

DELTA VECTOR CONTROL DISTRICT

Michael W. Alburn
Manager

Mir Bear-Johnson
Scientific Program Manager

Paul D. Jobe
Superintendent

Post Office Box 310 * Visalia, California 93279-0310
1737 West Houston Avenue * Visalia, California 93291
Phone (559) 732-8606 * (877) 732-8606 * Fax (559)-732-7441
www.deltavcd.com

Jesse Erandio
Biologist

Sheri D. Davis
Administrative Assistant

Crystal Grippin
Biologist

Mark Dyngge
Systems Administrator

Mark Nakata
Biologist

DATE: Friday, December 6, 2019

TO: Board of Trustees, Delta Vector Control District

FROM: Michael W. Alburn, Manager

SUBJECT: Regular Meeting of the District's Board of Trustees

TIME: Wednesday, December 11, 2019 at 7:00 p.m.

PLACE: District Boardroom, 1737 West Houston Avenue, Visalia

AGENDA:

1. Roll Call

ACTION

2. Consent Calendar

- a. November Minutes
- b. November Bills
- c. December Payroll
- d. Travel Authorization

3. Public Forum

Members of the public may address the Board.

4. Staff Report

The Manager will report on items of operational interest.

5. Building Project

The Manager will update the Trustees on the project.

6. Audit Report FY 2018/19

The Manager will present the recently completed audit performed by Price, Paige and Company.

- ACTION** **7. Salary Schedule**
The Board will update the Salary Schedule to conform with CalPERS and 2020 minimum wage requirements.
- ACTION** **8. Policy 3005 Bereavement Leave**
The Manager will present an amendment to the policy adding Grandchild, Niece and Nephew to the “Immediate Family” designation.
- ACTION** **9. Policy 2131 NIASE**
The Manager will present an amendment to the policy increasing compensation from \$75 to \$125 for each certificate held by a VC Tech III/ Mechanic.
- 10. General Manager Search Committee**
The committee will update the Board on the search.
- ACTION** **11. Holiday Ham**
The Manager will request the Trustees provide a spiral ham to each employee who signs up with the average cost per ham being added to the employees W-2.
- ACTION** **12. January Meeting**
Trustees will act to cancel the regular board meeting in January 2020.
- 13. Adjournment**
Adjourn meeting of the Board of Trustees to reconvene on Wednesday, February 12, 2020 7:00 p.m. in the Delta Vector Control District Boardroom, 1737 W. Houston Ave., Visalia, CA.

Note: Items designated for information are appropriate for Board action if the Board wishes to take action.