84	5,000.00	-248.84
<b>Operational Supplies</b>	175.18	0.00	1,623.16	680.41	524.26	0.00	149.65	0.00	36.78	44.54	309.47	146.24	3,689.69	3,000.00	-689.69
<b>Janitorial Supplies</b>	309.80	0.00	535.57	310.55	401.11	681.25	50.52	412.96	301.18	357.43	763.40	335.49	4,459.26	3,500.00	-959.26
<b>Maint Contracts</b>	3,623.05	250.00	5,833.50	2,931.83	2,899.22	2,860.25	280.00	5,444.75	2,864.25	283.44	2,932.60	1,367.71	31,570.60	55,500.00	23,929.40
<b>Bldg/Yard Supplies &amp; Maint</b>	616.93	153.28	1,455.97	443.24	12,590.02	2,712.55	1,309.65	3,850.01	3,595.21	2,157.59	9,680.43	255.63	38,820.51	20,000.00	-18,820.51
<b>Building Improvements</b>	0.00	0.00	0.00	0.00	0.00	79,354.55	0.00	0.00	0.00	0.00	50,858.16	0.00	130,212.71	223,000.00	92,787.29
<b>Auto Supplies &amp; Maint</b>	8,132.70	645.11	1,842.25	430.07	1,987.80	2,608.63	4,492.19	5,369.65	5,961.74	1,456.18	2,460.87	500.49	35,887.68	25,000.00	-10,887.68
<b>Gasoline</b>	15,673.44	12,399.73	11,628.54	9,607.02	2,287.23	741.76	93.38	423.91	557.58	614.74	8,500.97	9,998.68	72,526.98	75,000.00	2,473.02
<b>Utilities</b>	4,805.40	5,175.58	5,821.79	5,471.08	2,768.69	4,085.20	1,997.33	4,119.07	4,511.09	3,342.68	2,602.82	2,699.81	47,400.54	39,900.00	-7,500.54
<b>GPS</b>	859.57	859.57	859.57	859.57	859.57	859.57	859.57	859.57	859.57	833.78	859.57	859.57	10,289.05	10,700.00	410.95
<b>Telephone &amp; Cell Phone</b>	2,477.97	337.36	1,794.66	2,058.72	3,749.79	1,967.74	1,986.50	1,624.40	2,386.74	1,785.23	2,226.69	2,277.74	24,673.54	23,225.00	-1,448.54
<b>Liability Ins.</b>	92,659.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92,659.00	94,178.00	1,519.00

<b>Office Supplies</b>	4,909.73	550.76	907.54	266.59	325.52	203.25	147.34	204.50	406.89	1,217.44	1,766.70	592.71	11,498.97	30,000.00	18,501.03
<b>Travel</b>	1,340.06	0.00	2,466.15	1,541.28	2,788.23	2,012.27	2,034.15	1,773.25	2,672.85	1,660.97	0.00	147.36	18,436.57	29,536.50	11,099.93
<b>Dues</b>	10,500.00	0.00	975.00	2,625.00	184.00	8,186.00	0.00	0.00	0.00	0.00	0.00	0.00	22,470.00	19,500.00	-2,970.00
<b>Safety Supplies</b>	32.52	0.00	0.00	190.64	0.00	971.72	98.63	876.31	0.00	0.00	743.82	454.82	3,368.46	21,700.00	18,331.54
<b>Subscriptions</b>	2,026.60	6,552.00	3,880.48	218.21	1,162.73	340.54	363.00	500.90	1,946.00	12,108.00	811.09	304.20	30,213.75	30,000.00	-213.75
<b>Advertisements</b>	90.00	0.00	865.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,030.00	4,500.00	3,470.00
<b>Cont. Education</b>	440.00	0.00	1,464.76	1,397.67	0.00	2,300.00	0.00	448.77	971.48	897.00	0.00	0.00	7,919.68	6,300.00	-1,619.68
<b>Professional Services</b>	104.00	8,094.00	482.50	575.00	1,365.00	724.00	6,177.25	6,128.00	31,707.22	5,655.00	3,570.60	12,843.72	77,426.29	84,000.00	6,573.71
<b>Public Relations</b>	475.00	0.00	1,480.00	180.00	0.00	0.00	0.00	0.00	1,455.00	0.00	658.96	621.03	4,869.99	27,000.00	22,130.01
<b>County Admin Fee</b>	0.00	0.00	0.00	0.00	0.00	39,947.00	0.00	0.00	0.00	39,947.00	0.00	0.00	79,894.00	70,000.00	-9,894.00
<b>Misc</b>	264.95	0.00	347.73	96.15	545.74	418.92	922.29	48.46	377.15	369.54	254.92	194.29	3,840.14	5,000.00	1,159.86
<b>Name, Logo &amp; Celebration</b>	0.00	547.09	341.75	877.14	2,180.17	187.54	0.00	2,484.64	0.00	1,329.13	0.00	0.00	7,947.46	20,000.00	12,052.54
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>190,711.22</b>	<b>53,027.47</b>	<b>100,326.83</b>	<b>38,259.36</b>	<b>114,286.31</b>	<b>153,622.33</b>	<b>21,750.08</b>	<b>67,431.91</b>	<b>61,960.00</b>	<b>105,837.40</b>	<b>117,588.92</b>	<b>38,669.06</b>	<b>1,069,470.89</b>	<b>1,230,039.50</b>	<b>160,568.61</b>
<b>CAPITAL ITEMS</b>															
<b>Lease Payment</b>	0.00	0.00	58,914.03	0.00	0.00	0.00	0.00	0.00	0.00	58,914.03	0.00	0.00	117,828.06	117,828.06	0.00
<b>Shop Equipment</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,500.00	8,500.00
<b>Office Equipment</b>	0.00	5,423.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,423.92	6,000.00	576.08
<b>Lab Equipment</b>	0.00	0.00	22,687.32	0.00	0.00	0.00	0.00	0.00	0.00	1,180.43	0.00	0.00	23,867.75	18,500.00	-5,367.75
<b>Vehicles</b>	0.00	2,037.12	18,553.68	1,909.68	1,909.68	2,922.95	2,052.88	1,909.68	1,909.68	1,966.96	1,909.68	1,909.68	38,991.67	24,340.00	-14,651.67
<b>TOTAL CAPITAL</b>	<b>0.00</b>	<b>7,461.04</b>	<b>100,155.03</b>	<b>1,909.68</b>	<b>1,909.68</b>	<b>2,922.95</b>	<b>2,052.88</b>	<b>1,909.68</b>	<b>1,909.68</b>	<b>62,061.42</b>	<b>1,909.68</b>	<b>1,909.68</b>	<b>186,111.40</b>	<b>175,168.06</b>	<b>-10,943.34</b>
<b>MONTHLY TOTAL:</b>	<b>700,719.74</b>	<b>291,355.17</b>	<b>430,808.39</b>	<b>245,043.80</b>	<b>295,194.06</b>	<b>339,589.81</b>	<b>208,177.99</b>	<b>254,523.66</b>	<b>248,553.72</b>	<b>364,672.68</b>	<b>333,540.45</b>	<b>286,687.20</b>	<b>4,004,866.67</b>	<b>4,173,018.67</b>	<b>359,460.20</b>

**MONTHLY REVENUE REPORT 2022-23**

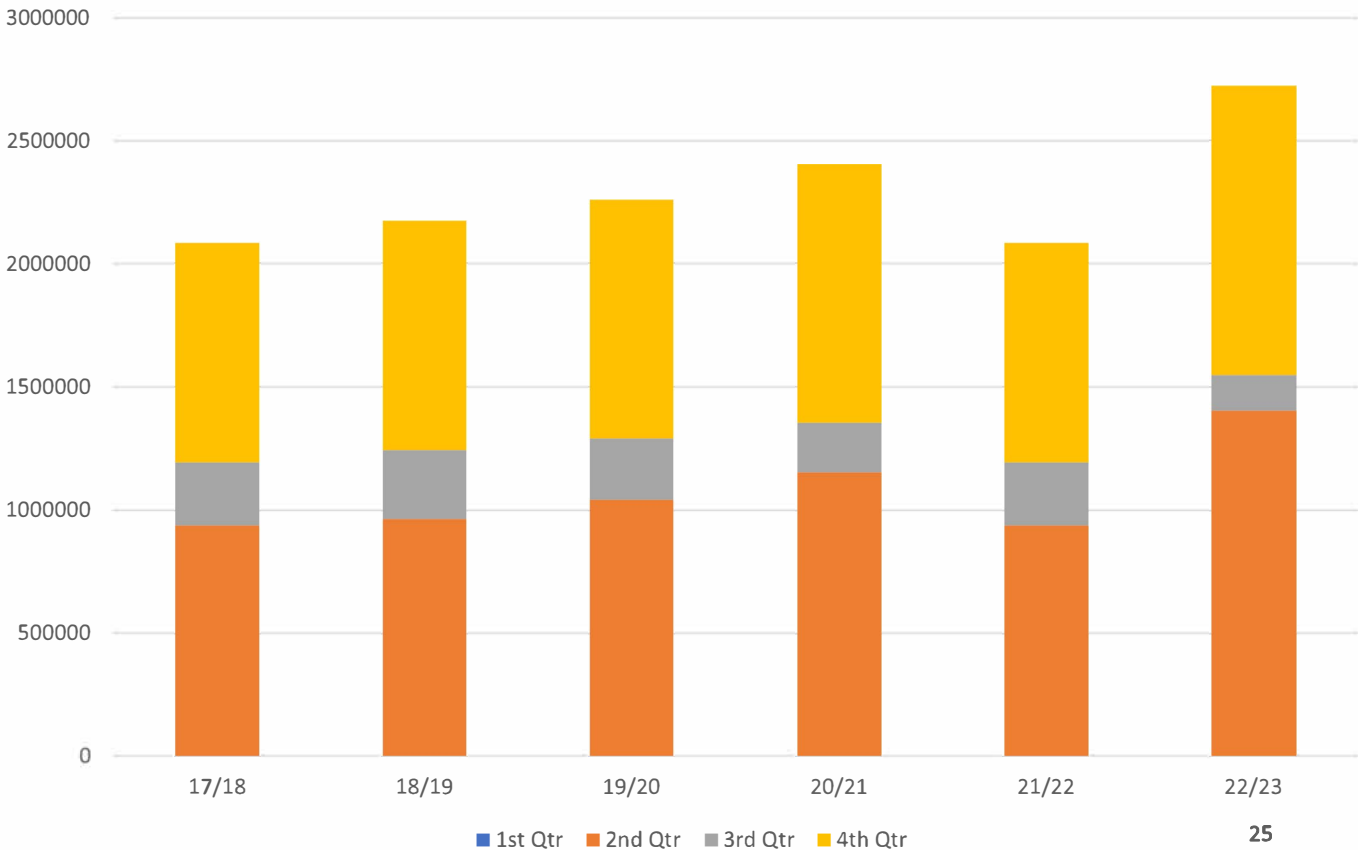
Revenue Source	Description	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Received	Budget	Balance
4001 Taxes - Current Secured		1,120.28					1,406,814.99	141,950.37			1,019,192.14	109,741.11	43,243.62	2,722,062.51	2,602,883.00	119,179.51
4006 Taxes - Current Unsecured							185,342.65	735.36			2,652.43	285.65	2,410.77	191,426.86	172,167.00	19,259.86
4008 Taxes - Prior Secured								22,071.88				11,426.03	11,279.42	44,777.33	42,402.00	2,375.33
4009 Taxes - Prior Unsecured								860.31				530.66	184.95	1,575.92	1,200.00	375.92
4030 Taxes - Supplemental Cur Sec								18,027.41				22,440.65	18,100.55	58,568.61	40,000.00	18,568.61
4033 Taxes - Supplemental Prior								7,029.18				2,181.28	3,065.67	12,276.13	10,000.00	2,276.13
4052 Other Taxes - Assessment														0.00	1,025,528.00	-1,025,528.00
4055 Taxes - Timber Yield														0.00	1.00	-1.00
4060 RDA Residuals							106,663.00					99,894.00		206,557.00	75,000.00	131,557.00
4075 RD H&S 34188 OA														0.00	1.00	-1.00
4078 RD H&S 34188 OA														0.00	1.00	-1.00
5050 Property Tax Relief								8,750.92					8,578.95	17,329.87	17,918.00	-588.13
<b>Total Taxes</b>		<b>1,120.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,698,820.64</b>	<b>199,425.43</b>	<b>0.00</b>	<b>0.00</b>	<b>1,021,844.57</b>	<b>246,499.38</b>	<b>86,863.93</b>	<b>3,254,574.23</b>	<b>3,987,101.00</b>	<b>-732,526.77</b>
4801 Interest Income				12,570.51			15,447.11			26,427.53			39,623.58	94,068.73	36,000.00	56,068.73
4069 PT Facilities							192,336.00					158,951.00		351,287.00	307,218.00	44,069.00
City of Woodlake														0.00		
City of Dinuba														0.00		
City of Exeter														0.00		
City of Farmersville														0.00		
City of Lindsay														0.00		
City of Visalia														0.00		
County Pass Thru														0.00		
<b>Total RDA</b>		<b>0.00</b>	<b>0.00</b>	<b>12,570.51</b>	<b>0.00</b>	<b>0.00</b>	<b>207,783.11</b>	<b>0.00</b>	<b>0.00</b>	<b>26,427.53</b>	<b>0.00</b>	<b>158,951.00</b>	<b>39,623.58</b>	<b>445,355.73</b>	<b>343,218.00</b>	<b>100,137.73</b>
5400 Current Services (Billing)				237.50										237.50	1.00	-236.50
5835 Other Revenue														0.00	0.00	0.00
5401 Assessment Fee							502,624.92	39,770.71			340,395.53	33,798.58	20,478.11	502,624.92	-70,035.00	572,659.92
5805 Misc. Receipts															25,000.00	-25,000.00
State of CA	Tax Overpayment Refund			150.81										150.81		
GovDeals	Sale of GO-4			2,125.00										2,125.00		
Special Dist Leadersip Foundation	Scholarship Refund - Dr. Debboun			875.00										875.00		
Navia	Reimbursement - Overpayment			416.00										416.00		
US Bank	Cal Card Reimbursement			310.47										310.47		
GovDeals	Sale of Chevy S-10			2,750.00										2,750.00		
Tulare County	Stale Check- Franchise Tax Board				378.15									378.15		
VCJPA AIMS	Temp Disability Pay				243.82									243.82		
VCJPA AIMS	Temp Disability Pay				326.13									326.13		
VCJPA AIMS	Temp Disability Pay				1,521.94									1,521.94		
Verizon	Credit - Overpayment				518.27									518.27		
Adrian Sifuentes	Cert Exam Payment				78.00									78.00		
Ryan Spratt	Cert Exam Payment				78.00									78.00		
Kory Wilson	Cert Exam Payment				78.00									78.00		
Carlos Rodriguez	Cert Exam Payment				78.00									78.00		
Lisa Salgado	Cert Exam Payment				78.00									78.00		
Juan Pablo Ortega	Cert Exam Payment				78.00									78.00		
Paul Raper	Cert Exam Payment				78.00									78.00		
Enterprise Fleet Mgmt	Windshield Reimbursement					100.00								100.00		
GovDeals	Sale of 1997 Chevy Silverado					2,350.00								2,350.00		
GovDeals	Sale of Jeep Hard Top					669.69								669.69		
County of Kings	Mosquito Testing					3,476.00								3,476.00		





Woodlake Unified School Dist.	Assessment Payment										1,357.80			1,357.80		
Tulare Mosquito Abatement	Deposit - Mosquito Testing										1,430.00			1,430.00		
Jake Maldonado	Cert Exam Payment										78.00			78.00		
Lisa Salgado	Cert Exam Payment										78.00			78.00		
Kory Wilson	Cert Exam Payment										78.00			78.00		
Paul Raper	Cert Exam Payment										78.00			78.00		
Carlos Rodriguez	Cert Exam Payment										78.00			78.00		
Zackery Barragan	Cert Exam Payment										78.00			78.00		
GovDeals	Sale of T6 bed										310.00			310.00		
HomeDepot	Refund										40.00			40.00		
Alejandra Gill	Cert Exam Payment										39.00			39.00		
Adrian Sifuentes	Cert Exam Payment										78.00			78.00		
Ryan Spratt	Cert Exam Payment										78.00			78.00		
Juan Pablo Ortega	Cert Exam Payment										39.00			39.00		
Alysia Davis	Cert Exam Payment										78.00			78.00		
Marco Martinez	Cert Exam Payment										117.00			117.00		
GovDeals	Sale of Spray Tank												250.00	250.00		
Azels/Adapco	Refund												120.55	120.55		
GovDeals	Sale of Tollboxes, Spray Tank/ATV												1,079.00	1,079.00		
US Bank	Cal Card Reimbursement												502.68	502.68		
Kaweah Health	Assessment Payment												2,917.02	2,917.02		
Alta Cemetery	Assessment Payment												109.38	109.38		
Kings Mosquito Abatement	Disease Testing												2,200.00	2,200.00		
Yettem Seville CSD	Assessment Payment												23.25	23.25		
Woodlake Public Cemetery	Assessment Payment												78.57	78.57		
Visalia Unified School District	Assessment Payment												7,190.20	7,190.20		
Kingsburg Joint Union Elementary	Assessment Payment												62.50	62.50		
Dinuba Senior Apts	Assessment Payment												308.25	308.25		
City of Exeter	Assessment Payment												149.65	149.65		
Misc. Revenue Total		0.00	0.00	6,864.78	3,534.31	6,595.69	502,624.92	53,103.40	11,235.47	3,202.53	355,674.21	33,798.58	35,469.16	577,660.12	-45,034.00	474,585.70
<b>Total All Revenue</b>		<b>1,120.28</b>	<b>0.00</b>	<b>19,435.29</b>	<b>3,534.31</b>	<b>6,595.69</b>	<b>2,409,228.69</b>	<b>292,528.82</b>	<b>11,235.47</b>	<b>29,630.05</b>	<b>1,390,986.62</b>	<b>432,248.96</b>	<b>164,486.62</b>	<b>4,270,590.08</b>	<b>4,285,285.00</b>	<b>-14,694.92</b>

# Revenue - Current Secured



## **8. Policy #3010, District's Educational Assistance Policy Revision**

# Delta Mosquito and Vector Control District

## ----- **MANUAL of POLICIES** -----

POLICY TITLE

**Educational Assistance**

POLICY NUMBER

**3010**

3010.1 Employees of the District are encouraged to pursue educational opportunities that are related to their present work, which will prepare them for foreseeable future opportunities within the District, or which will prepare them for future career advancement.

3010.2 The District will reimburse regular employees for approved courses of study on the following criteria:

3010.2.1 A refund of the entire cost of tuition and required class materials will be made if the employee received a grade of "B" or better for the class.

3010.2.2 No refund will be made to employees who receive a grade below "B" for the class.

3010.2.3 The total amount of reimbursement that will be paid to an employee is limited to \$500 in any calendar year.

3010.3 To be eligible for reimbursement of course costs; the employee must receive advance approval for the class(es) from the General Manager. Requests for reimbursement should be submitted in writing. The employee will be notified of final approval, or the reasons for disapproval.

3010.4 Upon completion of the class(es) the employee is responsible for sending copies of the grade slip(s) and expense receipt(s) to the General Manager.

3010.5 Two types of classes are generally eligible for reimbursement per this policy:

3010.5.1 Classes that are related to the employee's present work assignment or which may prepare him or her for future foreseeable opportunities within the District. Such classes may be taken individually and need not be directed toward a degree or certificate.

3010.6 Only residence courses are approved for reimbursement. Correspondence courses are not reimbursable under this policy.

3010.7 Courses requiring attendance during duty hours will not be charged to vacation time provided the Manager has approved the absence from duty.

3010.8 Employees who receive a tuition reimbursement from the District will be required to sign a "Repayment Agreement" in which the employee agrees that he/she will repay the tuition reimbursement to the District if he/she leaves the District employ during the 12 month period following the reimbursement. No reimbursement will be required if the employee terminates the employment after 12 months.

**REPAYMENT AGREEMENT**

Delta Mosquito and Vector Control District

This Repayment Agreement (“Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the Delta Mosquito and Vector Control District (“District”) and \_\_\_\_\_ (“Employee”), subject to the terms and conditions set forth herein.

NOW THEREFORE, the parties agree as follows:

**RECITALS**

A. Employee has been employed by the District since \_\_\_\_\_ and currently holds the position of a \_\_\_\_\_.

B. Pursuant to District Policy No. 3010, Employee applied for a Tuition Reimbursement and the District Manager approved the Tuition Reimbursement on \_\_\_\_\_.

C. Employee finished the required classwork, and the District paid the Employee the sum of \$ \_\_\_\_\_ as a Tuition Reimbursement on \_\_\_\_\_.

D. This Repayment Agreement is entered into pursuant to District Policy No. 3010.

**AGREEMENT**

1. The parties agree that so long as Employee remains employed by the District through \_\_\_\_\_, no repayment of the Tuition Reimbursement will be required.

2. The parties also agree that in the event Employee voluntarily resigns or otherwise terminates or is terminated from his/her employment with the District before \_\_\_\_\_, then the Employee shall be required to repay the District the full amount of the Tuition Reimbursement.

3. Employee authorizes the District to withhold as repayment the full amount of Tuition Reimbursement, if required by this Agreement, from the Employees final paycheck, and, should the amount withheld be insufficient to repay the District all amounts owed, Employee shall pay any remaining amounts within thirty (30) days thereafter.

**EMPLOYEE**

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

**DELTA MOSQUITO & VECTOR  
CONTROL DISTRICT**

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

## **9. Board of Trustees Member Comments**

## **10. Future Agenda Items**

## **11. Adjournment**